

**MEETING MINUTES OF THE RCD BOARD OF DIRECTORS
Tuesday, August 3, 2021, 1:00PM**

DIRECTORS PRESENT: Don Butz, Jim Thompson, Marilyn Huntamer, Jordan Gascon, Neil Meyer
DIRECTORS ABSENT: Maggie Sleeper
VACANCIES: One
ASSOC. DIRECTORS PRESENT: Odette Gonzalez, Jo MacKenzie, Lance Rogers
ASSOC. DIRECTORS ABSENT: DK Nasland
OTHERS PRESENT: Sheryl Landrum, Steve Boehmer, Heather Marlow, Ann Baldrige, Chris Kelley, Mike Mears

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

The Board meeting was called to order at 1:00PM

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

Agenda approved (Jim Thompson / Jordan Gascon) pending correction of date (from 2020 to 2021).

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

4. NEW DIRECTORS' OATH OF OFFICE

Neil Meyer read and signed the oath of office card. Maggie Sleeper was not present – her Oath of Office was deferred to the next meeting.

5. CONSENT CALENDAR

5-1 Approval of Regular Meeting Minutes of May 4, 2021, June 23, 2021, and July 7, 2021

5-2 Note and file monthly Treasurer's Reports for April, May, and June 2021.

5-3 Approve monthly expenses for April - June 2021.

Motion / second (Thompson / Gascon) to approve consent calendar, pending correction of dates on meeting minutes.

Passed unanimously: Butz, Gascon, Huntamer, Meyer, Thompson

6. STAFF AND OTHER REPORTS

6-1 Executive Director – Sheryl Landrum (see attached report)

6-2 Grant Status Spreadsheets (attached)

6-3 Representative from Wilkinson, Hadley, King, & Co., LLP to present FY2019-2020 Audit. Mike Mears presented audit and reported that the RCD received an 'unmodified opinion', which is the best score.

6-4 CARCD Conference Planning (see attached report)

Brief discussion on which directors may be interested in attending the conference. Butz will

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be attending, Gascon is potentially interested. Board to confirm interest to staff.

7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

- 7-1 CARCD Report – Butz. Butz shared that the CARCD Conference will be in-person in Santa Barbara pending public health orders at the time.
- 7-2 Director/Assoc. Director and Other Activity Reports. Gonzalez reported on her activities in the community to further the mission of the RCD.
- 7-3 NRCS Report- none.

8. BOARD ACTION AND DISCUSSION ITEMS

- 8-1 Discuss/ Approve MOU modification.** Request to approve modification of wording for existing MOU with Upper San Luis Rey RCD. Motion/ Second to approve (Gascon / Thompson) Approved unanimously: Butz, Gascon, Huntamer, Meyer, Thompson
- 8-2 Discuss/ Advise FY2021-2022 Preliminary Budget update:** After brief discussion, the Board voted to table this item until a final budget is presented. Amendments would be incorporated into that document. Budget committee (Gascon and Huntamer) will meet with staff to review. Motion/ Second (Butz / Huntamer) to table this item. Approved unanimously: Butz, Gascon, Huntamer, Meyer (Thompson was out of the room for vote).
- 8-3 Discuss / Advise Employee Handbook Draft.** Brief discussion about draft employee handbook. Changes are needed to align draft handbook with RCD practices. Staff to meet with Legal Counsel to review amendments. Revised document to be presented to the Board at a subsequent meeting.
- 8-4 Discuss / Approve MOU.** Baldrige presented the MOU with Solana Center for SW Community Garden compost demonstration project. Motion / second (Huntamer / Thompson) to approve MOU. Approved unanimously: Butz, Gascon, Huntamer, Meyer, Thompson.
- 8-5 Discuss / Approve Assigning Signatory Responsibility.** Deputy Executive Director requires signatory authority to execute daily business. Motion / Second (Gascon / Thompson) to approve. Approved unanimously: Butz, Gascon, Huntamer, Meyer, Thompson.

9. CLOSED SESSION - Meeting adjourned for closed session at 2:29pm.

9-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Annual Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

No Direction given, no action taken. Open session meeting resumed at 3:30pm

10. CORRESPONDANCE – none

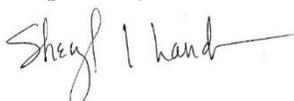
11. ADJOURNMENT & AGENDA SETTING

Meeting Adjourned at 3:33pm.

Items for the next meeting include:

- Creation of a Board Policy Manual
- Change order of Closed Session to come at the end of the meeting

Respectfully submitted,



Sheryl Landrum