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**REGULAR BOARD MEETING AGENDA**  
**Wednesday, December 14, 2022, 11:00AM**  
**RCD Office: Santee Lakes Clubhouse, 9310 Fanita Parkway, Santee 92071**

**Zoom: <https://us02web.zoom.us/j/86310174457?pwd=eXlPV2lnZUzMFjJK0hoTGhSWmtUz09>**  
**Meeting ID: 863 1017 4457, Passcode: 924243**

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, INTRODUCTION**

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

**4. CONSENT CALENDAR**

- 4-1** Approval of Regular Meeting Minutes of November 9, 2022
- 4-2** Note and file monthly Treasurer's Reports for October 2022
- 4-3** Approve monthly expenses for October 2022

**5. STAFF AND OTHER REPORTS**

- 5-1** Executive Director's Staff Report (attached)
- 5-2** Grant Status Spreadsheets (attached)

**6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

- 6-1** CARCD Report
- 6-2** Director/Assoc. Director and Other Activity or Committee Reports
- 6-3** NRCS Report

**7. BOARD ACTION AND DISCUSSION ITEMS**

- 7-1** Discuss / Approve Resolution 2022-39: AB 361
- 7-2** Discuss/Approve Resolution 2022-40: Approve grant application to Community Enhancement Program
- 7-3** Discuss/Approve: Proposed changes to Reserves Policy
- 7-4** Discuss / Approve: Meeting calendar for 2023
- 7-5** Discuss / Approve: Annual election of officers
- 7-6** Informational Item: Update on RCD branding

**8. CLOSED SESSION**

- 8-1** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

**Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda**

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**Title: Executive Director Evaluation**

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

**9. AGENDA SETTING**

**10. ADJOURNMENT**

**Public Notice:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

| <b>UPCOMING EVENTS</b>                 |  |                   |
|--|--|-------------------|
| RCD Board Meeting                      | Wednesday, December 14, 2022,<br>12:30pm | RCD office / Zoom |
| FSC Executive & General Board Meetings | January 12, 2023                         | Ramona Library    |
| Wild Willow Farm Volunteering          | Saturdays weekly 9am-noon                | Wild Willow Farm  |

| <b><u>RCD Board of Directors – November 2022</u></b> |                            |
|--|----------------------------|
| <b>Don Butz, President</b>                           |                            |
| Marilyn Huntamer, Vice President                     | Neil Meyer, Director       |
| Maggie Sleeper, Director                             | Odette Gonzalez, Treasurer |
| Diane Moss, Director                                 | One Vacancy                |
| <i>Associate Directors</i>                           |                            |
| D.K. Nasland, Jo MacKenzie, Lance Rogers             |                            |

| <b>RCD STAFF – November 2022</b>                               |   |
|--|---|
| Ann Baldrige, Executive Director                               | Heather Marlow, Director of Forestry & Fire Prevention Projects |
| Chris Kelley, Financial Director                               | Gregg Cady, Farm Conservation Advisor                           |
| Morgan Graves, Forestry & Fire Prevention Projects Coordinator | Stan Hill, Forestry & Fire Prevention Projects Manager          |
| Sierra Reiss, Education Coordinator                            | Andy Williamson, Irrigation Technician                          |
| Rachel Lloyd, Accounting Clerk                                 | Joel Kramer, Agricultural Specialist                            |
| Joanne Sauerma, Office Coordinator                             | Cheyenne Piacenza, Assistant Farm Manager                       |
| Erik Rodriguez , Farmer II                                     | Joannaluz “Joanna” Parra, Farmer                                |
| Juliann “JJ” Tidwell, Farmer                                   | Paul Maschka, Regenerative Farming Educator                     |
| Codi Hale, Outreach Coordinator                                | Kim Hanson, Farm Field Trip & Volunteer Coordinator             |
| Elizabeth Garcia, Ag Technician                                | Ashleyann Bacay – Grizzly Corps Fellow                          |
| Carolina Guia – Grizzly Corps Fellow                           | Daniela Mejia – Garden Coordinator                              |

**MEETING MINUTES OF THE RCD BOARD OF DIRECTORS  
Wednesday, November 9, 2022, 12:30PM**

**DIRECTORS PRESENT:** Don Butz, Marilyn Huntamer, Maggie Sleeper, Odette Gonzalez, and Diane Moss  
**DIRECTORS ABSENT:** Neil Meyer  
**VACANCIES:** One  
**ASSOC. DIRECTORS PRESENT:** Lance Rogers  
**ASSOC. DIRECTORS ABSENT:** DK Nasland, Jo Mackenzie  
**OTHERS PRESENT:** Ann Baldrige, Chris Kelley, Heather Marlow, Steve Boehmer, Celine Morales, Mike McGrath, Joel Kramer

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The Board meeting was called to order at 12:36PM

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. There were no members of the public requesting to speak.

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of September 14, 2022.

**4-2** Note and file monthly Treasurer's Reports for August 2022.

**4-3** Approve monthly expenses for August 2022

Motion / second (Sleeper/ Huntamer) to approve all consent calendar. Passed unanimously: Butz, Huntamer, Sleeper, Gonzalez, and Moss Absent: Meyer

**5. STAFF AND OTHER REPORTS**

**5-1** Executive Director's Staff Report (attached)

**5-2** Grant Status Spreadsheets (attached)

**5-3** Staff Presentations: Joel Kramer presented on his upcoming trip to Poland for the YTILI Reciprocal Exchange Program

**6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

**6-1** CARCD Report – Don Butz extension of AB 1902 District 9

**6-2** Director/Assoc. Director and Other Activity Reports

**6-3** NRCS Report

**7. BOARD ACTION AND DISCUSSION ITEMS**

Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda

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- 7-1 Discuss / Approve Resolution 2022-37: AB 361 Conference via Zoom Continuance Motion/second (Sleeper/Huntamer) to approve. Passed unanimously Butz, Huntamer, Sleeper, Gonzalez and Moss Absent: Meyer
- 7-2 Discuss / Approve Resolution 2022-38: Grant agreement for CalFire block grant of \$600,395 Motion/Second (Huntamer, Gonzalez) to approve Resolution of Grant Passed unanimously Butz Huntamer, Sleeper, Gonzalez and Moss Absent: Meyer
- 7-3 Discuss / Review: LAFCO – Seeking Comments / Discussion, No action taken
- 7-4 Informational Item: Ann Baldrige Presented on LAFCO RCD Ad Hoc Committee, No action

**8. CLOSED SESSION**

**8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Closed session: No Action

**9. AGENDA SETTING:**

**10. ADJOURNMENT** Meeting adjourned: 2:07PM

Respectfully submitted,



Joanne Sauerman

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**October 2022**

|   | <u>Jul - Oct 2022</u> | <u>Budget</u>       | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|-----------------------|---------------------|-----------------------|--------------------|
| <b>Ordinary Income/Expense</b>                        |                       |                     |                       |                    |
| <b>Income</b>   |                       |                     |                       |                    |
| 40000 · Grant Income Restricted                       |                       |                     |                       |                    |
| 40041 · CDFA TA HSP                                   | 6,247.01              | 25,341.11           | -19,094.10            | 24.65%             |
| 40042 · CDFA CUSP Economic Relief Grant               | 2,784.72              | 41,245.50           | -38,460.78            | 6.75%              |
| 40043 · CDFA WETA                                     | 17,804.78             | 136,000.00          | -118,195.22           | 13.09%             |
| 40045 · CDFA Climate Smart Ag TA                      | 8,504.81              | 32,521.82           | -24,017.01            | 26.15%             |
| 40047 · CDFA Prescribed Grazing                       | 37.13                 | 0.00                | 37.13                 | 100.0%             |
| 40048 · CDFA Cover Cropping                           | 3,121.56              | 54,880.26           | -51,758.70            | 5.69%              |
| 40049 · CARCD Monarchs                                | 3,308.96              | 10,000.00           | -6,691.04             | 33.09%             |
| 40050 · CARCD CalFire Block Grant                     | 0.00                  | 250,000.00          | -250,000.00           | 0.0%               |
| 40051 · DOC RFFC Block Grant                          | 169,174.01            | 567,744.89          | -398,570.88           | 29.8%              |
| 40052 · DOC SALC                                      | 23,929.56             | 86,951.96           | -63,022.40            | 27.52%             |
| 40053 · DOC RFFC Round IIA                            | 191,996.25            | 1,100,000.00        | -908,003.75           | 17.45%             |
| 40055 · CARCD NRCS Equity                             | 913.68                | 22,000.00           | -21,086.32            | 4.15%              |
| 40060 · NRCS IERCD                                    | 5,441.04              | 8,500.00            | -3,058.96             | 64.01%             |
| 40065 · NRCS Conservation Planning                    | 12,035.00             | 55,000.00           | -42,965.00            | 21.88%             |
| 40080 · SDRC Fuels                                    | 570,284.28            | 1,792,783.24        | -1,222,498.96         | 31.81%             |
| 40085 · SDRC NACC                                     | 15,194.99             | 379,206.68          | -364,011.69           | 4.01%              |
| 40090 · IRWMP Proposition 84                          | 124,943.27            | 770,000.00          | -645,056.73           | 16.23%             |
| 40100 · CARCD NFWF TA                                 | 7,783.65              | 10,000.00           | -2,216.35             | 77.84%             |
| 40120 · Port  | 4,211.38              | 10,000.00           | -5,788.62             | 42.11%             |
| 40122 · CalFire Forest Health Gran                    | 369,001.87            | 2,230,873.66        | -1,861,871.79         | 16.54%             |
| 40130 · NACD Urban Agriculture Conserva               | 4,392.93              | 49,905.90           | -45,512.97            | 8.8%               |
| 40140 · SDG&E Environmental Champions                 | 0.00                  | 7,500.00            | -7,500.00             | 0.0%               |
| 40145 · SDG&E DSAP                                    | 0.00                  | 10,000.00           | -10,000.00            | 0.0%               |
| 40146 · SDG&E Fuels MOU                               | 123,148.05            | 1,100,000.00        | -976,851.95           | 11.2%              |
| 40190 · Tijuana River Valley Garden                   | 35,715.09             | 75,000.00           | -39,284.91            | 47.62%             |
| 40191 · Sweetwater Community Garden                   | 30,516.12             | 46,000.00           | -15,483.88            | 66.34%             |
| 40194 · Wild Willow Farm Classes & Workshops          | 14,465.38             | 55,000.00           | -40,534.62            | 26.3%              |
| 40195 · Wild Willow Farm Agricultural CSA & Wholesale | 20,601.77             | 65,000.00           | -44,398.23            | 31.7%              |
| 40196 · Wild Willow Field Trips & Tours               | 16,455.00             | 25,000.00           | -8,545.00             | 65.82%             |
| 42007 · USFWS Pollinators on Working Lands            | 3,195.97              | 10,000.00           | -6,804.03             | 31.96%             |
| <b>Total 40000 · Grant Income Restricted</b>          | <b>1,785,208.26</b>   | <b>9,026,455.02</b> | <b>-7,241,246.76</b>  | <b>19.78%</b>      |
| 45000 · Income - Unrestricted                         |                       |                     |                       |                    |
| 45010 · Rent - San Diego River Conserva               | 11,024.00             | 33,500.00           | -22,476.00            | 32.91%             |
| 45020 · Donations, Awards & Scholarship               | 490.00                | 500.00              | -10.00                | 98.0%              |
| 45025 · WWF Donations                                 | 1,086.88              | 20,000.00           | -18,913.12            | 5.43%              |
| 45030 · Rebates and Refunds                           | 111.68                | 25.00               | 86.68                 | 446.72%            |
| 45040 · LAIF Interest                                 | 2,071.23              | 10,000.00           | -7,928.77             | 20.71%             |
| 45080 · US Bank Interest                              | 11.19                 | 45.00               | -33.81                | 24.87%             |
| 45090 · Tax Assessments                               | 129,500.00            | 379,000.00          | -249,500.00           | 34.17%             |
| 45095 · Redevelopment Revenue City Tax                | 0.00                  | 9,000.00            | -9,000.00             | 0.0%               |
| 45100 · Miscellaneous Income                          | 507.22                | 25,000.00           | -24,492.78            | 2.03%              |
| 45200 · Fee for Service                               | 528.67                | 1,200.00            | -671.33               | 44.06%             |
| 45000 · Income - Unrestricted - Other                 | 0.00                  | 0.00                | 0.00                  | 0.0%               |
| <b>Total 45000 · Income - Unrestricted</b>            | <b>145,330.87</b>     | <b>478,270.00</b>   | <b>-332,939.13</b>    | <b>30.39%</b>      |
| <b>Total Income</b>                                   | <b>1,930,539.13</b>   | <b>9,504,725.02</b> | <b>-7,574,185.89</b>  | <b>20.31%</b>      |
| <b>Expense</b>  |                       |                     |                       |                    |
| 50000 · Grant Expenses Restricted                     |                       |                     |                       |                    |
| 50041 · CDFA TA HSP                                   | 4,357.21              | 21,117.59           | -16,760.38            | 20.63%             |
| 50042 · CDFA CUSP Economic Relief Grant               | 1,982.42              | 35,865.65           | -33,883.23            | 5.53%              |
| 50043 · CDFA WETA                                     | 11,603.34             | 113,000.00          | -101,396.66           | 10.27%             |
| 50045 · CDFA Climate Smart Ag TA                      | 5,454.95              | 27,101.52           | -21,646.57            | 20.13%             |
| 50047 · CDFA Prescribed Grazing                       | 33.75                 | 0.00                | 33.75                 | 100.0%             |
| 50048 · CDFA Cover Cropping                           | 2,270.12              | 49,891.15           | -47,621.03            | 4.55%              |
| 50049 · CARCD Monarchs                                | 2,055.93              | 8,333.33            | -6,277.40             | 24.67%             |
| 50050 · CARCD CalFire Block Grant                     | 0.00                  | 208,340.00          | -208,340.00           | 0.0%               |
| 50051 · DOC Block Grant                               | 128,434.41            | 473,120.74          | -344,686.33           | 27.15%             |
| 50052 · DOC SALC                                      | 19,196.49             | 82,811.39           | -63,614.90            | 23.18%             |
| 50053 · DOC RFFC Round IIA                            | 161,275.53            | 972,246.77          | -810,971.24           | 16.59%             |
| 50055 · CARCD NRCS Equity                             | 568.28                | 18,736.00           | -18,167.72            | 3.03%              |
| 50060 · NRCS IERCD                                    | 3,851.98              | 7,083.33            | -3,231.35             | 54.38%             |
| 50065 · NRCS Conservation Planning                    | 7,498.43              | 45,833.33           | -38,334.90            | 16.36%             |
| 50080 · SDRC Fuels                                    | 502,616.95            | 1,629,802.95        | -1,127,186.00         | 30.84%             |
| 50085 · SDRC NACC                                     | 13,801.11             | 344,736.96          | -330,935.85           | 4.0%               |
| 50090 · IRWMP Proposition 84                          | 120,528.46            | 733,333.33          | -612,804.87           | 16.44%             |
| 50100 · CARCD NFWF TA                                 | 5,926.92              | 8,333.33            | -2,406.41             | 71.12%             |
| 50120 · Port  | 2,849.11              | 8,333.33            | -5,484.22             | 34.19%             |
| 50122 · CalFire Forest Health                         | 333,691.78            | 1,991,851.48        | -1,658,159.70         | 16.75%             |
| 50130 · NACD Urban Agriculture Conservation           | 3,012.74              | 45,369.00           | -42,356.26            | 6.64%              |
| 50140 · SDG&E Environmental Champions                 | 0.00                  | 6,250.00            | -6,250.00             | 0.0%               |

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**October 2022**

|   |                     |                     |                      |               |
|---|---------------------|---------------------|----------------------|---------------|
| 50145 · SDG&E DSAP                                    | 0.00                | 8,333.33            | -8,333.33            | 0.0%          |
| 50146 · SDG&E Fuels MOU                               | 95,144.45           | 916,666.67          | -821,522.22          | 10.38%        |
| 50190 · Tijuana River Valley Garden                   | 27,985.71           | 65,217.39           | -37,231.68           | 42.91%        |
| 50191 · Sweetwater Community Garden                   | 20,704.00           | 43,809.52           | -23,105.52           | 47.26%        |
| 50193 · Parker Foundation F2F                         | 0.00                | 0.00                | 0.00                 | 0.0%          |
| 50194 · Wild Willow Farm Classes & Workshops          | 17,996.98           | 53,921.59           | -35,924.61           | 33.38%        |
| 50195 · Wild Willow Farm Agricultural CSA & Wholesale | 48,696.65           | 97,500.00           | -48,803.35           | 49.95%        |
| 50196 · Wild Willow Farm Field Trips & Tours          | 19,724.56           | 30,000.00           | -10,275.44           | 65.75%        |
| 52007 · USFWS Pollinators on Working Lands            | 1,978.16            | 8,333.33            | -6,355.17            | 23.74%        |
| <b>Total 50000 · Grant Expenses Restricted</b>        |                     |                     |                      |               |
| <b>53000 · Expenses Unrestricted</b>                  | <b>1,563,240.42</b> | <b>8,055,273.01</b> | <b>-6,492,032.59</b> | <b>19.41%</b> |
| 53005 · Advertising                                   | 0.00                | 5,000.00            | -5,000.00            | 0.0%          |
| 53035 · Processing Fees                               | 2,420.37            | 4,500.00            | -2,079.63            | 53.79%        |
| 53040 · Bank Fees                                     | 103.22              | 500.00              | -396.78              | 20.64%        |
| 53050 · Depreciation                                  | 14,332.00           | 48,000.00           | -33,668.00           | 29.86%        |
| 53060 · Donations, Awards & Scholarship               | 75.00               | 15,000.00           | -14,925.00           | 0.5%          |
| 53070 · Dues & Subscriptions                          | 2,880.86            | 10,000.00           | -7,119.14            | 28.81%        |
| 53080 · Equipment Leases                              | 1,083.68            | 3,500.00            | -2,416.32            | 30.96%        |
| 53100 · Automobile                                    |                     |                     |                      |               |
| 53110 · Fuel  | -630.87             | 2,000.00            | -2,630.87            | -31.54%       |
| 53120 · Repairs & Maintenance                         | 4,523.19            | 3,000.00            | 1,523.19             | 150.77%       |
| <b>Total 53100 · Automobile</b>                       | <b>3,892.32</b>     | <b>5,000.00</b>     | <b>-1,107.68</b>     | <b>77.85%</b> |
| 53900 · Insurance                                     |                     |                     |                      |               |
| 53910 · Auto & General Liability                      | 13,733.04           | 29,000.00           | -15,266.96           | 47.36%        |
| 53920 · In Lieu of Health Insurance                   | 42,929.17           | 186,000.00          | -143,070.83          | 23.08%        |
| 53930 · Workers Compensation                          | 7,458.73            | 32,000.00           | -24,541.27           | 23.31%        |
| <b>Total 53900 · Insurance</b>                        | <b>64,120.94</b>    | <b>247,000.00</b>   | <b>-182,879.06</b>   | <b>25.96%</b> |
| 54000 · Outside Services                              |                     |                     |                      |               |
| 54010 · Facility Maintenance & Repairs                | 4,097.18            | 15,000.00           | -10,902.82           | 27.32%        |
| 54020 · Janitorial                                    | 2,060.00            | 5,500.00            | -3,440.00            | 37.46%        |
| 54030 · Landscaping                                   | 3,075.00            | 22,500.00           | -19,425.00           | 13.67%        |
| 54040 · Payroll Processing Fees                       | 1,380.90            | 4,500.00            | -3,119.10            | 30.69%        |
| 54050 · Pest Control                                  | 0.00                | 20.00               | -20.00               | 0.0%          |
| 54060 · Website & Computer Maintenance                | 10,584.54           | 40,000.00           | -29,415.46           | 26.46%        |
| <b>Total 54000 · Outside Services</b>                 | <b>21,197.62</b>    | <b>87,520.00</b>    | <b>-66,322.38</b>    | <b>24.22%</b> |
| 54070 · Permits & Fees                                | 0.00                | 100.00              | -100.00              | 0.0%          |
| 54080 · Postage                                       | 131.38              | 800.00              | -668.62              | 16.42%        |
| 54090 · Printing                                      | 152.00              | 1,500.00            | -1,348.00            | 10.13%        |
| 55000 · Professional Services                         |                     |                     |                      |               |
| 55010 · Accounting Fees                               | 0.00                | 7,500.00            | -7,500.00            | 0.0%          |
| 55020 · Legal Fees                                    | 10,188.61           | 25,000.00           | -14,811.39           | 40.75%        |
| 55030 · Professional Services - Other                 | 2,842.34            | 10,000.00           | -7,157.66            | 28.42%        |
| <b>Total 55000 · Professional Services</b>            | <b>13,030.95</b>    | <b>42,500.00</b>    | <b>-29,469.05</b>    | <b>30.66%</b> |
| 57000 · Supplies                                      |                     |                     |                      |               |
| 57100 · Conservation Garden & Education               | 2,147.95            | 6,000.00            | -3,852.05            | 35.8%         |
| 57150 · Discretionary Projects                        | 8,536.39            | 132,000.00          | -123,463.61          | 6.47%         |
| 57200 · Office Supplies                               | 1,920.97            | 9,500.00            | -7,579.03            | 20.22%        |
| 57300 · Office General                                | 6,527.45            | 8,000.00            | -1,472.55            | 81.59%        |
| <b>Total 57000 · Supplies</b>                         | <b>19,132.76</b>    | <b>155,500.00</b>   | <b>-136,367.24</b>   | <b>12.3%</b>  |
| 59000 · Utilities                                     |                     |                     |                      |               |
| 59100 · Gas & Electric                                | 4,549.13            | 15,000.00           | -10,450.87           | 30.33%        |
| 59200 · Sewer   | 569.58              | 900.00              | -330.42              | 63.29%        |
| 59300 · Trash   | 1,538.84            | 5,040.00            | -3,501.16            | 30.53%        |
| 59400 · Water   | 1,122.30            | 9,000.00            | -7,877.70            | 12.47%        |
| 59500 · Telephones                                    | 7,742.59            | 21,000.00           | -13,257.41           | 36.87%        |
| <b>Total 59000 · Utilities</b>                        | <b>15,522.44</b>    | <b>50,940.00</b>    | <b>-35,417.56</b>    | <b>30.47%</b> |
| <b>Total 53000 · Expenses Unrestricted</b>            | <b>158,075.54</b>   | <b>677,360.00</b>   | <b>-519,284.46</b>   | <b>23.34%</b> |
| 65000 · Travel and Meetings                           |                     |                     |                      |               |
| 65310 · Training                                      | 748.00              | 9,000.00            | -8,252.00            | 8.31%         |
| 65320 · Travel Transportation & Accomod               | 6,280.06            | 12,000.00           | -5,719.94            | 52.33%        |
| 65330 · Travel Meals                                  | 783.29              | 3,500.00            | -2,716.71            | 22.38%        |
| <b>Total 65000 · Travel and Meetings</b>              | <b>7,811.35</b>     | <b>24,500.00</b>    | <b>-16,688.65</b>    | <b>31.88%</b> |
| 66000 · Payroll Expenses                              |                     |                     |                      |               |
| 66100 · Gross Payroll                                 | 81,286.03           | 410,000.00          | -328,713.97          | 19.83%        |
| 66200 · In Lieu of Social Security 10.5%              | 13,773.50           | 43,050.00           | -29,276.50           | 31.99%        |
| 66300 · Medicare 1.45%                                | 1,958.77            | 5,945.00            | -3,986.23            | 32.95%        |
| 66400 · FUTA, SDI, ETT, SUI                           | 205.64              | 8,500.00            | -8,294.36            | 2.42%         |
| <b>Total 66000 · Payroll Expenses</b>                 | <b>97,223.94</b>    | <b>467,495.00</b>   | <b>-370,271.06</b>   | <b>20.8%</b>  |
| <b>Total Expense</b>                                  | <b>1,826,351.25</b> | <b>9,224,628.01</b> | <b>-7,398,276.76</b> | <b>19.8%</b>  |
| <b>Net Ordinary Income</b>                            | <b>104,187.88</b>   | <b>280,097.01</b>   | <b>-175,909.13</b>   | <b>37.2%</b>  |
| <b>Net Income</b>                                     | <b>104,187.88</b>   | <b>280,097.01</b>   | <b>-175,909.13</b>   | <b>37.2%</b>  |

RCD of Greater San Diego County  
Balance Sheet  
As of October 31, 2022

|   | 10/31/22            |
|---|---------------------|
| <b>ASSETS</b>                             |                     |
| Current Assets                            |                     |
| Checking/Savings                          |                     |
| 10000 · US Bank Checking                  | 411,266.86          |
| 10020 · Petty Cash                        | 300.00              |
| 10030 · LAIF                              | 1,232,926.90        |
| Total Checking/Savings                    | 1,644,493.76        |
| Accounts Receivable                       |                     |
| 12000 · Accounts Receivable               |                     |
| 12001 · RCD Foundation                    | 0.57                |
| 12002 · DOC SALC                          | 20,321.55           |
| 12003 · USFWS                             | 0.00                |
| 12004 · NRCS IERCD                        | 3,877.20            |
| 12006 · NRCS Conservation Planning        | 6,689.17            |
| 12007 · NACD Urban Ag TA                  | 0.00                |
| 12008 · DOC RFFC Block Grant              | 396,888.15          |
| 12010 · CDFA CUSP Economic Relief Grant   | 2,571.84            |
| 12011 · CARCD                             | 7,891.13            |
| 12012 · 21USFS SFA355827                  | 0.00                |
| 12013 · CDFA Soil TA                      | 0.00                |
| 12014 · CDFA Climate Smart Ag TA          | 0.00                |
| 12015 · CDFA WETA 21-0881-000-SG          | 6,901.00            |
| 12016 · CDFA Prescribed Grazing           | 2,090.71            |
| 12017 · CDFA Cover Cropping               | 1,969.91            |
| 12019 · DOC RFFC Round IIA                | 140,708.59          |
| 12020 · Fire Safe Council of San Diego    | -25.29              |
| 12021 · San Diego River Conservancy       | 502,291.05          |
| 12022 · CalFire Forest Health Grant       | 338,786.99          |
| 12023 · Wild Willow Field Trips and Tours | 10,280.00           |
| 12024 · Wild Willow Classes and Workshops | -600.00             |
| 12025 · Wild Willow AG & CSA Sales        | 1,261.24            |
| 12026 · Miscellaneous Receivables         | 1,349.60            |
| 12030 · Port District                     | 0.00                |
| 12051 · Prop 84                           | 360,282.97          |
| 12060 · Tijuana River Valley Community    | 16,650.97           |
| 12090 · Sweetwater Community Garden       | 14,361.50           |
| Total 12000 · Accounts Receivable         | 1,834,548.85        |
| Total Accounts Receivable                 | 1,834,548.85        |
| Other Current Assets                      |                     |
| 12005 · Undeposited Funds                 | 0.00                |
| 13000 · Prepaid Expenses                  | 46,696.05           |
| Total Other Current Assets                | 46,696.05           |
| <b>Total Current Assets</b>               | <b>3,525,738.66</b> |
| Fixed Assets                              |                     |
| 14000 · Accumulated Depreciation          |                     |
| 14020 · Building                          | 505,000.00          |
| 14040 · Building Improvements             | 572,981.67          |
| 14060 · Furniture & Equipment             | 53,049.42           |
| 14080 · Land                              | 110,000.00          |
| 14090 · Vehicles                          | 76,537.22           |
| 14000 · Accumulated Depreciation - Other  | -514,269.40         |

RCD of Greater San Diego County  
Balance Sheet  
As of October 31, 2022

|   | <u>10/31/22</u>            |
|---|----------------------------|
| Total 14000 · Accumulated Depreciation      | 803,298.91                 |
| Total Fixed Assets                          | <u>803,298.91</u>          |
| <b>TOTAL ASSETS</b>                         | <b><u>4,329,037.57</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>             |                            |
| Liabilities                                 |                            |
| Current Liabilities                         |                            |
| Accounts Payable                            |                            |
| 20000 · Accounts Payable                    | 52,101.81                  |
| Total Accounts Payable                      | <u>52,101.81</u>           |
| Other Current Liabilities                   |                            |
| 21000 · Deferred Compensation               | 0.00                       |
| 21010 · Refundable Deposits on Garden Plots | 24,473.67                  |
| 21020 · Deferred Revenue                    | 1,301,463.01               |
| 21045 · Accounts Payable Accrual            | 3,500.00                   |
| 21060 · Vacation Accrual                    | 43,109.86                  |
| Total Other Current Liabilities             | <u>1,372,546.54</u>        |
| Total Current Liabilities                   | <u>1,424,648.35</u>        |
| <b>Total Liabilities</b>                    | <b>1,424,648.35</b>        |
| Equity                                      |                            |
| 30000 · Administration Operations Reser     | 780,000.00                 |
| 30020 · Capital Improvements Facility R     | 100,000.00                 |
| 30040 · Computer Reserve Fund Balance       | 20,000.00                  |
| 30080 · Discretionary Project Reserve       | 132,000.00                 |
| 30091 · Fleet Reserve                       | 50,000.00                  |
| 30092 · General Fund Balance                | 408,763.09                 |
| 30093 · Investment in Fixed Assets          | 865,461.00                 |
| 32000 · Retained Earnings                   | 59,800.51                  |
| 32020 · Unrestricted Net Assets             | 384,176.54                 |
| Net Income                                  | 104,188.08                 |
| Total Equity                                | <u>2,904,389.22</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>       | <b><u>4,329,037.57</u></b> |



RCD of Greater San Diego County

Profit & Loss

October 31, 2022

Oct ' 22

Ordinary Income/Expense

Income

|  |           |
|--|-----------|
| 40000 · Grant Income Restricted              |           |
| 40041 · CDFA HSP TA                          | 2,551.17  |
| 40042 · CDFA CUSP Economic Relief Grant      | 212.88    |
| 40043 · CDFA WETA                            | 6,487.69  |
| 40045 · CDFA Climate Smart Ag TA             | 2,953.84  |
| 40047 · CDFA Prescribed Grazing              | 37.13     |
| 40048 · CDFA Cover Cropping                  | 1,151.65  |
| 40049 · CARCD Monarchs                       | 1,100.34  |
| 40050 · CARCD CalFire Block Grant            | 0.00      |
| 40051 · DOC RFFC Block                       | 42,956.70 |
| 40052 · DOC SALC                             | 3,608.00  |
| 40053 · DOC RFFC Round IIA                   | 62,169.91 |
| 40055 · CARCD NRCS Equity Grant              | 616.32    |
| 40060 · NRCS IERCD                           | 1,563.84  |
| 40065 · NRCS Conservation Planning           | 5,345.83  |
| 40080 · SDRC Fuels                           | 65,988.25 |
| 40085 · SDRC NACC                            | 3,744.95  |
| 40090 · IRWMP Proposition 84                 | 3,391.80  |
| 40100 · CARCD NFWF TA                        | 2,398.50  |
| 40120 · Port                                 | 757.63    |
| 40122 · CalFire Forest Health Grant          | 34,947.81 |
| 40130 · NACD Urban Ag                        | -53.13    |
| 40140 · SDG&E Environmental Champions        | 0.00      |
| 40145 · SDG&E DSAP                           | 0.00      |
| 40146 · SDG&E Fuels MOU                      | 89,912.85 |
| 40190 · Tijuanna River Valley Garden         | 7,473.35  |
| 40191 · Sweetwater Community Garden          | 2,369.14  |
| 40193 · Parker Foundation Farm to Families   | 0.00      |
| 40194 · Wild Willow Farm Classes & Workshops | 3,640.00  |
| 40195 · Wild Willow Farm CSA & Ag            | 4,361.70  |
| 40196 · Wild Willow Farm Field Trips & Tours | 5,770.00  |
| 42007 · USFWS Pollinators on Working Lands   | 355.30    |

Total 40000 · Grant Income Restricted 355,813.45

45000 · Income - Unrestricted

|                               |           |
|-------------------------------|-----------|
| 45010 · Rent                  | 2,756.00  |
| 45020 · Donations             | 445.98    |
| 45025 · WWF Donations         | 0.00      |
| 45030 · Rebates & Refunds     | 0.00      |
| 45040 · LAIF Interest         | 789.44    |
| 45080 · US Bank Interest      | 2.69      |
| 45090 · Tax Assessments       | 32,000.00 |
| 45095 · Redevelopment Revenue | 0.00      |
| 45100 · Misc Income           | 507.22    |
| 45200 · Fee for Service       | 0.00      |

Total 45000 · Income - Unrestricted 36,501.33

Total Income

392,314.78

Expense

RCD of Greater San Diego County

Profit & Loss

October 31, 2022

Oct ' 22

|  |                   |
|--|-------------------|
| 50000 · Grant Expenses Restricted            |                   |
| 50041 · CDFA TA HSP                          | 1,787.31          |
| 50042 · CDFA CUSP Economic Relief Grant      | 397.19            |
| 50043 · CDFA WETA                            | 4,238.43          |
| 50045 · CDFA Climate Smart Ag TA             | 1,998.56          |
| 50047 · CDFA Prescribed Grazing              | 33.75             |
| 50048 · CDFA Cover Cropping                  | 844.78            |
| 50049 · CARCD Monarchs                       | 684.36            |
| 50050 · CARCD CalFire Block Grant            | 0.00              |
| 50051 · DOC RFFC Block Grant                 | 35,797.25         |
| 50052 · DOC SALC                             | 2,851.26          |
| 50053 · DOC RFFC Round IIA                   | 50,614.58         |
| 50055 · CARCD NRCS Equity                    | 383.33            |
| 50060 · NRCS IERCD                           | 972.62            |
| 50065 · NRCS Conservation Planning           | 3,333.85          |
| 50080 · SDRC Fuels                           | 57,965.99         |
| 50085 · SDRC NACC                            | 3,404.50          |
| 50090 · IRWMP Proposition 84                 | 2,533.69          |
| 50100 · CARCD NFWF TA                        | 1,816.34          |
| 50120 · Port                                 | 520.11            |
| 50122 · CalFire Forest Health Grant          | 31,203.40         |
| 50130 · NACD Urban Ag TA                     | 286.37            |
| 50140 · SDG&E Environmental Champions        | 0.00              |
| 50145 · SDG&E DSAP                           | 0.00              |
| 50146 · SDG&E Fuels MOU                      | 72,788.53         |
| 50190 · Tijuana River Valley Garden          | 5,792.39          |
| 50191 · Sweetwater Community Garden          | 1,546.53          |
| 50193 · Parker Foundation Farm to Families   | 0.00              |
| 50194 · Wild Willow Farm Classes & Workshops | 3,761.76          |
| 50195 · Wild Willow Farm Ag & CSA            | 11,560.92         |
| 50196 · Wild Willow Farm Field Trips & Tours | 3,581.08          |
| 52007 · USFWS Pollinators on Working Lands   | 225.76            |
| Total 50000 · Grant Expenses Restricted      | <u>300,924.64</u> |
| 53000 · Expenses Unrestricted                |                   |
| 53005 · Advertising                          | 0.00              |
| 53035 · Processing Fees                      | 548.26            |
| 53040 · Bank Fees                            | 20.95             |
| 53050 · Depreciation                         | 3,583.00          |
| 53060 · Donations, Awards & Scholarships     | 0.00              |
| 53070 · Dues & Subscriptions                 | 2,445.98          |
| 53080 · Equipment Leases                     | 266.59            |
| 53100 · Automobile                           |                   |
| 53110 · Fuel                                 | -666.69           |
| 53120 · Repairs & Maintenance                | 0.00              |
| Total 53100 · Automobile                     | <u>-666.69</u>    |
| 53900 · Insurance                            |                   |
| 53910 · Auto & General Liability             | 3,433.26          |
| 53920 · In Leiu of Health Insurance          | 10,732.29         |
| 53930 · Workers Compensation                 | <u>2,411.59</u>   |

RCD of Greater San Diego County  
Profit & Loss  
October 31, 2022

|  | <u>Oct ' 22</u>         |
|--|-------------------------|
| Total 53900 · Insurance                  | 16,577.14               |
| 54000 · Outside Services                 |                         |
| 54010 · Facility Maintenance & Repairs   | 0.00                    |
| 54020 · Janitorial                       | 515.00                  |
| 54030 · Landscaping                      | 1,025.00                |
| 54040 · Payroll Processing Fees          | 326.99                  |
| 54050 · Pest Control                     | 0.00                    |
| 54060 · Website & Computer Maintenance   | <u>4,085.13</u>         |
| Total 54000 · Outside Services           | 5,952.12                |
| 54070 · Permit                           | 0.00                    |
| 54080 · Postage                          | 33.27                   |
| 54090 · Printing                         | -69.54                  |
| <br>                                     |                         |
| 55000 · Professional Services            |                         |
| 55010 · Accounting Fees                  | 0.00                    |
| 55020 · Legal Fees                       | 2,544.54                |
| 55030 · Professional Services - Other    | <u>525.00</u>           |
| Total 55000 · Professional Services      | 3,069.54                |
| 57000 · Supplies                         |                         |
| 57100 · Conservation Garden & Education  | 0.00                    |
| 57150 · Discretionary Projects           | 2,253.98                |
| 57200 · Office Supplies                  | 574.63                  |
| 57300 · Office General                   | <u>2,941.08</u>         |
| Total 57000 · Supplies                   | 5,769.69                |
| 59000 · Utilities                        |                         |
| 59100 · Gas & Electric                   | 983.81                  |
| 59200 · Sewer                            | 0.00                    |
| 59300 · Trash                            | 587.73                  |
| 59400 · Water                            | 609.85                  |
| 59500 · Telephones                       | <u>1,932.80</u>         |
| <br>                                     |                         |
| Total 59000 · Utilities                  | <u>4,114.19</u>         |
| Total 53000 · Expenses Unrestricted      | 41,644.50               |
| 65000 · Travel and Meetings              |                         |
| 65310 · Training                         | 0.00                    |
| 65320 · Travel Transportation & Accomod  | 6,073.72                |
| 65330 · Travel Meals                     | <u>34.26</u>            |
| Total 65000 · Travel and Meetings        | 6,107.98                |
| 66000 · Payroll Expenses                 |                         |
| 66100 · Gross Payroll                    | 12,849.38               |
| <br>                                     |                         |
| 66200 · In Leiu of Social Security 10.5% | 2,482.63                |
| 66300 · Medicare 1.45%                   | 379.48                  |
| 66400 · FUTA, SDI, ETT, SUI              | <u>122.37</u>           |
| Total 66000 · Payroll Expenses           | <u>15,833.86</u>        |
| Total Expense                            | <u>364,510.98</u>       |
| Net Ordinary Income                      | <u>27,803.80</u>        |
| Net Income                               | <u><u>27,803.80</u></u> |

RCD of Greater San Diego County  
Reconciliation Summary  
US Bank-General Checking, Period Ending 10/31/2022

|                                   | <u>Oct 31, 22</u>        |
|-----------------------------------|--------------------------|
| Beginning Balance                 | 170,411.14               |
| Cleared Transactions              |                          |
| Checks and Payments - 95 items    | -1,387,424.34            |
| Deposits and Credits - 46 items   | 1,749,539.62             |
| Total Cleared Transactions        | <u>362,115.28</u>        |
| Cleared Balance                   | <u><u>532,526.42</u></u> |
| Uncleared Transactions            |                          |
| Checks and Payments - 56 items    | -143,532.56              |
| Deposits and Credits - 12 items   | 22,093.05                |
| Total Uncleared Transactions      | <u>-121,439.51</u>       |
| Register Balance as of 10/31/2022 | <u><u>411,086.91</u></u> |

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 10/31/22

| Type                           | Date       | Num     | Name                                  | Clr | Amount     | Balance     |
|--------------------------------|------------|---------|---------------------------------------|-----|------------|-------------|
| Beginning Balance              |            |         |                                       |     |            | 170,411.14  |
| Cleared Transactions           |            |         |                                       |     |            |             |
| Checks and Payments - 95 items |            |         |                                       |     |            |             |
| Bill Pmt -Check                | 08/16/2022 | 12254   | Heather Marlow                        | Ö   | -228.64    | -228.64     |
| Bill Pmt -Check                | 09/01/2022 | 12272   | Ann Baldrige                          | Ö   | -50.00     | -278.64     |
| Bill Pmt -Check                | 09/09/2022 | 12311   | Green Tree Forest Service             | Ö   | -500.00    | -778.64     |
| Bill Pmt -Check                | 09/12/2022 | 12325   | Sweetwater Authority                  | Ö   | -6,371.86  | -7,150.50   |
| Bill Pmt -Check                | 09/16/2022 | 12328   | Erik Rodriguez                        | Ö   | -128.92    | -7,279.42   |
| Bill Pmt -Check                | 09/19/2022 | 12330   | Columbia Pacific Telesystems          | Ö   | -806.08    | -8,085.50   |
| Bill Pmt -Check                | 09/19/2022 | 12333   | Simon McGuire                         | Ö   | -600.00    | -8,685.50   |
| Bill Pmt -Check                | 09/26/2022 | 12341   | U.S. Bancorp Service Center, Inc      | Ö   | -6,374.98  | -15,060.48  |
| Bill Pmt -Check                | 09/26/2022 | 12339   | SDG&E                                 | Ö   | -1,450.65  | -16,511.13  |
| Bill Pmt -Check                | 09/26/2022 | 12340   | The SoCo Group Inc.                   | Ö   | -410.45    | -16,921.58  |
| Bill Pmt -Check                | 09/26/2022 | 12338   | Heather Marlow                        | Ö   | -297.84    | -17,219.42  |
| Bill Pmt -Check                | 09/28/2022 | 12344   | Pope Tree Service                     | Ö   | -17,600.00 | -34,819.42  |
| Bill Pmt -Check                | 09/28/2022 | 12342   | Lincoln Financial                     | Ö   | -14,085.05 | -48,904.47  |
| Bill Pmt -Check                | 09/28/2022 | 12343   | Berkeley Law University of CA         | Ö   | -10,000.00 | -58,904.47  |
| Bill Pmt -Check                | 09/30/2022 | 12345   | Petty Cash                            | Ö   | -35.53     | -58,940.00  |
| General Journal                | 10/01/2022 | JE 1009 | PayPal Processing Fees                | Ö   | -4.37      | -58,944.37  |
| Bill Pmt -Check                | 10/03/2022 | 12366   | County of San Diego                   | Ö   | -1,644.40  | -60,588.77  |
| Bill Pmt -Check                | 10/03/2022 | 12367   | The SoCo Group Inc.                   | Ö   | -630.44    | -61,219.21  |
| General Journal                | 10/03/2022 | JE 1015 | Processing Fees                       | Ö   | -268.35    | -61,487.56  |
| Bill Pmt -Check                | 10/03/2022 | 12347   | Andy Williamson                       | Ö   | -243.49    | -61,731.05  |
| Bill Pmt -Check                | 10/03/2022 | 12353   | Codi Hale                             | Ö   | -107.58    | -61,838.63  |
| Bill Pmt -Check                | 10/03/2022 | 12354   | Elizabeth Garcia                      | Ö   | -106.51    | -61,945.14  |
| Bill Pmt -Check                | 10/03/2022 | 12368   | Union Bank                            | Ö   | -89.00     | -62,034.14  |
| Bill Pmt -Check                | 10/03/2022 | 12350   | Carolina Guia                         | Ö   | -50.00     | -62,084.14  |
| Bill Pmt -Check                | 10/03/2022 | 12349   | Ashleyann Bacay                       | Ö   | -50.00     | -62,134.14  |
| Bill Pmt -Check                | 10/03/2022 | 12364   | Sierra Reiss                          | Ö   | -50.00     | -62,184.14  |
| Bill Pmt -Check                | 10/03/2022 | 12365   | Stan Hill                             | Ö   | -50.00     | -62,234.14  |
| Bill Pmt -Check                | 10/03/2022 | 12351   | Cheyenne Piacenza                     | Ö   | -50.00     | -62,284.14  |
| Bill Pmt -Check                | 10/03/2022 | 12348   | Ann Baldrige                          | Ö   | -50.00     | -62,334.14  |
| Bill Pmt -Check                | 10/03/2022 | 12356   | Gregg Cady                            | Ö   | -50.00     | -62,384.14  |
| Bill Pmt -Check                | 10/03/2022 | 12357   | Heather Marlow                        | Ö   | -50.00     | -62,434.14  |
| Bill Pmt -Check                | 10/03/2022 | 12358   | Joanne Sauerman                       | Ö   | -50.00     | -62,484.14  |
| Bill Pmt -Check                | 10/03/2022 | 12361   | Morgan Graves                         | Ö   | -50.00     | -62,534.14  |
| Bill Pmt -Check                | 10/03/2022 | 12363   | Rachel Lloyd                          | Ö   | -50.00     | -62,584.14  |
| Bill Pmt -Check                | 10/03/2022 | 12369   | Verizon                               | Ö   | -37.92     | -62,622.06  |
| General Journal                | 10/04/2022 | JE 1014 | Processing Fees                       | Ö   | -18.55     | -62,640.61  |
| Bill Pmt -Check                | 10/06/2022 | 12346   | OMNI Pacific                          | Ö   | -2,744.93  | -65,385.54  |
| Check                          | 10/06/2022 | 12370   | Kevin Curran D24                      | Ö   | -100.00    | -65,485.54  |
| General Journal                | 10/06/2022 | JE 1018 | PayPal Processing Fees                | Ö   | -2.48      | -65,488.02  |
| General Journal                | 10/07/2022 | 5258    | ADP Payroll Processing Fees           | Ö   | -97.44     | -65,585.46  |
| General Journal                | 10/07/2022 | CR 1008 | PayPal Processing Fees                | Ö   | -8.74      | -65,594.20  |
| Bill Pmt -Check                | 10/10/2022 | 12394   | USDA Forest Service                   | Ö   | -79,344.94 | -144,939.14 |
| Bill Pmt -Check                | 10/10/2022 | 12385   | Pope Tree Service                     | Ö   | -18,600.00 | -163,539.14 |
| Bill Pmt -Check                | 10/10/2022 | 12392   | Tree Culture                          | Ö   | -12,833.75 | -176,372.89 |
| Bill Pmt -Check                | 10/10/2022 | 12390   | Tanner Environmental                  | Ö   | -3,000.00  | -179,372.89 |
| Bill Pmt -Check                | 10/10/2022 | 12382   | McDougal Love Boehmer Foley Lyon Canl | Ö   | -2,510.50  | -181,883.39 |
| Bill Pmt -Check                | 10/10/2022 | 12378   | Gregg Cady                            | Ö   | -1,753.40  | -183,636.79 |
| Bill Pmt -Check                | 10/10/2022 | 12380   | ITCM                                  | Ö   | -1,628.87  | -185,265.66 |
| Bill Pmt -Check                | 10/10/2022 | 12374   | Classic Landscape & Horticulture      | Ö   | -1,025.00  | -186,290.66 |
| Bill Pmt -Check                | 10/10/2022 | 12376   | Cox Communications                    | Ö   | -620.41    | -186,911.07 |
| Bill Pmt -Check                | 10/10/2022 | 12386   | SDG&E                                 | Ö   | -612.06    | -187,523.13 |
| Bill Pmt -Check                | 10/10/2022 | 12395   | Waste Management                      | Ö   | -587.73    | -188,110.86 |
| Bill Pmt -Check                | 10/10/2022 | 12393   | United Site Services                  | Ö   | -520.72    | -188,631.58 |
| Bill Pmt -Check                | 10/10/2022 | 12375   | Columbia Pacific Telesystems          | Ö   | -515.00    | -189,146.58 |
| Bill Pmt -Check                | 10/10/2022 | 12384   | Pacific Building Maintenance          | Ö   | -515.00    | -189,661.58 |
| Bill Pmt -Check                | 10/10/2022 | 12396   | Cynthia L Saylor                      | Ö   | -411.00    | -190,072.58 |
| Bill Pmt -Check                | 10/10/2022 | 12379   | Heather Marlow                        | Ö   | -328.44    | -190,401.02 |
| Bill Pmt -Check                | 10/10/2022 | 12372   | CIT Technology                        | Ö   | -266.59    | -190,667.61 |
| Bill Pmt -Check                | 10/10/2022 | 12381   | JMB Sanitation                        | Ö   | -219.55    | -190,887.16 |
| Bill Pmt -Check                | 10/10/2022 | 12389   | Stan Hill                             | Ö   | -206.12    | -191,093.28 |
| Bill Pmt -Check                | 10/10/2022 | 12377   | EDCO Disposal Corporation             | Ö   | -114.02    | -191,207.30 |
| Bill Pmt -Check                | 10/10/2022 | 12387   | Sierra Reiss                          | Ö   | -76.56     | -191,283.86 |
| Bill Pmt -Check                | 10/10/2022 | 12383   | Merle Langston                        | Ö   | -32.97     | -191,316.83 |
| General Journal                | 10/12/2022 | JE 1002 | Gross Payroll                         | Ö   | -34,045.11 | -225,361.94 |
| General Journal                | 10/12/2022 | JE 1002 | Payroll Taxes                         | Ö   | -7,838.41  | -233,200.35 |
| General Journal                | 10/13/2022 | JE 2522 | BizHaven                              | Ö   | -525.00    | -233,725.35 |

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 10/31/22

| Type                      | Date       | Num     | Name                                   | Clr | Amount        | Balance       |
|---------------------------|------------|---------|--|-----|---------------|---------------|
| Bill Pmt -Check           | 10/17/2022 | 12416   | La Jolla Band of Luiseno Indians       | Ö   | -24,367.21    | -305,583.51   |
| Bill Pmt -Check           | 10/17/2022 | 12410   | SDRPF                                  | Ö   | -18,772.89    | -324,356.40   |
| Bill Pmt -Check           | 10/17/2022 | 12400   | Black Fox Timber Management            | Ö   | -4,807.50     | -329,163.90   |
| Bill Pmt -Check           | 10/17/2022 | 12412   | California American Water              | Ö   | -3,588.49     | -332,752.39   |
| Bill Pmt -Check           | 10/17/2022 | 12398   | Al Delalat                             | Ö   | -1,638.90     | -334,391.29   |
| Bill Pmt -Check           | 10/17/2022 | 12403   | ITCM                                   | Ö   | -1,200.00     | -335,591.29   |
| Bill Pmt -Check           | 10/17/2022 | 12409   | SDG&E                                  | Ö   | -983.81       | -336,575.10   |
| Bill Pmt -Check           | 10/17/2022 | 12406   | Office Depot                           | Ö   | -353.91       | -336,929.01   |
| Bill Pmt -Check           | 10/17/2022 | 12413   | Diamond Environmental Services         | Ö   | -262.96       | -337,191.97   |
| Bill Pmt -Check           | 10/17/2022 | 12408   | Quench USA Inc                         | Ö   | -41.49        | -337,233.46   |
| Bill Pmt -Check           | 10/19/2022 | 12419   | Sarah Lifton                           | Ö   | -632.00       | -337,865.46   |
| Bill Pmt -Check           | 10/20/2022 | 12427   | U.S. Bancorp Service Center, Inc       | Ö   | -3,154.69     | -341,020.15   |
| Bill Pmt -Check           | 10/20/2022 | 12426   | Palomar Observatory DAVEY              | Ö   | -2,240.00     | -343,260.15   |
| Bill Pmt -Check           | 10/20/2022 | 12423   | The SoCo Group Inc.                    | Ö   | -506.37       | -343,766.52   |
| General Journal           | 10/20/2022 | 2856    | Refund                                 | Ö   | -100.00       | -343,866.52   |
| Bill Pmt -Check           | 10/20/2022 | 12421   | SDRMA                                  | Ö   | -47.50        | -343,914.02   |
| Bill Pmt -Check           | 10/24/2022 | 12430   | ITCM                                   | Ö   | -1,106.26     | -345,020.28   |
| General Journal           | 10/24/2022 | 2860    | Processing Fees                        | Ö   | -96.01        | -345,116.29   |
| Bill Pmt -Check           | 10/25/2022 | 12431   | Morgan Graves                          | Ö   | -151.25       | -345,267.54   |
| General Journal           | 10/25/2022 | JE 1003 | Refund                                 | Ö   | -120.00       | -345,387.54   |
| Bill Pmt -Check           | 10/25/2022 | 12440   | Ashleyann Bacay                        | Ö   | -110.75       | -345,498.29   |
| Bill Pmt -Check           | 10/25/2022 | 12437   | Carolina Guia                          | Ö   | -81.50        | -345,579.79   |
| General Journal           | 10/26/2022 | CR 1032 | SDG&E Renewable Fuels Grant - Deferred | Ö   | -1,000,000.00 | -1,345,579.79 |
| General Journal           | 10/26/2022 | JE 1002 | Gross Payroll                          | Ö   | -33,740.46    | -1,379,320.25 |
| General Journal           | 10/26/2022 | JE 1002 | Payroll Taxes                          | Ö   | -8,066.56     | -1,387,386.81 |
| General Journal           | 10/28/2022 | JE 1100 | ADP Payroll Processing Fees            | Ö   | -37.53        | -1,387,424.34 |
| Total Checks and Payments |            |         |  |     | -1,387,424.34 | -1,387,424.34 |

**Deposits and Credits - 46 items**

|                 |            |         |         |   |              |              |
|-----------------|------------|---------|---------|---|--------------|--------------|
| Deposit         | 08/18/2021 |         | Deposit | Ö | 607.50       | 607.50       |
| Deposit         | 02/04/2022 |         | Deposit | Ö | 10,061.13    | 10,668.63    |
| General Journal | 10/02/2022 | JE 1016 | Deposit | Ö | 6.72         | 10,675.35    |
| General Journal | 10/04/2022 | CR 1007 | Deposit | Ö | 384.00       | 11,059.35    |
| Deposit         | 10/05/2022 |         | Deposit | Ö | 195.00       | 11,254.35    |
| Deposit         | 10/06/2022 |         | Deposit | Ö | 100.00       | 11,354.35    |
| General Journal | 10/07/2022 | CR 1009 | Deposit | Ö | 30.00        | 11,384.35    |
| General Journal | 10/07/2022 | CR 1013 | Deposit | Ö | 147.42       | 11,531.77    |
| Deposit         | 10/07/2022 |         | Deposit | Ö | 390.00       | 11,921.77    |
| General Journal | 10/07/2022 | CR 1006 | Deposit | Ö | 1,037.00     | 12,958.77    |
| Deposit         | 10/07/2022 |         | Deposit | Ö | 4,231.38     | 17,190.15    |
| General Journal | 10/09/2022 | 2610    | Deposit | Ö | 660.00       | 17,850.15    |
| Bill Pmt -Check | 10/10/2022 | 12388   | VOID    | Ö | 0.00         | 17,850.15    |
| General Journal | 10/10/2022 | 5259    | Deposit | Ö | 9.31         | 17,859.46    |
| Deposit         | 10/10/2022 |         | Deposit | Ö | 260.00       | 18,119.46    |
| Deposit         | 10/10/2022 |         | Deposit | Ö | 114,493.82   | 132,613.28   |
| General Journal | 10/11/2022 | 2604    | Deposit | Ö | 970.00       | 133,583.28   |
| General Journal | 10/12/2022 | 2603    | Deposit | Ö | 6,368.84     | 139,952.12   |
| Deposit         | 10/13/2022 |         | Deposit | Ö | 520.00       | 140,472.12   |
| General Journal | 10/14/2022 | CR 1030 | Deposit | Ö | 100.44       | 140,572.56   |
| Deposit         | 10/14/2022 |         | Deposit | Ö | 520.00       | 141,092.56   |
| Deposit         | 10/14/2022 |         | Deposit | Ö | 396,488.10   | 537,580.66   |
| Bill Pmt -Check | 10/17/2022 | 12402   | VOID    | Ö | 0.00         | 537,580.66   |
| Bill Pmt -Check | 10/17/2022 | 12407   | VOID    | Ö | 0.00         | 537,580.66   |
| Bill Pmt -Check | 10/17/2022 | 12401   | VOID    | Ö | 0.00         | 537,580.66   |
| General Journal | 10/17/2022 | 2608    | Deposit | Ö | 4.77         | 537,585.43   |
| Deposit         | 10/17/2022 |         | Deposit | Ö | 1,900.00     | 539,485.43   |
| Deposit         | 10/18/2022 |         | Deposit | Ö | 180.00       | 539,665.43   |
| Deposit         | 10/19/2022 |         | Deposit | Ö | 230.00       | 539,895.43   |
| General Journal | 10/19/2022 | CR 1022 | Deposit | Ö | 773.55       | 540,668.98   |
| Bill Pmt -Check | 10/20/2022 | 12424   | VOID    | Ö | 0.00         | 540,668.98   |
| Bill Pmt -Check | 10/20/2022 | 12425   | VOID    | Ö | 0.00         | 540,668.98   |
| General Journal | 10/20/2022 | 2857    | Deposit | Ö | 2,840.67     | 543,509.65   |
| General Journal | 10/21/2022 | CR 1021 | Deposit | Ö | 55.00        | 543,564.65   |
| Deposit         | 10/21/2022 |         | Deposit | Ö | 2,756.00     | 546,320.65   |
| Deposit         | 10/21/2022 |         | Deposit | Ö | 1,200,000.00 | 1,746,320.65 |
| General Journal | 10/24/2022 | JE 1004 | Deposit | Ö | 49.83        | 1,746,370.48 |
| Deposit         | 10/24/2022 |         | Deposit | Ö | 130.00       | 1,746,500.48 |
| General Journal | 10/24/2022 | 2861    | Deposit | Ö | 550.00       | 1,747,050.48 |
| Deposit         | 10/25/2022 |         | Deposit | Ö | 60.00        | 1,747,110.48 |
| Deposit         | 10/25/2022 |         | Deposit | Ö | 100.00       | 1,747,210.48 |

**RCD of Greater San Diego County**  
**Reconciliation Detail**  
**US Bank-General Checking, Period Ending 10/31/22**

| Type                                   | Date       | Num     | Name                                    | Clr | Amount              | Balance             |
|--|------------|---------|---|-----|---------------------|---------------------|
| General Journal                        | 10/25/2022 | CR 1031 | Deposit                                 | Ö   | 990.00              | 1,748,200.48        |
| Deposit                                | 10/28/2022 |         | Deposit                                 | Ö   | 100.00              | 1,748,300.48        |
| Deposit                                | 10/31/2022 |         | Deposit                                 | Ö   | 2.69                | 1,748,303.17        |
| General Journal                        | 10/31/2022 | CR 1033 | Deposit                                 | Ö   | 52.29               | 1,748,355.46        |
| General Journal                        | 10/31/2022 | JE 1101 | Deposit                                 | Ö   | 1,184.16            | 1,749,539.62        |
| Total Deposits and Credits             |            |         |   |     | <u>1,749,539.62</u> | <u>1,749,539.62</u> |
| Total Cleared Transactions             |            |         |   |     | <u>362,115.28</u>   | <u>362,115.28</u>   |
| Cleared Balance                        |            |         |   |     | 362,115.28          | 532,526.42          |
| <b>Uncleared Transactions</b>          |            |         |   |     |                     |                     |
| <b>Checks and Payments - 56 items</b>  |            |         |   |     |                     |                     |
| Bill Pmt -Check                        | 02/23/2022 | 11597   | Carl Michael Reeske                     |     | -100.00             | -100.00             |
| Check                                  | 03/03/2022 | 11631   | Martha Gonzalez                         |     | -7.50               | -107.50             |
| Bill Pmt -Check                        | 08/01/2022 | 12161   | Gregg Cady                              |     | -50.00              | -157.50             |
| Bill Pmt -Check                        | 08/01/2022 | 12175   | Kim Hanson AP                           |     | -50.00              | -207.50             |
| Bill Pmt -Check                        | 08/02/2022 | 12178   | Edward Grangetto Jr.                    |     | -300.00             | -507.50             |
| Bill Pmt -Check                        | 09/01/2022 | 12284   | Sierra Reiss                            |     | -155.56             | -663.06             |
| Bill Pmt -Check                        | 09/01/2022 | 12280   | Kim Hanson AP                           |     | -50.00              | -713.06             |
| Bill Pmt -Check                        | 09/09/2022 | 12312   | The Regents of the University of CA     |     | -4,000.00           | -4,713.06           |
| Bill Pmt -Check                        | 09/19/2022 | 12334   | The Patriot Group                       |     | -6,375.00           | -11,088.06          |
| Bill Pmt -Check                        | 09/23/2022 | 12336   | A & L Laboratories                      |     | -84.00              | -11,172.06          |
| Bill Pmt -Check                        | 10/03/2022 | 12352   | Chris Kelley                            |     | -172.45             | -11,344.51          |
| Bill Pmt -Check                        | 10/03/2022 | 12359   | Joel Kramer                             |     | -117.86             | -11,462.37          |
| Bill Pmt -Check                        | 10/03/2022 | 12355   | Erik Rodriguez                          |     | -50.00              | -11,512.37          |
| Bill Pmt -Check                        | 10/03/2022 | 12360   | Kim Hanson AP                           |     | -50.00              | -11,562.37          |
| Bill Pmt -Check                        | 10/03/2022 | 12362   | Paul Maschka                            |     | -50.00              | -11,612.37          |
| Check                                  | 10/07/2022 | 12371   | Liza Plummer                            |     | -50.00              | -11,662.37          |
| Bill Pmt -Check                        | 10/10/2022 | 12391   | The Patriot Group                       |     | -19,900.00          | -31,562.37          |
| Bill Pmt -Check                        | 10/10/2022 | 12373   | City of San Diego                       |     | -9,211.90           | -40,774.27          |
| General Journal                        | 10/11/2022 | JE 1003 | PayPal Processing Fees                  |     | -5.66               | -40,779.93          |
| General Journal                        | 10/14/2022 | 2607    | PayPal Processing Fees                  |     | -17.78              | -40,797.71          |
| Bill Pmt -Check                        | 10/17/2022 | 12411   | The Patriot Group                       |     | -8,750.00           | -49,547.71          |
| Bill Pmt -Check                        | 10/17/2022 | 12404   | Jamul Indian Village of California      |     | -7,589.30           | -57,137.01          |
| Bill Pmt -Check                        | 10/17/2022 | 12415   | California American Water               |     | -1,937.15           | -59,074.16          |
| Bill Pmt -Check                        | 10/17/2022 | 12405   | NACD                                    |     | -775.00             | -59,849.16          |
| Bill Pmt -Check                        | 10/17/2022 | 12399   | Back Country Land Trust                 |     | -325.00             | -60,174.16          |
| Bill Pmt -Check                        | 10/18/2022 | 12418   | Pauma Band of Luiseno Indians           |     | -28,924.76          | -89,098.92          |
| General Journal                        | 10/18/2022 | 2609    | PayPal Processing Fees                  |     | -11.13              | -89,110.05          |
| General Journal                        | 10/19/2022 | CR 1023 | PayPal Processing Fees                  |     | -6.36               | -89,116.41          |
| Bill Pmt -Check                        | 10/20/2022 | 12422   | The Patriot Group                       |     | -15,000.00          | -104,116.41         |
| Check                                  | 10/20/2022 | 12420   | Juliette Guet-Scott                     |     | -100.00             | -104,216.41         |
| Bill Pmt -Check                        | 10/20/2022 | 12428   | A & L Laboratories                      |     | -78.00              | -104,294.41         |
| General Journal                        | 10/20/2022 | 2855    | PayPal Processing Fees                  |     | -3.94               | -104,298.35         |
| Bill Pmt -Check                        | 10/21/2022 | 12429   | Marilyn Huntamer                        |     | -120.00             | -104,418.35         |
| General Journal                        | 10/24/2022 | 2859    | PayPal Processing Fees                  |     | -3.67               | -104,422.02         |
| Bill Pmt -Check                        | 10/25/2022 | 12438   | Lincoln Financial                       |     | -14,081.31          | -118,503.33         |
| Bill Pmt -Check                        | 10/25/2022 | 12441   | Prographics                             |     | -490.89             | -118,994.22         |
| Bill Pmt -Check                        | 10/25/2022 | 12432   | Wallace Laboratories, Inc               |     | -440.00             | -119,434.22         |
| Bill Pmt -Check                        | 10/25/2022 | 12434   | Jessica Garcia                          |     | -250.00             | -119,684.22         |
| Bill Pmt -Check                        | 10/25/2022 | 12435   | Mahala Saylor                           |     | -150.00             | -119,834.22         |
| Bill Pmt -Check                        | 10/25/2022 | 12433   | Gianna Gutierrez                        |     | -100.00             | -119,934.22         |
| Bill Pmt -Check                        | 10/25/2022 | 12439   | Wallace Laboratories, Inc               |     | -20.00              | -119,954.22         |
| Bill Pmt -Check                        | 10/26/2022 | 12442   | CARCD                                   |     | -5,000.00           | -124,954.22         |
| Bill Pmt -Check                        | 10/28/2022 | 12450   | The Patriot Group                       |     | -9,425.00           | -134,379.22         |
| Bill Pmt -Check                        | 10/28/2022 | 12448   | Pope Tree Service                       |     | -5,670.00           | -140,049.22         |
| Bill Pmt -Check                        | 10/28/2022 | 12447   | McDougal Love Boehmer Foley Lyon Canlas |     | -1,773.45           | -141,822.67         |
| Bill Pmt -Check                        | 10/28/2022 | 12443   | Prographics                             |     | -487.57             | -142,310.24         |
| Bill Pmt -Check                        | 10/28/2022 | 12444   | CIT Technology                          |     | -266.59             | -142,576.83         |
| Bill Pmt -Check                        | 10/28/2022 | 12449   | Stan Hill                               |     | -197.66             | -142,774.49         |
| Bill Pmt -Check                        | 10/28/2022 | 12446   | ITCM                                    |     | -150.00             | -142,924.49         |
| Bill Pmt -Check                        | 10/28/2022 | 12445   | EDCO Disposal Corporation               |     | -114.02             | -143,038.51         |
| General Journal                        | 10/28/2022 | CR 1033 | ADP Payroll Processing Fees             |     | -96.01              | -143,134.52         |
| Bill Pmt -Check                        | 10/28/2022 | 12451   | Verizon                                 |     | -42.86              | -143,177.38         |
| General Journal                        | 10/28/2022 | JE 1099 | PayPal Processing Fees                  |     | -3.48               | -143,180.86         |
| Bill Pmt -Check                        | 10/31/2022 | 12453   | Lou Rodolico                            |     | -193.17             | -143,374.03         |
| Bill Pmt -Check                        | 10/31/2022 | 12452   | Petty Cash                              |     | -88.53              | -143,462.56         |
| Bill Pmt -Check                        | 10/31/2022 | 12454   | Tom Cartier                             |     | -70.00              | -143,532.56         |
| Total Checks and Payments              |            |         |   |     | <u>-143,532.56</u>  | <u>-143,532.56</u>  |
| <b>Deposits and Credits - 12 items</b> |            |         |   |     |                     |                     |
| Deposit                                | 10/11/2022 |         | Deposit                                 |     | 260.00              | 260.00              |

RCD of Greater San Diego County  
 Reconciliation Detail  
 US Bank-General Checking, Period Ending 10/31/22

| Type                              | Date       | Num     | Name    | Clr | Amount      | Balance     |
|-----------------------------------|------------|---------|---------|-----|-------------|-------------|
| Deposit                           | 10/18/2022 |         | Deposit |     | 485.00      | 745.00      |
| Deposit                           | 10/18/2022 |         | Deposit |     | 820.00      | 1,565.00    |
| Deposit                           | 10/19/2022 |         | Deposit |     | 295.00      | 1,860.00    |
| Deposit                           | 10/20/2022 |         | Deposit |     | 173.34      | 2,033.34    |
| Deposit                           | 10/24/2022 |         | Deposit |     | 160.00      | 2,193.34    |
| Deposit                           | 10/28/2022 |         | Deposit |     | 150.00      | 2,343.34    |
| General Journal                   | 10/28/2022 | CR 1028 | Deposit |     | 517.15      | 2,860.49    |
| Deposit                           | 10/28/2022 |         | Deposit |     | 1,884.31    | 4,744.80    |
| General Journal                   | 10/31/2022 | CR 1031 | Deposit |     | 95.89       | 4,840.69    |
| Deposit                           | 10/31/2022 |         | Deposit |     | 460.00      | 5,300.69    |
| Deposit                           | 10/31/2022 |         | Deposit |     | 16,792.36   | 22,093.05   |
| Total Deposits and Credits        |            |         |         |     | 22,093.05   | 22,093.05   |
| Total Uncleared Transactions      |            |         |         |     | -121,439.51 | -121,439.51 |
| Register Balance as of 10/31/2022 |            |         |         |     | 240,675.77  | 411,086.91  |



## SUCCESSES • STRUGGLES • SUPPORT

Activity Highlights for November 2022  
Prepared for Board Meeting on 12/14/22

### SUCCESSES

#### **Executive Director:**

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continue working at the farm weekly to attend farm staff meetings and connect with staff.
- Participated in calls with various partners regarding our fire prevention / forest health, agriculture, and pollinator programs.
- Supported staff members with grant application planning and writing.
- Held a half-day RCD staff retreat and a half-day retreat for RFFC partners on November 8 facilitated by the community engagement team from Department of Conservation.
- Continued to work with a graphic designer to create project-specific products (SALC report, RPP materials) as well as to create more cohesive branding across the RCD.
- Participated in a webinar about a new grant program to distribute ARPA funds to community gardens and small farms. The program will be managed by the San Diego Foundation and should open in early 2023.
- Met at Wild Willow Farm with a representative from CDFA to provide input to a new CDFA grant program to support urban agriculture.
- Participated in a meeting to discuss plant materials needed for pollinator projects throughout the state.
- Began planning our presentation at the International Western Monarch Association conference in January.
- Attended an event hosted by San Diego Canyonlands to announce their new workforce development program.
- Along with RCD staff, held an introductory meeting with Celine Morales, the new NRCS District Conservationist.
- Participated in a kick off call with Sweetwater Union School District for our new CDFA Farm to School grant.
- Attended the CARCD annual conference in Folsom along with several other staff members and two Board members.
- Had a call with a representative from the Green Infrastructure Coalition ahead of a site visit to discuss potential projects with the Wildlife Conservation Board and CA Coastal Conservancy.
- Attended Nora Vargas's Tijuana River Valley Town Hall meeting.
- Met with staff and our HR partner at Bizhaven to review their revised Staff Handbook.
- Met with our new Safety partner at Bizhaven to start working on safety policies for the RCD.
- Held Andy Williamson's annual review.
- Worked with legal counsel Steve Boehmer on contracts and legal issues.

## PROGRAM REPORTS

### Port:

- Continued outreach to schools through email and events.
- Gave nine watershed presentation at four school locations.
- Continued working with the watershed intern, Sydney Harrison, to teach presentations and grade reports. Her internship will be ending in December.
- Interviewed and hired Marisa Rodriguez to start the watershed internship in January.

### Pollinators:

#### San Diego Native Milkweed Project

- Attended webinar regarding the propagation of native seed, and how to address the supply chain issue of procuring regionally appropriate native plants for upcoming pollinator habitat funding cycles
- Continued to send native milkweed to the public who request directly via Facebook or email

#### San Diego Pollinator Alliance

- Tabled at 1 event to promote education on pollinator habitat and native milkweed:
- 11/5 - Fall Garden Festival at the Water Conservation Garden, split shifts with Sierra, Ashleyann, and Carolina; photos attached
- Pollinators for Working Lands -Applied to the CDFA Pollinator Habitat grant to increase capacity to perform up 20 more site visits and cover full implementation costs at 10 selected sites; total requested \$339,001

### Sweetwater Community Garden:

- Conducted garden Orientations to 10 new gardeners
- Provided Irrigation technical assistance to Three gardeners including education on automatic watering duration.
- Completed November Garden Survey
- Sent out 3 Newsletters since Oct 31<sup>st</sup>.
  - <https://mailchi.mp/aa4da7fcc1a3/community-garden-beautificationproject-8000478>
  - <https://mailchi.mp/d7e58c915151/community-garden-beautificationproject-7981342>
  - <https://mailchi.mp/08a39e082a39/community-garden-beautificationproject-7979798>
- 6 move outs/5 move ins
- 38 available plots

### Tijuana River Valley Community Garden:

- Conducted Garden Survey For month of December
- Sent out One Garden Newsletter Since OCT 31<sup>st</sup> introducing new coordinator and offering Technical Assistance
  - <https://mailchi.mp/f0f32c06d309/community-garden-lease-renewals-7979774>
- 3 move outs/2move ins
- 7 available plots

**Soil Health and Farmer / Rancher TA:**

**Outreach**

- 11/10 - SD Farm Bureau Farm & Nursery Expo; Joel, Elizabeth and Codi attended and interacted with 30+ farmers and industry colleagues.
- 11/18 - Latino Farmer Conference; Joel and Elizabeth attended and interacted with 20+ farmers and industry colleagues; created Spanish translated materials to better support Latino farmers and inform them about our programs.
- Sent a newsletter focused on resources for growers in transition to organic (attached).

**Healthy Soils Program Grant Awardee Support**

- Site visit to Konyon Dairy to confirm practice implementation.
- Revised Papaw's Farm field map and began process with CDFA to adjust grant funding.
- Confirmed compost delivery to Reyes Vineyards.
- Worked with Ed Grangetto's operation to order correct compost and mulch materials.

**Technical Assistance**

- Visited 3 farms for soil sampling and grant eligibility.
- Supported Priya/SGG Farms with planting of cool season cover crop for HSP Cover Crop Demo grant.
- Did outreach in Valley Center for underserved producers and state drought relief grant.
- Met with other regional technical assistance providers to see how to collaborate on the next round of Healthy Soils funding and education.

**Grazing/Ranching**

- Conducted monitoring at Rancho Jamul.
- Met with local ranchers and a local butcher to discuss need for increased local meat processing.

**Irrigation Assistance**

- Received evaluation training from Mission RCD.
- Completed an evaluation at Stoops Farm.
- Connected with County Water Rebate representative to learn more about how to combine programming.

**Forestry and Fire Prevention:**

**CAL FIRE Forest Health:**

- Met with our new FH grant manager Nochella Ozard, we discussed grant deadline extension and amendments. We have site visit planned for mid-December.
- Work in Jeff Valley and on Pauma continues.
- Talking with Los Coyotes tribe and Cuyamaca Forest Ranch HOA about forest health grants for their respective lands.
- Working to strategize Palomar Mountain, Saving San Diego's Last Mixed Conifer Forest project phase II.
- Met with USFS chief on Descanso RD to discuss possible CF-FH collaboration.

**DOC- RFFC Program:**

- Working with the SoCal region grantees to help plan the CA Wildfire and Forest Resilience Task Force meeting, which will take place Feb. 2-3 in Calabasas.
- Work on Harrison Serenity Ranch continues, initial site map and inventory and assessment by the Mongol Tribe has been completed. Follow-ups are ongoing, they are collecting more data.
- Attended multiple RFFC and Cal VTP webinars.
- Met with Paul O. from Davey Tree to discuss GSOB strategies in the Chihuahua Valley area.
- Attended Leok Po Prescribed Fire event at Cache Creek Nature Preserve in Woodland, CA.
- Participated in monthly DOC telephone check-in and project briefing calls.
- Working with State Parks on planning efforts to prepare for NACC program round II.
- Hosted an RFFC local partners convening on Nov. 8 in Balboa Park
- Grizzly Corp Fellows are working to create toolkits for Prescribed Burn Association (PBA) and GSOB treatment.

**SDG&E Renewable Contract:**

- Looking into planning a project on Palomar Mountain in the Crestline/Birch Hill area.

**Fire Safe Council General:**

- Met with Rancho Santa Fe Association about FireWatch collaboration for vegetation monitoring and mapping.
- Met with County Fire Home Hardening team to discuss collaborating on outreach efforts to reach Dulzura homeowners about the program.
- Met with City of SD Auditing Office to discuss fire prevention efforts in the city and how to better support residents with fire preparedness.
- Completed Fallbrook FSC CWPP.
- Updated Alpine/Viejas CWPP Boundary, committee approved the change at FSC Meeting.
- Partnered on Wynola Estates FSC WUI workshop with County Fire/CAL FIRE and local CERT teams.
- Hosted FSCSDC Board and General Meetings in person at the RCD office. The Lakeside Fire Marshal presented on defensible space zones and the new “ember resistant zone”.
- Applied for CAFSC County Coordinator funding. This grant would fund the FSC Coordinator position and would work to analyze gaps in who we collaborate with, and who we serve, including elected officials. Additionally, these funds would support us in working cohesively with partner agencies to update the Countywide CWPP and community FSC CWPPs.
- Updated FSC website pages to include up to date program wait times, income requirements, and photos.
- Met with Rex Hambly (BLM) to discuss Last Chance Survival Simulation Workshop logistics and plan out a few workshops for next year. Beginning the process of planning locations and creating workshop budgets.
- Met acreage and dollar match for USFS SFA 21 grant, so we were able to finish our last quarterly report and grant close out report.

**DSAP and Chipping Programs:**

- Completed work in Campo/Potrero and sent out contracts and approved bids for El Cajon/Lakeside. Continuing to work through the waitlist in Ramona/Poway.

**Grizzly Corps:**

- Completed Fall assessments and set professional development goals.
- Working on PBA and GSOB toolkits.
- Participating in many outreach and education events and workshops.
- Attended two outreach Events: Water Conservation Garden Fall Festival and Olivenhein Arts & Crafts Festival
- Participated in education training:
  - In-person CEQA workshop
  - Online CalVTP workshops
  - ArcGIS Storymaps training through UCANR-IGIS
  - Cleveland NF Forest Planner

**Wild Willow Farm:**

- Sent out two Wild Willow Farm Newsletters.
- Conducted two external educator orientations and worked with new educators.
- Press release was published in the Eagle & Times Newspaper.
- Hosted 6 workshops which brought 65 people to farm, and generated over \$2,000 in sales
- Worked with two additional outsider educators to publish and promote two new classes.
  - Raw Milk & Cultured Dairy Workshop – Austin Durant
  - Intro to Permaculture Workshop – Colin Richards
- Hosted the San Diego Zoo Wildlife Alliance at WWF for an all-day event.
- Met with Climate Science Alliance to coordinate events in July 2023.
- Increased outreach efforts and created flyers to post around local community areas.
- Met with Climate Science Alliance to coordinate events in July 2023.
- Sold just over \$700 in produce to various partners; Foodshed, Mmm...CAKES, Millport and Garden Kitchen
- Delivered 119 CSA bags across the county; in Imperial Beach, University Heights, Ocean Beach, Rolando, and at the farm
- Hosted 5 interns in November
- Completed the following projects with volunteers: garlic field prep and planting, fence construction, goat mucking for compost operation and soil maintenance, general field prep for production needs

**RCD General:**

- Continued outreach for the CARCD Monarch Block Grant and fulfilled the grant expectations through bookings.
- Gave six pollinator presentations at two school locations.
- Communicated with local museums about pollinator information and provided resources.
- Worked with Speak-Off winner, Jessica Garcia, to book flights, hotels, and transportation.
  - Jessica competed at the CARCD Speak-Off Competition and placed fourth.
- Participated at the Fall Garden Festival.
- Started communication with Altman Plants to plan the 2023 Plant Giveaway.

**• STRUGGLES •**

- None

**• SUPPORT •**

- Streamlining systems at Wild Willow Farm

**• NEWSLETTERS •**

- Farmer and Rancher newsletter: <https://mailchi.mp/858ec8c0afd4/farmer-rancher-newsletter-nov2022>
- Fire Safe Council: [Fire Safe Council Newsletter](#)
- Wild Willow Farm Newsletter, November 3rd: <https://www.wildwillowfarm.org/so/69OGI8e5a?languageTag=en>
- Wild Willow Farm Newsletter, November 25th: <https://www.wildwillowfarm.org/so/2dOISfJja?languageTag=en>

**• UPCOMING EVENTS •**

- Baking with Ancient Grains: 12/17/23, 10am-1pm
- Fruit Tree Pruning and Training: 1/7/23, 10am-1pm
- Winter Fruit Tree Care, 1/9/23, 9am-12pm
- Nutrition Workshop: 1/9/23, 10am-12pm
- FSC Executive and General Meetings: 1/12/23
- CWPP Writers' Workshops: 1/10/23 and 1/23/23
- CA Wildfire and Forest Resilience Task Force Meeting February 2-3

| <b>RCD STAFF – November 2022</b>                      |   |
|---|---|
| Ann Baldridge, Executive Director                     | Heather Marlow, Director of Forestry & Fire Prevention Projects |
| Chris Kelley, Financial Director                      | Gregg Cady, Conservation Farm Advisor                           |
| Sierra Reiss, Education Coordinator                   | Cheyenne Piacenza, Assistant Farm Manager                       |
| Rachel Lloyd, Accounting Clerk                        | Joel Kramer, Agricultural Specialist                            |
| Stan Hill, Forestry & Fire Prevention Project Manager | Andy Williamson, Irrigation Technician                          |

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|  |   |
|--|---|
| Erik Rodriguez, Farmer II                      | Morgan Graves, Fire Prevention & Forestry Coordinator |
| Juliann Tidwell, Farmer                        | Joannaluz "Joanna" Parra, Farmer                      |
| Kim Hanson, Field Trip & Volunteer Coordinator | Paul Maschka, Regenerative Farming Educator           |
| Codi Hale- Outreach Coordinator                | Joanne Sauerman, Office Coordinator                   |
| Elizabeth Garcia, Ag Technician                | Daniela Mejia, Community Garden Coordinator           |
| Carolina Guia, Grizzly Corps Fellow            | Ashleyann Bacay, Grizzly Corps Fellow                 |

**RCD / FSC GRANT STATUS**

**CURRENT GRANT ACTIVITY – NOVEMBER 2022**

**ITEM 5-2a**

| <b>Grant Applications Submitted</b>     | <b>Program</b>  | <b>Amount \$</b> | <b>Notes / Updates</b>   |
|---|---|------------------|--|
| DOC                                     | RFFC Program- Wildfire Resiliency   | \$2.63M          | RFFC Round III – DOC confirmed they will be awarding \$2m for baseline funding   |
| CARCD – WCB block grant                 | Pollinator Health   | \$356,515        | In full proposal stage. Five-year grant, will be awarded to CARCD and sub-awarded to RCDs. Pending review by WCB on 11/15/22 |
| SDG&E Safety Partners                   | Defensible Space Assistance Program   | \$20K            | Support to our North County communities not within SDRC boundaries.  |
| CDFA Specialty Crop Block Grant         | Crop Swap program for avocado growers to switch to more disease and/or drought resistant crops or varieties | \$498,064        | Submitted for pre-proposal 9/15/22   |
| CDFA Pollinator Habitat Program         | Funds to support implementation of pollinator habitat on working lands                                      | \$100-150k       | Submitted 11/23/22   |
| County Coordinator Grant – CAFSC        | FSC technical assistance, CWPPs, capacity building  | \$175k           | Submitted 11/15/22   |
| Community Wildfire Defense Fund         | USFS – Implementation of County CWPP projects, including chipping and DSAP                                  | \$4.93m          | 5 year program, submitted 10/6/2022  |
| CDFA Planning Grant                     | Funding to support conservation planning with farmers and ranchers, including carbon farm planning          | \$249,700        | Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs)                                    |
| <b>Grants Currently Working On</b>      | <b>Program</b>  | <b>Amount \$</b> | <b>Notes</b>   |
| Community Enhancement Grant             | Wild Willow Farm  | Approx \$10k     | Spring event at the farm   |
|   |   |                  |  |
| <b>Recent Grants Awarded</b>            | <b>Program</b>  | <b>Amount \$</b> | <b>Notes</b>   |
| CDFA – WETA                             | Agricultural Program  | \$408,000        | Irrigation support to farmers and ranchers. Awarded May 2022   |
| DOC                                     | RFFC Program- Wildfire Resiliency   | \$114,000        | RFFC Round I Early Action Opportunity Fund; staff capacity; awarded June 2022  |
| DOC/ CNRA                               | RFFC Program- Wildfire Resiliency   | \$2.2M           | Early Action funding awarded October 2021  |
| NACD Urban Agriculture and Conservation | Community Gardens and Farm  | \$49,995.90      | Awarded April 2022   |
| Port of San Diego                       | Environmental Education (watershed)   | \$42,000         | Three-year bid to renew our watershed education project. Awarded May 2022  |
| CARCD- CAL FIRE Block Grant             | Fire Prevention, GSOB work, planning and TA   | \$600,395        | Funds for program management, PBA, GSOB support, chipping & DSAP; awarded June 2022  |



|  |  |                  |   |
|--|--|------------------|---|
| CARCD - NRCS Block Grant                               | Farmer Equity Outreach   | \$22,483         | Awarded, pending contract                                       |
| CARCD - Monarch Joint Venture Block Grant              | Pollinator Health  | \$10,000         | Participation in a pilot monarch education program              |
| SDG&E  | Defensible Space Assistance Program  | \$20,000         | Awarded January 2022  |
| SDG&E  | DSAP Support   | \$10,000         | Awarded September 2021  |
| SDG&E  | Fuels Reduction  | \$1.2M           | New budget amount for 2023; renewable annual budget for 5 years |
| San Diego River Conservancy                            | Native American Conservation Corp  | \$364,678        | NACC project with State Parks                                   |
| San Diego River Conservancy                            | Chipping/ DSAP Work  | \$3.5M           | Awarded May 2021  |
| CAFSC Fuels Reduction                                  | Chipping, DSAP, Education  | \$200,000        | Awarded October 2021  |
| NRCS   | Conservation Planning support  | \$70,085.52      | Awarded September 2021  |
| <b>Grants Denied / Cancelled</b>                       | <b>Program</b>   | <b>Amount \$</b> | <b>Notes</b>  |
| CAL FIRE- Fire Prevention                              | Chipping/ DSAP/ Community Projects   | \$3.3M           | Denied June 2022  |
| CAFSC/ SFA 2022  | Chipping/ DSAP   | \$200K           | Chipping/DSAP. Denied June 2022                                 |
| NFWF   | Provide TA to farmers, improving pollinator practices while improving soil health. | \$108,655        | Denied November 2021  |
| CDFA Beginning Farmer and Farm Worker Training Program | Grazing apprenticeship program with Good Shepherds                                 | \$994,239        | Denied October 2022   |

**RC FOUNDATION GRANT STATUS**

**CURRENT GRANT ACTIVITY – NOVEMBER 2022**

**ITEM 5-2b**

| <b>Grant Applications Submitted</b>   | <b>Program</b>  | <b>Amount \$</b> | <b>Notes / Updates</b>  |
|---------------------------------------|---|------------------|---|
| County of San Diego – ARPA funds      | Wild Willow Farm Field trips and Activities             | \$122,866        | Funding available to supplement youth programs, compensation based on participation.  |
| <b>Grants Currently Working On</b>    | <b>Program</b>  | <b>Amount \$</b> | <b>Notes</b>  |
|                                       |   |                  |   |
| <b>Grants/ Donations Awarded</b>      | <b>Program</b>  | <b>Amount \$</b> | <b>Notes</b>  |
| CDFA – Farm to School, Track 4        | Wild Willow Farm  | \$150,000        | Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs. |
| Hervey Family Fund                    | Wild Willow Farm  | \$20,592         | Funding to review the CSA model and promote to / engage the local community   |
| SDG&E                                 | Wild Willow Farm  | \$3,000          | Contribution for hosting a corporate volunteer event  |
| SDG&E Environmental Champions 2022-23 | Pollinator health                                       | \$7,500          | Program to promote native milkweed and host an event to swap tropical milkweed plants for a native plants   |
| Collins Aerospace                     | Wild Willow Farm Donation                               | \$1,300          | Staff Field Day Donation 2022   |
| One Tree Planted                      | Arbor Day tree planting                                 | \$2,500          | Wild Willow Farm 2022   |
| SD Foundation- H. House Family Fund   | Wild Willow Farm  | \$10,000         | Direct support gift through SD Foundation 4/2022  |
| SD Foundation- Hervey Family          | Wild Willow Farm  | \$18,000         | Direct support gift through SD Foundation 11/2021   |
| USFWS                                 | SDG&E Garden Boxes                                      | \$1,050          | Pollinator plant support  |
| SD Foundation- H. House Family Fund   | Wild Willow Farm  | \$10,000         | Direct support gift through SD Foundation 9/2021  |
| SD Foundation Opening the Outdoors    | Wild Willow Farm/ Farm to Families                      | \$50,000         | Partnership with 3 other organizations, Approved July 2021  |
| SDG&E Environmental Champions 2021-22 | Build and distribute garden boxes to South Bay families | \$7,500          | Funding for vegetable or pollinator gardening container gardening workshops and supplies.   |
| Boochcraft                            | Farm to Families 2021                                   | \$10,000         | Funding for Calendar Year 2021  |
| Marguerite Tyrell                     | Wild Willow Farm Support                                | \$30,000         | Received May 2021   |
| <b>Grants Denied / Cancelled</b>      | <b>Program</b>  | <b>Amount \$</b> | <b>Notes</b>  |
| SD City Council - CPPS                | Pollinator health                                       | \$6,715          | Program to promote native milkweed and host a San Diego Pollinator Week program of events.  |

**RC FOUNDATION GRANT STATUS**

**CURRENT GRANT ACTIVITY – NOVEMBER 2022**

**ITEM 5-2b**

|                        |                              |         |  |
|------------------------|------------------------------|---------|--|
| SD City Council - CPPS | Wild Willow Farm Field trips | \$5,250 | 10 free field trips for schools in neighboring communities, plus some additional supplies. |
|------------------------|------------------------------|---------|--|

**Resource Conservation District of Greater San Diego County**

11769 Waterhill Road \* Lakeside, CA 92040

Phone: 619-562-0096 \* Fax: 619-562-4799 \* Website: [www/rcdsandiego.org](http://www/rcdsandiego.org)

**RESOLUTION 2022-39**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO

WHEREAS, all meetings of the Resource Conservation District of Great San Diego County's ("District") Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953, subd. (e) that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd. (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and to protecting the health, welfare, and safety of the participants; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and deems it necessary to find that meeting in person for meetings of all District-related legislative bodies as well as subcommittees of the Board of Directors subject to the Ralph M. Brown Act, would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e); and

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WHEREAS, all teleconference meetings of the Board of Directors of the District and any legislative bodies of the District shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953; subd. (e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Resource Conservation District of Greater San Diego County as follows:

1. Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Board finds that meeting in person for meetings of all District-related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees.
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting (whichever comes first), with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. The District Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953, subd. (e), and other applicable provisions of the Brown Act.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Resource Conservation District of Greater San Diego County at its regular meeting held on the 14th day of December 2022, by the following roll call vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

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Donald Butz, Board President

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Joanne Sauerma, Board Clerk



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**Date:** December 14, 2022

## **Agenda Item 7-2: Community Enhancement Program grant application**

### **Discussion / History:**

The County Board of Supervisors offers two funding programs: Community Enhancement and Neighborhood Reinvestment. We would like to submit an application to CEP to fund a spring community event at Wild Willow Farm. We will target the communities surrounding the farm and encourage them to visit the farm, promote biking to the farm, relaunch the farm stand, seek new CSA customers, and hold a plant and seed swap.

We would like to submit a second CEP application to match fund a grant from SDG&E to hold San Diego County's first Pollinator Week. This will take place in May and include a milkweed exchange (people bring in a tropical milkweed from their garden and receive a native milkweed plant), a pollinator gardening workshop, a family friendly event at the Lakeside Downs milkweed farm, and a field day with the Wild Farm Alliance. Match funding will allow us to expand on the week and add satellite events.

The application pack includes a resolution that the applicant's Board must approve prior to submitting an application.

**Financial Impact:** We plan to request approximately \$12,000 - \$14,000 between the two applications.

**Recommendation to Board:** Staff recommends that the Board passes the resolution to allow us to apply to this grant program.

**RESOLUTION OF THE BOARD OF DIRECTORS**

OF \_\_\_\_\_  
(Organization name)

WHEREAS, the County of San Diego Community Enhancement Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the \_\_\_\_\_  
(Organization name)  
wants to file an application with County of San Diego for Community Enhancement Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of

\_\_\_\_\_  
(Organization name) :

1. Confirms that \_\_\_\_\_ is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Community Enhancement Program funding during the County's current fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Community Enhancement funds for the current fiscal year.

1. Print Name: \_\_\_\_\_

Signature:

Title: \_\_\_\_\_

2. Print Name: \_\_\_\_\_

Signature:

Title: \_\_\_\_\_

3. Print Name: \_\_\_\_\_

Signature:

Title: \_\_\_\_\_

Adopted on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Directors

**Validate**

**Date:** December 14, 2022

## **Agenda Item 7-3: Proposed changes to Reserves Policy**

### **Discussion / History:**

The Budget Committee reviewed the current reserve balances and policy. The Administration and Operations Reserve was found to be far lower than it should be based upon current operating expenses.

The committee proposes: Increasing the Administration and Operations Reserve Account from \$780K to \$2.5M. This would necessitate moving \$260K per year, if available, from Unrestricted Net Assets to Administration and Operations reserve for approximately the next seven years to fully fund this reserve.

The committee proposes: Adding an Economic Stability Reserve in the amount of \$750,000 for preserving staff positions during brief periods between grant funding to allow experienced staff to seek new opportunities. This reserve would accumulate from our unrestricted net assets at a rate of 10% of annual net profit beginning FYE 6/30/2023 until reserve is fully funded.

Lastly, the committee recommends: Changing the name of the “Computer Reserve” to “Technology Reserve”.

Future discussions will include modifying the accumulation rate of reserves from a set annual dollar amount to a percentage figure.

**Financial Impact:** Creates greater sustainability and stability in times of uncertainty.

**(Staff) Recommendation to Board:** Staff recommends that the Board discuss the current proposed changes and allow the Budget Committee to continue its review of the reserves policy.





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**Date:** December 14, 2022

### **Agenda Item 7-4: Meeting Calendar for 2023**

#### **Discussion / History:**

Starting in early 2023, it is anticipated that meetings will return to in-person. Given that the county is large and Board members are distributed across the county, we propose rotating the meeting location to make attendance more convenient for all.

**Financial Impact:** None.

**(Staff) Recommendation to Board:** Staff recommends that the Board review and provide feedback.



**RESOURCE  
CONSERVATION  
DISTRICT**  
Greater San Diego County

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**2023**  
**RCD BOARD MEETING CALENDAR**  
**RCF BOARD MEETING CALENDAR**

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*Unless otherwise noted, RCD Board Meetings are held on the second Wednesday of every month at 12:30 pm. Meetings are held at several locations within the county.*

**Wednesday, January 11\*\***

**Wednesday, February 8**

**Wednesday, March 8**

**Wednesday, April 12\*\***

**Wednesday, May 10**

**Wednesday, June 14**

**Wednesday, July 12\*\***

**Wednesday, August 9**

**Wednesday, September 13**

**Wednesday, October 11\*\***

**Wednesday, November 8**

**Wednesday, December 13, 11am\***

*\*Meeting is followed by annual holiday lunch*

*\*\* RCF Board Meeting to follow RCD Board Meeting*



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**Date:** December 14, 2022

### **Agenda Item 7-5: Annual Elections of Officers**

**Discussion / History:** RCD Board of Directors is due for annual elections, in accordance with By-laws Section 3.05- Appointment and Removal of Officers

- a) The officers shall be elected annually at the regular December Board meeting or as soon thereafter as practicable and shall each hold office for a term of one (1) year or until their successors are elected and qualified. An officer may serve successive terms of office.
- b) Any officer may resign upon written notice to the Board. Such resignation note shall contain an effective date or a condition precedent.
- c) Should the office of either President or Vice President become vacant, the Board shall elect a successor from among its members at the next regular or special meeting, and the office shall be held for the held for the unexpired term of office.

**Financial Impact:** None

**(Staff) Recommendation to Board:**



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**Date:** December 14, 2022

## **Agenda Item 7-6: Update on RCD Branding**

### **Discussion / History:**

RCD staff have been working with a graphic designer – Luke Byers of Modern Idiom – over the past months to develop a more consistent ‘brand’ across the RCD, RCF, FSC, and Wild Willow and to design reports needed for grant deliverables. In addition, Luke will create templates for letterhead, business cards, fliers, brochures, annual reports, power point presentations, and other common documents utilized by staff so that there is greater consistency in our messaging and communication.

Today we are sharing proposed revisions to the FSC, RCF, and Wild Willow Farm logos to create a clearer alignment with the RCD logo as the ‘parent’ logo.

**Financial Impact:** Graphic design fee of \$5,000 (already paid).

**Recommendation to Board:** Staff recommends that the Board review proposed changes to logos and provide feedback.