

## **REGULAR BOARD MEETING AGENDA**

**Wednesday, March 8, 2023, 12:30PM**

**County Operations Center, 5530 Overland Avenue, Training Room 124, San Diego 92123**

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, INTRODUCTION**

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of February 8, 2023

**4-2** Note and file monthly Treasurer's Reports for January 2023

**4-3** Approve monthly expenses for January 2023

**5. BOARD ACTION AND DISCUSSION ITEMS**

**5-1** Discuss/Approve: Scholarship committee members

**5-2** Discuss/Approve Resolution to amend MOU with USLRRCD

**5-3** Discuss/Approve: Ratification of Resolution 2023:2 CAL FIRE grant application

**5-4** Discuss/Approve Resolution to sign contract with CARCD for WCB grant

**5-5** Discuss/Approve Associate Director application from Mike McGrath

**6. STAFF AND OTHER REPORTS**

**6-1** Executive Director's Staff Report (attached)

**6-2** Grant Status Spreadsheets (attached)

**7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

**7-1** CARCD Report

**7-2** Director/Assoc. Director and Other Activity or Committee Reports

**7-3** NRCS Report

**8. CLOSED SESSION**

**8-1** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

**9. AGENDA SETTING**

Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda

---

**10. ADJOURNMENT**

**Public Notice:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

<b>UPCOMING EVENTS</b>		
RCD Board Meeting	Wednesday, April 12, 12:30pm	Wild Willow Farm
FSC Executive & General Board Meetings	May 11, 2023	
Wild Willow Farm Volunteering	2 <sup>nd</sup> Saturday of the month, 9:30 – 12:00	Wild Willow Farm

<b><u>RCD Board of Directors – February 2023</u></b>	
<b>Don Butz, President</b>	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Odette Gonzalez, Treasurer
Diane Moss, Director	One Vacancy
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

<b>RCD STAFF – February 2023</b>	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Conservation Advisor
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Irrigation Technician
Rachel Lloyd, Accounting Clerk	Joel Kramer, Agricultural Specialist
Joanne Sauerman, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann “JJ” Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Outreach Coordinator	Kim Hanson, Farm Field Trip & Volunteer Coordinator
Elizabeth Garcia, Ag Technician	Ashleyann Bacay – Grizzly Corps Fellow
Daniela Mejia, Community Garden Coordinator	Carolina Guia, Grizzly Corps Fellow

**MEETING MINUTES OF THE RCD BOARD OF DIRECTORS**  
**Wednesday, February 8, 2023, 12:30PM**

**DIRECTORS PRESENT:** Marilyn Huntamer, Maggie Sleeper, Odette Gonzalez, Neil Meyer, Diane Moss (arrived during Item 6)  
**DIRECTORS ABSENT:** Don Butz  
**VACANCIES:** One  
**ASSOC. DIRECTORS PRESENT:** Jo MacKenzie  
**ASSOC. DIRECTORS ABSENT:** DK Nasland, Lance Rogers  
**OTHERS PRESENT:** Ann Baldrige, Chris Kelley, Heather Marlow, Steve Boehmer, Cory Lacy, Ross Pike, Baron T. Willis

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The Board meeting was called to order at 12:32PM

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. There were no members of the public requesting to speak. Public comment was received from Ross Pike and Baron T. Willis, both seeking nomination for a seat on the LAFCO Commission.

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of January 11, 2023.

**4-2** Note and file monthly Treasurer's Reports for December 2022.

**4-3** Approve monthly expenses for December 2022

Motion / second (Sleeper/Gonzalez) to approve consent calendar. Passed unanimously:  
Huntamer, Sleeper, Meyer, Gonzalez

**5. BOARD ACTION AND DISCUSSION ITEMS**

**5-1** Discuss: LAFCO draft Out-of-Agency Services Policy

Discussion about draft policy. Legal counsel with work with Executive Director to provide feedback.

**5-2** Discuss / Approve: Fiscal Sponsorship Agreement between Elfin Forest FSC and the RCD/FSCSDC

Motion to approve agreement (Sleeper/Gonzalez). Passed unanimously: Huntamer, Sleeper, Meyer, Gonzalez

**6. PRESENTATION**

Cody Lacy from McDougal Boehmer Foley Lyon Mitchell & Erickson provided an overview of and updates on the Brown Act.

Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda

---

**7. STAFF AND OTHER REPORTS**

- 7-1** Executive Director's Staff Report (attached)
- 7-2** Grant Status Spreadsheets (attached)
- 7-3** Staff Report: Ann Baldrige gave a brief update on the California Wildfire & Forest Resilience Taskforce Southern CA regional meeting.

**8. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

- 8-1** CARCD Report – Don Butz absent, but Ann Baldrige provided a brief update on the CARCD virtual conference in March.
- 8-2** Director/Assoc. Director and Other Activity Reports
- 8-3** NRCS Report

**9. CLOSED SESSION**

- 9-1** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Closed session: No reportable action 2:11 PM

**10. AGENDA SETTING:**

**11. ADJOURNMENT** Meeting adjourned: 2:17 PM

Respectfully submitted,



Ann Baldrige

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**January 2023**

	<u>Jul - Jan 2023</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40000 · Grant Income Restricted				
40041 · CDFA TA HSP	12,095.12	25,341.11	-13,245.99	47.73%
40042 · CDFA CUSP Economic Relief Grant	8,918.56	41,245.50	-32,326.94	21.62%
40043 · CDFA WETA	34,437.66	136,000.00	-101,562.34	25.32%
40045 · CDFA Climate Smart Ag TA	12,874.58	32,521.82	-19,647.24	39.59%
40046 · CDFA Farm to School Incubator	0.00	74,929.60	-74,929.60	0.0%
40047 · CDFA Prescribed Grazing	1,381.19	0.00	1,381.19	100.0%
40048 · CDFA Cover Cropping	14,742.03	54,880.26	-40,138.23	26.86%
40049 · CARCD Monarchs	5,707.79	10,000.00	-4,292.21	57.08%
40050 · CARCD CalFire Block Grant	0.00	250,000.00	-250,000.00	0.0%
40051 · DOC RFFC Block Grant	197,319.12	567,744.89	-370,425.77	34.76%
40052 · DOC SALC	37,238.18	86,951.96	-49,713.78	42.83%
40053 · DOC RFFC Round IIA	377,752.91	1,100,000.00	-722,247.09	34.34%
40055 · CARCD NRCS Equity	2,625.61	22,000.00	-19,374.39	11.94%
40060 · NRCS IERCD	8,377.56	8,500.00	-122.44	98.56%
40065 · NRCS Conservation Planning	34,759.42	55,000.00	-20,240.58	63.2%
40080 · SDRC Fuels	736,993.09	1,792,783.24	-1,055,790.15	41.11%
40085 · SDRC NACC	37,301.64	379,206.68	-341,905.04	9.84%
40090 · IRWMP Proposition 84	290,270.34	770,000.00	-479,729.66	37.7%
40100 · CARCD NFWF TA	8,099.38	10,000.00	-1,900.62	80.99%
40120 · Port	7,117.81	10,000.00	-2,882.19	71.18%
40122 · CalFire Forest Health Gran	372,585.87	2,230,873.66	-1,858,287.79	16.7%
40123 · CalFire CARCD Increasing Pace & Scale	0.00	128,763.00	-128,763.00	0.0%
40130 · NACD Urban Agriculture Conservation	9,182.96	49,905.90	-40,722.94	18.4%
40140 · SDG&E Pollinators	0.00	7,500.00	-7,500.00	0.0%
40145 · SDG&E DSAP	666.09	10,000.00	-9,333.91	6.66%
40146 · SDG&E Fuels MOU	433,758.28	1,100,000.00	-666,241.72	39.43%
40190 · Tijuana River Valley Garden	57,063.44	75,000.00	-17,936.56	76.09%
40191 · Sweetwater Community Garden	47,351.08	46,000.00	1,351.08	102.94%
40192 · CSA Community Supported Ag	0.00	20,592.00	-20,592.00	0.0%
40194 · Wild Willow Farm Classes & Workshops	30,551.98	55,000.00	-24,448.02	55.55%
40195 · Wild Willow Farm Agricultural CSA & Wholesale	31,917.14	65,000.00	-33,082.86	49.1%
40196 · Wild Willow Field Trips & Tours	21,040.00	25,000.00	-3,960.00	84.16%
42007 · USFWS Pollinators on Working Lands	3,963.58	10,000.00	-6,036.42	39.64%
<b>Total 40000 · Grant Income Restricted</b>	<b>2,836,092.41</b>	<b>9,250,739.62</b>	<b>-6,414,647.21</b>	<b>30.66%</b>
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	19,292.00	33,500.00	-14,208.00	57.59%
45020 · Donations, Awards & Scholarship	490.00	500.00	-10.00	98.0%
45025 · WWF Donations	11,307.44	20,000.00	-8,692.56	56.54%
45030 · Rebates and Refunds	111.68	25.00	86.68	446.72%
45040 · LAIF Interest	6,980.65	10,000.00	-3,019.35	69.81%
45080 · US Bank Interest	19.97	45.00	-25.03	44.38%
45090 · Tax Assessments	227,000.00	379,000.00	-152,000.00	59.89%
45095 · Redevelopment Revenue City Tax	11,071.93	9,000.00	2,071.93	123.02%
45100 · Miscellaneous Income	727.94	25,000.00	-24,272.06	2.91%
45200 · Fee for Service	2,145.92	1,200.00	945.92	178.83%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
<b>Total 45000 · Income - Unrestricted</b>	<b>279,147.53</b>	<b>478,270.00</b>	<b>-199,122.47</b>	<b>58.37%</b>
<b>Total Income</b>	<b>3,115,239.94</b>	<b>9,729,009.62</b>	<b>-6,613,769.68</b>	<b>32.02%</b>
<b>Expense</b>				
50000 · Grant Expenses Restricted				
50041 · CDFA TA HSP	8,967.03	21,117.59	-12,150.56	42.46%
50042 · CDFA CUSP Economic Relief Grant	5,656.03	35,865.65	-30,209.62	15.77%
50043 · CDFA WETA	22,108.54	113,000.00	-90,891.46	19.57%
50045 · CDFA Climate Smart Ag TA	8,172.72	27,101.52	-18,928.80	30.16%
50046 · CDFA Farm to School Incubator	0.00	62,445.50	-62,445.50	0.0%
50047 · CDFA Prescribed Grazing	1,255.63	0.00	1,255.63	100.0%
50048 · CDFA Cover Cropping	10,322.22	49,891.15	-39,568.93	20.69%
50049 · CARCD Monarchs	3,543.38	8,333.33	-4,789.95	42.52%
50050 · CARCD CalFire Block Grant	0.00	208,340.00	-208,340.00	0.0%
50051 · DOC Block Grant	151,037.02	473,120.74	-322,083.72	31.92%
50052 · DOC SALC	30,511.77	82,811.39	-52,299.62	36.85%
50053 · DOC RFFC Round IIA	315,806.88	972,246.77	-656,439.89	32.48%
50055 · CARCD NRCS Equity	1,658.96	18,736.00	-17,077.04	8.85%
50060 · NRCS IERCD	5,652.47	7,083.33	-1,430.86	79.8%
50065 · NRCS Conservation Planning	21,977.74	45,833.33	-23,855.59	47.95%
50080 · SDRC Fuels	644,964.61	1,629,802.95	-984,838.34	39.57%
50085 · SDRC NACC	33,898.63	344,736.96	-310,838.33	9.83%
50090 · IRWMP Proposition 84	283,138.17	733,333.33	-450,195.16	38.61%
50100 · CARCD NFWF TA	6,030.88	8,333.33	-2,302.45	72.37%
50120 · Port	4,821.71	8,333.33	-3,511.62	57.86%
50122 · CalFire Forest Health	336,894.69	1,991,851.48	-1,654,956.79	16.91%

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**January 2023**

50123 · CalFire CARCD Increasing Pace & Scale	0.00	121,474.00	-121,474.00	0.0%
50130 · NACD Urban Agriculture Conservation	6,262.71	45,369.00	-39,106.29	13.8%
50140 · SDG&E Pollinators	414.28	6,250.00	-5,835.72	6.63%
50145 · SDG&E DSAP	0.00	8,333.33	-8,333.33	0.0%
50146 · SDG&E Fuels MOU	365,548.62	916,666.67	-551,118.05	39.88%
50190 · Tijuana River Valley Garden	43,751.20	65,217.39	-21,466.19	67.09%
50191 · Sweetwater Community Garden	38,440.91	43,809.52	-5,368.61	87.75%
50192 · CSA Community Supported Ag	0.00	17,160.00	-17,160.00	0.0%
50193 · Parker Foundation F2F	0.00	0.00	0.00	0.0%
50194 · Wild Willow Farm Classes & Workshops	29,439.53	53,921.59	-24,482.06	54.6%
50195 · Wild Willow Farm Agricultural CSA & Wholesale	81,543.45	97,500.00	-15,956.55	83.63%
50196 · Wild Willow Farm Field Trips & Tours	30,083.29	30,000.00	83.29	100.28%
52007 · USFWS Pollinators on Working Lands	2,458.42	8,333.33	-5,874.91	29.5%
<b>Total 50000 · Grant Expenses Restricted</b>				
<b>53000 · Expenses Unrestricted</b>	<b>2,494,361.49</b>	<b>8,256,352.51</b>	<b>-5,761,991.02</b>	<b>30.21%</b>
53005 · Advertising	0.00	5,000.00	-5,000.00	0.0%
53035 · Processing Fees	4,242.26	4,500.00	-257.74	94.27%
53040 · Bank Fees	179.33	500.00	-320.67	35.87%
53050 · Depreciation	25,081.00	48,000.00	-22,919.00	52.25%
53060 · Donations, Awards & Scholarship	75.00	15,000.00	-14,925.00	0.5%
53070 · Dues & Subscriptions	2,880.86	10,000.00	-7,119.14	28.81%
53080 · Equipment Leases	1,634.18	3,500.00	-1,865.82	46.69%
53100 · Automobile				
53110 · Fuel	-1,370.02	2,000.00	-3,370.02	-68.5%
53120 · Repairs & Maintenance	4,685.55	3,000.00	1,685.55	156.19%
<b>Total 53100 · Automobile</b>	<b>3,315.53</b>	<b>5,000.00</b>	<b>-1,684.47</b>	<b>66.31%</b>
53900 · Insurance				
53910 · Auto & General Liability	24,032.82	29,000.00	-4,967.18	82.87%
53920 · In Leiu of Health Insurance	76,396.20	186,000.00	-109,603.80	41.07%
53930 · Workers Compensation	14,693.50	32,000.00	-17,306.50	45.92%
<b>Total 53900 · Insurance</b>	<b>115,122.52</b>	<b>247,000.00</b>	<b>-131,877.48</b>	<b>46.61%</b>
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	5,688.76	15,000.00	-9,311.24	37.93%
54020 · Janitorial	3,649.65	5,500.00	-1,850.35	66.36%
54030 · Landscaping	7,345.00	22,500.00	-15,155.00	32.64%
54040 · Payroll Processing Fees	2,374.63	4,500.00	-2,125.37	52.77%
54050 · Pest Control	8.37	20.00	-11.63	41.85%
54060 · Website & Computer Maintenance	18,503.75	40,000.00	-21,496.25	46.26%
<b>Total 54000 · Outside Services</b>	<b>37,570.16</b>	<b>87,520.00</b>	<b>-49,949.84</b>	<b>42.93%</b>
54070 · Permits & Fees	200.00	100.00	100.00	200.0%
54080 · Postage	219.69	800.00	-580.31	27.46%
54090 · Printing	455.07	1,500.00	-1,044.93	30.34%
55000 · Professional Services				
55010 · Accounting Fees	0.00	7,500.00	-7,500.00	0.0%
55020 · Legal Fees	20,720.66	25,000.00	-4,279.34	82.88%
55030 · Professional Services - Other	4,417.34	10,000.00	-5,582.66	44.17%
<b>Total 55000 · Professional Services</b>	<b>25,138.00</b>	<b>42,500.00</b>	<b>-17,362.00</b>	<b>59.15%</b>
57000 · Supplies				
57100 · Conservation Garden & Education	2,765.26	6,000.00	-3,234.74	46.09%
57150 · Discretionary Projects	24,085.32	132,000.00	-107,914.68	18.25%
57200 · Office Supplies	4,344.40	9,500.00	-5,155.60	45.73%
57300 · Office General	7,542.61	8,000.00	-457.39	94.28%
<b>Total 57000 · Supplies</b>	<b>38,737.59</b>	<b>155,500.00</b>	<b>-116,762.41</b>	<b>24.91%</b>
59000 · Utilities				
59100 · Gas & Electric	7,466.24	15,000.00	-7,533.76	49.78%
59200 · Sewer	569.58	900.00	-330.42	63.29%
59300 · Trash	2,755.89	5,040.00	-2,284.11	54.68%
59400 · Water	1,586.05	9,000.00	-7,413.95	17.62%
59500 · Telephones	13,545.39	21,000.00	-7,454.61	64.5%
<b>Total 59000 · Utilities</b>	<b>25,923.15</b>	<b>50,940.00</b>	<b>-25,016.85</b>	<b>50.89%</b>
<b>Total 53000 · Expenses Unrestricted</b>	<b>280,774.34</b>	<b>677,360.00</b>	<b>-396,585.66</b>	<b>41.45%</b>
65000 · Travel and Meetings				
65310 · Training	1,933.00	9,000.00	-7,067.00	21.48%
65320 · Travel Transportation & Accomod	11,264.18	12,000.00	-735.82	93.87%
65330 · Travel Meals	2,163.17	3,500.00	-1,336.83	61.81%
<b>Total 65000 · Travel and Meetings</b>	<b>15,360.35</b>	<b>24,500.00</b>	<b>-9,139.65</b>	<b>62.7%</b>
66000 · Payroll Expenses				
66100 · Gross Payroll	147,140.17	410,000.00	-262,859.83	35.89%
66200 · In Leiu of Social Security 10.5%	24,668.66	43,050.00	-18,381.34	57.3%
66300 · Medicare 1.45%	3,374.20	5,945.00	-2,570.80	56.76%
66400 · FUTA, SDI, ETT, SUI	3,392.82	8,500.00	-5,107.18	39.92%
<b>Total 66000 · Payroll Expenses</b>	<b>178,575.85</b>	<b>467,495.00</b>	<b>-288,919.15</b>	<b>38.2%</b>
<b>Total Expense</b>	<b>2,969,072.03</b>	<b>9,425,707.51</b>	<b>-6,456,635.48</b>	<b>31.5%</b>
<b>Net Ordinary Income</b>	<b>146,167.91</b>	<b>303,302.11</b>	<b>-157,134.20</b>	<b>48.19%</b>
<b>Net Income</b>	<b>146,167.91</b>	<b>303,302.11</b>	<b>-157,134.20</b>	<b>48.19%</b>

RCD of Greater San Diego County  
Balance Sheet  
As of January 31, 2023

1/31/2023

ASSETS

Current Assets

Checking/Savings

10000 · US Bank Checking	510,073.39
10020 · Petty Cash	400.00
10030 · LAIF	1,237,836.32
Total Checking/Savings	1,748,309.71

Accounts Receivable

12000 · Accounts Receivable

12001 · RCD Foundation	-2.68
12002 · DOC SALC	12,689.16
12003 · USFWS	956.59
12004 · NRCS IERCD	7,903.44
12006 · NRCS Conservation Planning	28,016.31
12007 · NACD Urban Ag TA	0.00
12008 · DOC RFFC Block Grant	68,721.80
12010 · CDFA CUSP Economic Relief Grant	4,100.29
12011 · CARCD	7,441.51
12012 · 21USFS SFA355827	0.00
12013 · CDFA Soil TA	6,085.30
12014 · CDFA Climate Smart Ag TA	6,227.32
12015 · CDFA WETA 21-0881-000-SG	22,813.09
12016 · CDFA Prescribed Grazing	3,471.90
12017 · CDFA Cover Cropping	7,163.94
12019 · DOC RFFC Round IIA	377,698.16
12020 · Fire Safe Council of San Diego	-110.00
12021 · San Diego River Conservancy	206,734.01
12022 · CalFire Forest Health Grant	377,318.80
12023 · Wild Willow Field Trips and Tours	10,770.00
12024 · Wild Willow Classes and Workshops	2,050.00
12025 · Wild Willow AG & CSA Sales	599.91
12026 · Miscellaneous Receivables	2,701.95
12030 · Port District	2,500.00
12051 · Prop 84	461,518.86
12060 · Tijuana River Valley Community	11,151.31
12090 · Sweetwater Community Garden	7,654.00
Total 12000 · Accounts Receivable	1,636,174.97

Total Accounts Receivable

1,636,174.97

Other Current Assets

12005 · Undeposited Funds	1,400.00
13000 · Prepaid Expenses	29,286.55
Total Other Current Assets	30,686.55

Total Current Assets

3,415,171.23

Fixed Assets

14000 · Accumulated Depreciation

14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-525,018.40

RCD of Greater San Diego County  
Balance Sheet  
As of January 31, 2023

	<u>1/31/2023</u>
Total 14000 · Accumulated Depreciation	792,549.91
Total Fixed Assets	<u>792,549.91</u>
<b>TOTAL ASSETS</b>	<b><u>4,207,721.14</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	30,390.93
Total Accounts Payable	<u>30,390.93</u>
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	24,773.67
21020 · Deferred Revenue	1,161,686.35
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	44,949.61
Total Other Current Liabilities	<u>1,231,409.63</u>
Total Current Liabilities	<u>1,261,800.56</u>
<b>Total Liabilities</b>	<b>1,261,800.56</b>
Equity	
30000 · Administration Operations Reser	780,000.00
30020 · Capital Improvements Facility R	100,000.00
30040 · Computer Reserve Fund Balance	20,000.00
30080 · Discretionary Project Reserve	132,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	408,763.09
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	59,352.04
32020 · Unrestricted Net Assets	384,176.54
Net Income	146,167.91
Total Equity	<u>2,945,920.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>4,207,721.14</u></b>

RCD of Greater San Diego County

Profit & Loss

January 31, 2023

Jan '23

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA HSP TA	2,313.98
40042 · CDFA CUSP Economic Relief Grant	2,246.43
40043 · CDFA WETA	4,723.57
40045 · CDFA Climate Smart Ag TA	1,096.29
40047 · CDFA Prescribed Grazing	0.00
40048 · CDFA Cover Cropping	5,608.18
40049 · CARCD Monarchs	345.87
40050 · CARCD CalFire Block Grant	0.00
40051 · DOC RFFC Block	3,877.01
40052 · DOC SALC	4,227.46
40053 · DOC RFFC Round IIA	10,937.00
40055 · CARCD NRCS Equity Grant	754.27
40060 · NRCS IERCD	474.12
40065 · NRCS Conservation Planning	6,743.11
40080 · SDRC Fuels	39,655.21
40085 · SDRC NACC	14,615.43
40090 · IRWMP Proposition 84	10,464.42
40100 · CARCD NFWF TA	0.00
40120 · Port	1,060.70
40122 · CalFire Forest Health Grant	0.00
40130 · NACD Urban Ag	955.02
40140 · SDG&E Pollinators	666.09
40145 · SDG&E DSAP	0.00
40146 · SDG&E Fuels MOU	9,342.80
40190 · Tijuanna River Valley Garden	6,936.94
40191 · Sweetwater Community Garden	0.00
40193 · Parker Foundation Farm to Families	0.00
40194 · Wild Willow Farm Classes & Workshops	10,843.40
40195 · Wild Willow Farm CSA & Ag	2,158.75
40196 · Wild Willow Farm Field Trips & Tours	-2,123.50
42007 · USFWS Pollinators on Working Lands	166.32

Total 40000 · Grant Income Restricted 138,088.87

45000 · Income - Unrestricted

45010 · Rent	2,756.00
45020 · Donations	0.00
45025 · WWF Donations	99.68
45030 · Rebates & Refunds	0.00
45040 · LAIF Interest	4,909.42
45080 · US Bank Interest	2.46
45090 · Tax Assessments	32,500.00
45095 · Redevelopment Revenue	11,071.93
45100 · Misc Income	0.00
45200 · Fee for Service	1,017.25

Total 45000 · Income - Unrestricted 52,356.74

Total Income

190,445.61

Expense

RCD of Greater San Diego County

Profit & Loss

January 31, 2023

Jan '23

50000 · Grant Expenses Restricted	
50041 · CDFA TA HSP	1,771.70
50042 · CDFA CUSP Economic Relief Grant	1,471.30
50043 · CDFA WETA	2,895.53
50045 · CDFA Climate Smart Ag TA	681.83
50047 · CDFA Prescribed Grazing	0.00
50048 · CDFA Cover Cropping	3,891.14
50049 · CARCD Monarchs	215.12
50050 · CARCD CalFire Block Grant	0.00
50051 · DOC RFFC Block Grant	3,230.84
50052 · DOC SALC	3,431.62
50053 · DOC RFFC Round IIA	7,125.70
50055 · CARCD NRCS Equity	478.59
50060 · NRCS IERCD	294.88
50065 · NRCS Conservation Planning	4,230.33
50080 · SDRC Fuels	34,973.98
50085 · SDRC NACC	13,286.75
50090 · IRWMP Proposition 84	9,091.49
50100 · CARCD NFWF TA	0.00
50120 · Port	720.28
50122 · CalFire Forest Health Grant	0.00
50130 · NACD Urban Ag TA	647.97
50140 · SDG&E Environmental Champions	414.28
50145 · SDG&E DSAP	0.00
50146 · SDG&E Fuels MOU	6,595.44
50190 · Tijuana River Valley Garden	4,820.85
50191 · Sweetwater Community Garden	2,278.47
50193 · Parker Foundation Farm to Families	0.00
50194 · Wild Willow Farm Classes & Workshops	3,025.51
50195 · Wild Willow Farm Ag & CSA	11,083.99
50196 · Wild Willow Farm Field Trips & Tours	2,814.63
52007 · USFWS Pollinators on Working Lands	103.44
Total 50000 · Grant Expenses Restricted	119,575.66
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	870.81
53040 · Bank Fees	27.95
53050 · Depreciation	3,583.00
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Subscriptions	0.00
53080 · Equipment Leases	0.00
53100 · Automobile	
53110 · Fuel	-167.61
53120 · Repairs & Maintenance	0.00
Total 53100 · Automobile	-167.61
53900 · Insurance	
53910 · Auto & General Liability	3,433.26
53920 · In Leiu of Health Insurance	11,515.40
53930 · Workers Compensation	2,411.59

RCD of Greater San Diego County

Profit & Loss

January 31, 2023

	<u>Jan '23</u>
Total 53900 · Insurance	17,360.25
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	89.00
54020 · Janitorial	559.65
54030 · Landscaping	2,220.00
54040 · Payroll Processing Fees	360.27
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	<u>1,697.29</u>
Total 54000 · Outside Services	4,926.21
54070 · Permit	0.00
54080 · Postage	43.40
54090 · Printing	0.00
55000 · Professional Services	
55010 · Accounting Fees	0.00
55020 · Legal Fees	2,050.43
55030 · Professional Services - Other	<u>525.00</u>
Total 55000 · Professional Services	2,575.43
57000 · Supplies	
57100 · Conservation Garden & Education	532.37
57150 · Discretionary Projects	1,093.23
57200 · Office Supplies	420.28
57300 · Office General	<u>105.86</u>
Total 57000 · Supplies	2,151.74
59000 · Utilities	
59100 · Gas & Electric	1,127.30
59200 · Sewer	0.00
59300 · Trash	579.72
59400 · Water	0.00
59500 · Telephones	<u>1,190.00</u>
Total 59000 · Utilities	<u>2,897.02</u>
Total 53000 · Expenses Unrestricted	34,268.20
65000 · Travel and Meetings	
65310 · Training	-79.00
65320 · Travel Transportation & Accomod	0.00
65330 · Travel Meals	<u>102.57</u>
Total 65000 · Travel and Meetings	23.57
66000 · Payroll Expenses	
66100 · Gross Payroll	23,483.43
66200 · In Leiu of Social Security 10.5%	4,459.18
66300 · Medicare 1.45%	615.79
66400 · FUTA, SDI, ETT, SUI	<u>2,983.07</u>
Total 66000 · Payroll Expenses	<u>31,541.47</u>
Total Expense	<u>185,408.90</u>
Net Ordinary Income	<u>5,036.71</u>
Net Income	<u><u>5,036.71</u></u>

RCD of Greater San Diego County  
Reconciliation Summary  
US Bank-General Checking, Period Ending 1/31/2023

	<u>Jan 31, 23</u>
Beginning Balance	677,171.07
Cleared Transactions	
Checks and Payments - 95 items	-337,312.28
Deposits and Credits - 41 items	138,087.32
Total Cleared Transactions	<u>-199,224.96</u>
Cleared Balance	<u><u>477,946.11</u></u>
Uncleared Transactions	
Checks and Payments - 69 items	-144,333.23
Deposits and Credits - 8 items	130,857.75
Total Uncleared Transactions	<u>-13,475.48</u>
Register Balance as of 01/31/2023	<u><u>464,470.63</u></u>

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 1/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						<b>677,171.07</b>
<b>Cleared Transactions</b>						
<b>Checks and Payments - 95 items</b>						
Bill Pmt -Check	11/29/2022	12571	Sydney Paige Harrison	√	-600.00	-600.00
Bill Pmt -Check	12/01/2022	12588	Erik Rodriguez	√	-50.00	-650.00
Bill Pmt -Check	12/05/2022	12605	Sydney Paige Harrison	√	-107.48	-757.48
Bill Pmt -Check	12/12/2022	12615	Berkeley Law University of CA	√	-10,000.00	-10,757.48
Bill Pmt -Check	12/12/2022	12619	McDougal Love Boehmer Foley Lyon Canlas	√	-3,396.00	-14,153.48
Bill Pmt -Check	12/12/2022	12614	Jamul Fire Safe Council	√	-1,000.00	-15,153.48
Bill Pmt -Check	12/13/2022	12625	Black Fox Timber Management	√	-14,741.50	-29,894.98
Check	12/13/2022	12630	CARCD NFWF TA	√	-450.00	-30,344.98
Bill Pmt -Check	12/14/2022	12631	CDFA - 410	√	-50.00	-30,394.98
Bill Pmt -Check	12/19/2022	12649	Al Delalat	√	-3,110.64	-33,505.62
Bill Pmt -Check	12/19/2022	12653	Palomar Land and Cattle	√	-2,240.00	-35,745.62
Bill Pmt -Check	12/19/2022	12640	Morgan Graves	√	-96.96	-35,842.58
Bill Pmt -Check	12/19/2022	12648	Union Bank	√	-21.74	-35,864.32
Bill Pmt -Check	12/21/2022	12666	Quantum Microgreens	√	-100.00	-35,964.32
Bill Pmt -Check	12/21/2022	12665	Papa Joe's Farm	√	-100.00	-36,064.32
Bill Pmt -Check	12/21/2022	12667	SPV Soils Inc.	√	-100.00	-36,164.32
Bill Pmt -Check	12/21/2022	12662	John Austel	√	-100.00	-36,264.32
Bill Pmt -Check	12/21/2022	12661	Jennifer L Bantle	√	-100.00	-36,364.32
Bill Pmt -Check	12/21/2022	12663	Leonard Vargas	√	-50.00	-36,414.32
Bill Pmt -Check	12/27/2022	12676	Pope Tree Service	√	-12,160.00	-48,574.32
Bill Pmt -Check	12/27/2022	12680	United Site Services	√	-576.00	-49,150.32
Bill Pmt -Check	12/27/2022	12671	CIT Technology	√	-283.91	-49,434.23
Bill Pmt -Check	12/27/2022	12674	JMB Sanitation	√	-219.55	-49,653.78
Bill Pmt -Check	12/27/2022	12657	Black Mountain Farm	√	-200.00	-49,853.78
Bill Pmt -Check	12/27/2022	12668	Wallace Laboratories, Inc	√	-120.00	-49,973.78
Bill Pmt -Check	12/27/2022	12673	EDCO Disposal Corporation	√	-114.02	-50,087.80
Bill Pmt -Check	12/27/2022	12679	Verizon	√	-37.86	-50,125.66
Bill Pmt -Check	12/29/2022	12681	Petty Cash	√	-115.37	-50,241.03
General Journal	12/30/2022	CR 1033		√	-97.44	-50,338.47
General Journal	01/02/2023	JE 1037		√	-100.00	-50,438.47
Bill Pmt -Check	01/03/2023	12708	ITCM	√	-1,798.83	-52,237.30
Bill Pmt -Check	01/03/2023	12705	Classic Landscape & Horticulture	√	-1,025.00	-53,262.30
Bill Pmt -Check	01/03/2023	12685	Gregg Cady	√	-926.95	-54,189.25
Bill Pmt -Check	01/03/2023	12709	Lakeside Water District	√	-463.75	-54,653.00
Bill Pmt -Check	01/03/2023	12695	Gregg Cady	√	-312.63	-54,965.63
Bill Pmt -Check	01/03/2023	12692	Codi Hale	√	-299.23	-55,264.86
Bill Pmt -Check	01/03/2023	12707	Diamond Environmental Services	√	-262.96	-55,527.82
Bill Pmt -Check	01/03/2023	12703	Sierra Reiss	√	-201.73	-55,729.55
General Journal	01/03/2023	JE 1009		√	-103.49	-55,833.04
Bill Pmt -Check	01/03/2023	12694	Erik Rodriguez	√	-71.50	-55,904.54
Bill Pmt -Check	01/03/2023	12710	The SoCo Group Inc.	√	-68.32	-55,972.86
Bill Pmt -Check	01/03/2023	12702	Rachel Lloyd	√	-50.00	-56,022.86
Bill Pmt -Check	01/03/2023	12693	Elizabeth Garcia	√	-50.00	-56,072.86
Bill Pmt -Check	01/03/2023	12691	Chris Kelley	√	-50.00	-56,122.86
Bill Pmt -Check	01/03/2023	12690	Cheyenne Piacenza	√	-50.00	-56,172.86
Bill Pmt -Check	01/03/2023	12689	Carolina Guia	√	-50.00	-56,222.86
Bill Pmt -Check	01/03/2023	12688	Ashleyann Bacay	√	-50.00	-56,272.86
Bill Pmt -Check	01/03/2023	12686	Andy Williamson	√	-50.00	-56,322.86
Bill Pmt -Check	01/03/2023	12701	Paul Maschka	√	-50.00	-56,372.86
Bill Pmt -Check	01/03/2023	12704	Stan Hill	√	-50.00	-56,422.86
Check	01/03/2023	12684	Israel Santos	√	-50.00	-56,472.86
Bill Pmt -Check	01/03/2023	12700	Morgan Graves	√	-50.00	-56,522.86
General Journal	01/03/2023	JE 1008		√	-21.75	-56,544.61
General Journal	01/03/2023	CR 1032		√	-5.56	-56,550.17
General Journal	01/04/2023	JE 1002		√	-36,733.63	-93,283.80
General Journal	01/04/2023	JE 1002		√	-9,617.29	-102,901.09
Bill Pmt -Check	01/04/2023	12714	Mountains Recreation & Conservation Authc	√	-3,000.00	-105,901.09
Bill Pmt -Check	01/04/2023	12711	Pacific Building Maintenance	√	-1,074.65	-106,975.74
Bill Pmt -Check	01/04/2023	12712	Carini Heating, Air & Plumbing	√	-783.24	-107,758.98
General Journal	01/05/2023	JE 1023		√	-30.00	-107,788.98
General Journal	01/05/2023	JE 1022		√	-2.48	-107,791.46
General Journal	01/05/2023	JE 1003		√	-1.49	-107,792.95
Bill Pmt -Check	01/09/2023	12725	USDA Forest Service	√	-57,018.56	-164,811.51
Bill Pmt -Check	01/09/2023	12721	Pope Tree Service	√	-33,800.00	-198,611.51
Bill Pmt -Check	01/09/2023	12723	The Patriot Group	√	-26,850.00	-225,461.51
Bill Pmt -Check	01/09/2023	12724	Tree Culture	√	-7,833.75	-233,295.26
Bill Pmt -Check	01/09/2023	12715	Sarah Lifton	√	-104.93	-234,863.56
Bill Pmt -Check	01/09/2023	12716	Carini Heating, Air & Plumbing	√	-89.00	-234,952.56
General Journal	01/09/2023	JE 1025		√	-7.65	-234,960.21
General Journal	01/10/2023	JE 2786		√	-17.00	-234,977.21
General Journal	01/12/2023	JE 2798		√	-100.00	-235,077.21
General Journal	01/12/2023	JE 2802		√	-97.44	-235,174.65
General Journal	01/13/2023	JE 2522		√	-525.00	-235,699.65
Bill Pmt -Check	01/13/2023	12729	Ashleyann Bacay	√	-45.00	-235,744.65
Check	01/15/2023			√	-20.95	-235,765.60
Bill Pmt -Check	01/17/2023	12731	Black Fox Timber Management	√	-4,454.00	-240,219.60
Bill Pmt -Check	01/17/2023	12739	Sweetwater Authority	√	-2,822.16	-243,041.76
Bill Pmt -Check	01/17/2023	12732	California American Water	√	-1,283.90	-244,325.66
Bill Pmt -Check	01/17/2023	12733	Classic Landscape & Horticulture	√	-310.00	-244,635.66
Bill Pmt -Check	01/17/2023	12742	Wallace Laboratories, Inc	√	-120.00	-244,755.66
Bill Pmt -Check	01/17/2023	12734	EDCO Disposal Corporation	√	-35.00	-244,790.66
General Journal	01/18/2023	JE 1002		√	-36,856.25	-281,646.91
General Journal	01/18/2023	JE 1002		√	-9,516.06	-291,162.97
General Journal	01/18/2023	JE 2807		√	-100.00	-291,262.97
Bill Pmt -Check	01/19/2023	12744	Coral Garden Creations	√	-120.00	-291,382.97
General Journal	01/23/2023	JE 1007		√	-60.00	-291,442.97

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 1/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	01/26/2023	CR 10030		√	-3.72	-291,446.69
General Journal	01/27/2023	JE 1009		√	-37.53	-291,484.22
General Journal	01/30/2023	JE 1009		√	-225.30	-291,709.52
General Journal	02/01/2023	JE 1002		√	-36,718.44	-328,427.96
General Journal	02/01/2023	JE 1002		√	-8,880.35	-337,308.31
General Journal	02/03/2023	JE 1006		√	-3.97	-337,312.28
Total Checks and Payments					-337,312.28	-337,312.28
<b>Deposits and Credits - 41 items</b>						
General Journal	11/30/2022	CR 1033	Deposit	√	750.00	750.00
Deposit	12/02/2022		Deposit	√	250.00	1,000.00
General Journal	12/31/2022	CR 1031	Deposit	√	86.38	1,086.38
Bill Pmt -Check	01/03/2023	12706	County of San Diego	√	0.00	1,086.38
Deposit	01/03/2023		Deposit	√	230.00	1,316.38
General Journal	01/03/2023	JE 1006	Deposit	√	750.00	2,066.38
General Journal	01/03/2023	JE 1007	Deposit	√	11,071.93	13,138.31
Bill Pmt -Check	01/04/2023	12713	Mountains Recreation & Conservation Authc	√	0.00	13,138.31
General Journal	01/04/2023	JE 1004	Deposit	√	120.00	13,258.31
Deposit	01/04/2023		Deposit	√	600.00	13,858.31
Deposit	01/05/2023		Deposit	√	50.00	13,908.31
Deposit	01/06/2023		Deposit	√	100.00	14,008.31
Deposit	01/06/2023		Deposit	√	1,059.01	15,067.32
General Journal	01/06/2023	CR 1006	Deposit	√	10,546.26	25,613.58
General Journal	01/09/2023	JE 1024	Fire Safe Council of San Diego	√	10.00	25,623.58
General Journal	01/09/2023	CR 10017	Deposit	√	120.00	25,743.58
Deposit	01/09/2023		Deposit	√	300.00	26,043.58
General Journal	01/10/2023	JE 2787	Deposit	√	120.00	26,163.58
Deposit	01/10/2023		Deposit	√	150.00	26,313.58
Deposit	01/10/2023		Deposit	√	780.00	27,093.58
General Journal	01/11/2023	JE 2799	Deposit	√	30.00	27,123.58
Deposit	01/12/2023		Deposit	√	175.00	27,298.58
General Journal	01/13/2023	JE 2803	Deposit	√	97.52	27,396.10
General Journal	01/13/2023	CR 10013	Deposit	√	307.23	27,703.33
Deposit	01/13/2023		Deposit	√	5,778.84	33,482.17
General Journal	01/14/2023	JE 1007	Deposit	√	350.00	33,832.17
General Journal	01/17/2023	JE 2806	Deposit	√	225.31	34,057.48
General Journal	01/17/2023	JE 1005	Deposit	√	360.00	34,417.48
General Journal	01/17/2023	JE 2805	Deposit	√	650.00	35,067.48
General Journal	01/17/2023	JE 2804	Deposit	√	12,476.48	47,543.96
General Journal	01/18/2023	JE 1008	Deposit	√	67,732.86	115,276.82
Deposit	01/19/2023		Deposit	√	422.50	115,699.32
Bill Pmt -Check	01/23/2023	12758	U.S. Bancorp Service Center, Inc	√	0.00	115,699.32
Bill Pmt -Check	01/23/2023	12754	U.S. Bancorp Service Center, Inc	√	0.00	115,699.32
Deposit	01/25/2023		Deposit	√	300.00	115,999.32
Deposit	01/25/2023		Deposit	√	481.48	116,480.80
Deposit	01/25/2023		Deposit	√	20,841.55	137,322.35
Deposit	01/26/2023		Deposit	√	162.51	137,484.86
Bill Pmt -Check	01/31/2023	12769	Petty Cash	√	0.00	137,484.86
Deposit	01/31/2023		Deposit	√	2.46	137,487.32
Deposit	01/31/2023		Deposit	√	600.00	138,087.32
Total Deposits and Credits					138,087.32	138,087.32
Total Cleared Transactions					-199,224.96	-199,224.96
Cleared Balance					-199,224.96	477,946.11
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 69 items</b>						
Bill Pmt -Check	08/01/2022	12175	Kim Hanson AP		-50.00	-50.00
Bill Pmt -Check	08/01/2022	12161	Gregg Cady		-50.00	-100.00
Bill Pmt -Check	09/01/2022	12280	Kim Hanson AP		-50.00	-150.00
Bill Pmt -Check	09/23/2022	12336	A & L Laboratories		-84.00	-234.00
Bill Pmt -Check	10/03/2022	12359	Joel Kramer		-117.86	-351.86
Bill Pmt -Check	10/03/2022	12360	Kim Hanson AP		-50.00	-401.86
Bill Pmt -Check	10/03/2022	12362	Paul Maschka		-50.00	-451.86
Check	10/20/2022	12420	Juliette Guet-Scott		-100.00	-551.86
Bill Pmt -Check	10/25/2022	12434	Jessica Garcia		-250.00	-801.86
Bill Pmt -Check	11/01/2022	12481	Kim Hanson AP		-50.00	-851.86
Bill Pmt -Check	11/01/2022	12474	Paul Maschka		-50.00	-901.86
Bill Pmt -Check	11/01/2022	12491	Andy Williamson		-50.00	-951.86
Check	11/04/2022	12520	Cameron Stallings		-300.00	-1,251.86
Bill Pmt -Check	11/21/2022	12554	Ramona Hernandez		-600.00	-1,851.86
Bill Pmt -Check	11/29/2022	12563	Alison Trujillo Translations		-130.00	-1,981.86
Bill Pmt -Check	12/01/2022	12592	Joel Kramer		-50.00	-2,031.86
Bill Pmt -Check	12/01/2022	12591	Joanne Sauerma		-50.00	-2,081.86
Bill Pmt -Check	12/01/2022	12593	Kim Hanson AP		-50.00	-2,131.86
Bill Pmt -Check	12/06/2022	12610	Kim Hanson AP		-55.00	-2,186.86
Bill Pmt -Check	12/12/2022	12618	Jaime Garcia		-148.39	-2,335.25
Bill Pmt -Check	12/21/2022	12656	David Isaac		-261.50	-2,596.75
Bill Pmt -Check	12/21/2022	12664	Louise Ravera Balma		-100.00	-2,696.75
Bill Pmt -Check	12/21/2022	12659	Diamond B Ranch		-50.00	-2,746.75
Bill Pmt -Check	12/21/2022	12658	Byron Nkhoma		-50.00	-2,796.75
Bill Pmt -Check	12/21/2022	12660	Edward Grangetto Jr.		-50.00	-2,846.75
Bill Pmt -Check	12/27/2022	12675	Joel Kramer		-107.89	-2,954.64
Bill Pmt -Check	12/27/2022	12672	County of San Diego Vector Control		-8.37	-2,963.01
Bill Pmt -Check	01/03/2023	12697	Joanne Sauerma		-50.00	-3,013.01
Bill Pmt -Check	01/03/2023	12687	Ann Baldrige		-50.00	-3,063.01
Bill Pmt -Check	01/03/2023	12696	Heather Marlow		-50.00	-3,113.01
Bill Pmt -Check	01/03/2023	12698	Joel Kramer		-50.00	-3,163.01
Bill Pmt -Check	01/03/2023	12699	Kim Hanson AP		-50.00	-3,213.01
Check	01/03/2023	12682	Celso Hernandez TRV119		-40.00	-3,253.01
Check	01/03/2023	12683	Celso Hernandez TRV120		-40.00	-3,293.01
Bill Pmt -Check	01/09/2023	12717	City of San Diego		-40,265.88	-43,558.89

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 1/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	01/09/2023	12726	Waste Management		-579.72	-44,138.61
Bill Pmt -Check	01/09/2023	12719	DMV Renewal		-216.00	-44,354.61
Bill Pmt -Check	01/09/2023	12722	SDG&E		-197.37	-44,551.98
Bill Pmt -Check	01/10/2023	12728	Daniela Mejia		-145.37	-44,697.35
Bill Pmt -Check	01/17/2023	12738	SDRPF		-33,318.72	-78,016.07
Bill Pmt -Check	01/17/2023	12730	Back Country Land Trust		-18,161.34	-96,177.41
Bill Pmt -Check	01/17/2023	12737	Pope Tree Service		-2,700.00	-98,877.41
Bill Pmt -Check	01/17/2023	12735	FSC of San Diego		-563.58	-99,440.99
Bill Pmt -Check	01/17/2023	12740	Union Bank		-530.88	-99,971.87
Bill Pmt -Check	01/17/2023	12741	JJ Tidwell		-25.16	-99,997.03
Bill Pmt -Check	01/17/2023	12736	Joel Kramer		-25.00	-100,022.03
Check	01/18/2023	12743	Health Sciences High & Middle College		-100.00	-100,122.03
Bill Pmt -Check	01/23/2023	12747	Lincoln Financial		-15,955.39	-116,077.42
Bill Pmt -Check	01/23/2023	12752	The Patriot Group		-14,650.00	-130,727.42
Bill Pmt -Check	01/23/2023	12749	Pala Band of Mission Indians		-3,128.35	-133,855.77
Bill Pmt -Check	01/23/2023	12757	U.S. Bancorp Service Center, Inc		-1,477.79	-135,333.56
Bill Pmt -Check	01/23/2023	12751	SDG&E		-1,127.30	-136,460.86
Bill Pmt -Check	01/23/2023	12756	United Site Services		-576.00	-137,036.86
Bill Pmt -Check	01/23/2023	12748	Office Depot		-353.63	-137,390.49
Bill Pmt -Check	01/23/2023	12746	JMB Sanitation		-219.55	-137,610.04
Bill Pmt -Check	01/23/2023	12745	Classic Landscape & Horticulture		-175.00	-137,785.04
Bill Pmt -Check	01/23/2023	12755	Union Bank		-47.79	-137,832.83
Bill Pmt -Check	01/23/2023	12750	Quench USA Inc		-41.49	-137,874.32
Bill Pmt -Check	01/23/2023	12753	The SoCo Group Inc.		-41.41	-137,915.73
Bill Pmt -Check	01/25/2023	12759	A & L Laboratories		-156.00	-138,071.73
Bill Pmt -Check	01/30/2023	12764	McDougal Love Boehmer Foley Lyon Canlas		-2,050.43	-140,122.16
Bill Pmt -Check	01/30/2023	12766	U.S. Bancorp Service Center, Inc		-1,189.48	-141,311.64
Bill Pmt -Check	01/30/2023	12761	Classic Landscape & Horticulture		-710.00	-142,021.64
Bill Pmt -Check	01/30/2023	12762	Colin H. Richard		-219.50	-142,241.14
Bill Pmt -Check	01/30/2023	12760	Alison Trujillo Translations		-195.00	-142,436.14
Bill Pmt -Check	01/30/2023	12763	EDCO Disposal Corporation		-114.02	-142,550.16
Bill Pmt -Check	01/30/2023	12765	Safeguard Business Systems		-95.81	-142,645.97
Bill Pmt -Check	01/30/2023	12767	Verizon		-42.86	-142,688.83
Bill Pmt -Check	01/31/2023	12768	County of San Diego		-1,644.40	-144,333.23
Total Checks and Payments					-144,333.23	-144,333.23
<b>Deposits and Credits - 8 items</b>						
General Journal	01/10/2023	JE 2795	Deposit		510.00	510.00
Deposit	01/17/2023		Deposit		600.00	1,110.00
General Journal	01/27/2023	CR 10027	Deposit		99.68	1,209.68
Deposit	01/27/2023		Deposit		1,330.00	2,539.68
Deposit	01/27/2023		Deposit		124,720.31	127,259.99
Deposit	01/31/2023		Deposit		600.00	127,859.99
Deposit	01/31/2023		Deposit		1,200.00	129,059.99
Deposit	01/31/2023		Deposit		1,797.76	130,857.75
Total Deposits and Credits					130,857.75	130,857.75
Total Uncleared Transactions					-13,475.48	-13,475.48
Register Balance as of 01/31/2023					-212,700.44	464,470.63

Year To Date  
2022 - 2023

												2022-2023		
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 22	YTD	Annual Budget
40000 - Grant Income Restricted														
40041 - CDFA TA HSP	781.37	1,077.32	1,837.15	2,551.17	1,618.71	1,915.42	2,313.98						\$ 12,095.12	25,341.11
40042 - CDFA CUSP Economic Relief	806.40	1,218.60	546.84	212.88	2,835.22	1,052.19	2,246.43						\$ 8,918.56	41,245.50
40043 - CDFA WETA	1,055.05	5,845.95	4,416.09	6,487.69	6,235.31	5,674.00	4,723.57						\$ 34,437.66	136,000.00
40045 - CDFA Climate Smart Ag TA	2,059.20	2,183.80	1,307.97	2,953.84	2,093.04	1,180.44	1,096.29						\$ 12,874.58	32,521.82
40046 - CDFA Farm to School Incubator Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	74,929.60
40047 - CDFA Prescribed Grazing	0.00	0.00	0.00	37.13	0.00	1,344.06	0.00						\$ 1,381.19	0.00
40048 - CDFA Cover Cropping	356.98	1,416.58	196.35	1,151.65	988.59	5,023.70	5,608.18						\$ 14,742.03	54,880.26
40049 - CARCD Monarchs	332.64	976.50	899.48	1,100.34	1,134.06	918.90	345.87						\$ 5,707.79	10,000.00
40050 - CARCD CalFire Block Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	250,000.00
40051 - DOC RFFC Block Grant	33,681.83	55,729.73	35,308.75	42,956.70	842.74	24,922.36	3,877.01						\$ 197,319.12	567,744.89
40052 - DOC SALC	6,180.12	9,451.09	4,690.35	3,608.00	3,776.86	5,304.30	4,227.46						\$ 37,238.18	86,951.96
40053 - DOC RFFC Round IIA	46,639.32	75,211.30	7,975.72	62,169.91	88,981.25	85,838.41	10,937.00						\$ 377,752.91	1,100,000.00
40055 - CARCD NRCS Equity	0.00	0.00	297.36	616.32	707.64	250.02	754.27						\$ 2,625.61	22,000.00
40060 - NRCS IERCD	691.50	1,882.50	1,303.20	1,563.84	1,563.84	898.56	474.12						\$ 8,377.56	8,500.00
40065 - NRCS Conservation Planning	1,391.76	2,821.32	2,476.09	5,345.83	4,772.20	11,209.11	6,743.11						\$ 34,759.42	55,000.00
40080 - SDRC Fuels	291,509.23	152,398.01	60,388.79	65,988.25	57,418.49	69,635.11	39,655.21						\$ 736,993.09	1,792,783.24
40085 - SDRC NACC	3,946.37	3,744.95	3,758.72	3,744.95	3,746.27	3,744.95	14,615.43						\$ 37,301.64	379,206.68
40090 - IRWMP Proposition 84	4,248.40	5,620.70	111,682.37	3,391.80	3,288.08	151,574.57	10,464.42						\$ 290,270.34	770,000.00
40100 - CARCD NFWF TA	773.70	3,031.35	1,580.10	2,714.23	0.00	0.00	0.00						\$ 8,099.38	10,000.00
40120 - Port	1,136.85	1,083.23	1,233.67	757.63	811.18	1,034.55	1,060.70						\$ 7,117.81	10,000.00
40122 - CalFire Forest Health Grant	1,164.80	2,039.68	330,849.58	34,947.81	1,075.20	2,508.80	955.02						\$ 373,540.89	2,230,873.66
40123 - CalFire CARCD Increasing Pace & Scale	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	128,763.00
40130 - NACD Urban Ag Cons	625.17	1,848.66	1,972.23	-53.13	1,009.72	2,825.29	666.09						\$ 8,894.03	49,905.90
40140 - SDG&E Pollinators	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	7,500.00
40145 - SDG&E DSAP	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	10,000.00
40146 - SDG&E Fuels MOU	15,859.80	10,695.60	6,679.80	89,912.85	236,623.26	64,644.17	9,342.80						\$ 433,758.28	1,100,000.00
40190 - Tijuana River Valley Garden	9,629.80	9,392.20	9,219.74	7,473.35	7,804.88	6,656.53	6,936.94						\$ 57,113.44	75,000.00
40191 - Sweetwater Community Garden	9,819.28	10,933.95	7,393.75	2,369.14	13,486.93	3,298.03	0.00						\$ 47,301.08	46,000.00
40193 - Parker Foundation F2F	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ 2,563.61	0.00
40194 - Wild Willow Farm Classes & Workshops	0.00	13,970.00	-2,844.62	3,640.00	2,379.59	2,563.61	10,843.40						\$ 32,203.62	55,000.00
40195 - Wild Willow Farm Agricultural CSA & Wholesale	4,585.52	6,296.82	5,357.73	4,361.70	4,941.37	4,215.25	2,158.75						\$ 34,149.39	65,000.00
40196 - Wild Willow Field Trips & Tours	880.00	5,192.50	4,612.50	5,770.00	261.00	6,447.50	-2,123.50						\$ 15,131.42	25,000.00
42007 - USFWS Pollinators on Working Lands	1,321.38	1,186.65	332.64	355.30	62.37	538.92	166.32						\$ 3,424.66	10,000.00
<b>Total 40000 - Grant Income Restricted</b>	<b>439,476.47</b>	<b>385,248.99</b>	<b>603,472.35</b>	<b>356,129.18</b>	<b>448,457.80</b>	<b>465,218.75</b>	<b>138,088.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,836,092.41</b>	<b>9,230,147.62</b>
45000 - Income - Unrestricted														
45010 - Rent - San Diego River Conserva	2,756.00	2,756.00	2,756.00	2,756.00	2,756.00	2,756.00	2,756.00						\$ 19,292.00	33,500.00
45020 - Donations, Awards & Scholarship	490.00	0.00	0.00	0.00	10,034.50	0.00	0.00						\$ 10,524.50	500.00
45025 - WWF Donations	0.00	358.60	282.30	445.98	0.00	86.38	99.68						\$ 1,272.94	20,000.00
45030 - Rebates and Refunds	0.00	111.68	0.00	0.00	0.00	0.00	0.00						\$ 111.68	25.00
45040 - LAIF Interest	1,281.79	0.00	0.00	789.44	0.00	0.00	4,909.42						\$ 6,980.65	10,000.00
45080 - US Bank Interest	3.59	2.94	1.97	2.69	2.97	3.35	2.46						\$ 19.97	45.00
45090 - Tax Assessments	32,500.00	32,500.00	32,500.00	32,000.00	32,500.00	32,500.00	32,500.00						\$ 227,000.00	379,000.00
45095 - Redevelopment Revenue City Tax	0.00	0.00	0.00	0.00	0.00	0.00	11,071.93						\$ 11,071.93	9,000.00
45100 - Miscellaneous Income	0.00	0.00	0.00	507.22	220.72	0.00	0.00						\$ 727.94	25,000.00
45200 - Fee for Service	0.00	0.00	528.67	0.00	0.00	0.00	1,017.25						\$ 1,545.92	1,200.00
45000 - Income - Unrestricted - Other	0.00	0.00	0.00	0.00	0.00	600.00	0.00						\$ 600.00	0.00
<b>Total 45000 - Income - Unrestricted</b>	<b>37,031.38</b>	<b>35,729.22</b>	<b>36,068.94</b>	<b>36,501.33</b>	<b>45,514.19</b>	<b>35,945.73</b>	<b>52,356.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 279,147.53</b>	<b>478,270.00</b>
<b>Total Income</b>	<b>476,507.85</b>	<b>420,978.21</b>	<b>639,541.29</b>	<b>392,630.51</b>	<b>493,971.99</b>	<b>501,164.48</b>	<b>190,445.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,115,239.94</b>	<b>9,708,417.62</b>
Expense														
50000 - Grant Expenses Restricted														
50041 - CDFA TA HSP	585.24	794.75	1,189.91	1,787.31	1,380.54	1,401.46	1,771.70						\$ 8,910.91	21,117.59
50042 - CDFA CUSP Economic Relief	425.42	743.58	416.23	397.19	1,547.91	654.40	1,471.30						\$ 5,656.03	35,865.65
50042 - CDFA WETA	537.91	3,950.57	2,876.43	4,238.43	3,919.05	3,690.62	2,895.53						\$ 22,108.54	113,000.00
50045 - CDFA Climate Smart Ag TA	1,280.72	1,374.97	800.70	1,998.56	1,301.77	734.17	681.83						\$ 8,172.72	27,101.52
50046 - CDFA Farm to School Incubator Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	62,445.50
50047 - CDFA Prescribed Grazing	0.00	0.00	0.00	33.75	1,150.00	50.00	0.00						\$ 1,233.75	0.00
50048 - CDFA Cover Cropping	201.54	1,068.50	155.30	844.78	829.62	3,331.34	3,891.14						\$ 10,322.22	49,891.15
50049 - CARCD Monarchs	206.88	602.62	562.07	684.36	710.40	561.93	215.12						\$ 3,543.38	8,333.33
50050 - CARCD CalFire Block Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	208,340.00
50051 - DOC Block Grant	27,890.31	37,615.38	27,131.47	35,797.25	100.00	19,271.77	3,230.84						\$ 151,037.02	473,120.74
50052 - DOC SALC	4,926.58	7,256.94	4,161.71	2,851.26	3,079.08	4,804.58	3,431.62						\$ 30,511.77	82,811.39
50053 - DOC RFFC Round IIA	40,184.64	64,692.45	5,783.86	50,614.58	75,270.03	72,135.62	7,125.70						\$ 315,806.88	972,246.77
50055 - CARCD NRCS Equity	0.00	0.00	184.95	383.33	451.84	160.25	478.59						\$ 1,658.96	18,736.00
50060 - NRCS IERCD	516.10	1,390.64	972.62	972.62	972.62	532.99	294.88						\$ 5,652.47	7,083.33
50065 - NRCS Conservation Planning	865.61	1,724.69	1,574.28	3,333.85	3,563.63	6,685.35	4,230.33						\$ 21,977.74	45,833.33
50080 - SDRC Fuels	262,604.58	128,583.99	53,462.39	57,965.99	47,259.60	60,614.08	34,973.98						\$ 645,464.61	1,629,802.95
50085 - SDRC NACC	3,587.61	3,404.50	3,404.50	3,404.50	3,405.70	3,405.07	13,286.75						\$ 33,898.63	344,736.98
50090 - IRWMP Proposition 84	2,858.33	4,747.05	110,389.39	2,533.69	2,454.00	151,064.22	9,091.49						\$ 283,138.17	733,333.33
50100 - CARCD NFWF TA	577.43	2,248.07	1,285.08	2,486.36	-566.06	0.00	0.00						\$ 6,030.88	8,333.33
50120 - Port	771.34	720.62	837.04	520.11	550.38	701.94	720.28						\$ 4,821.71	8,333.33
50122 - CalFire Forest Health	1,040.53	1,821.14	299,626.71	31,203.40	960.00	2,242.91	0.00						\$ 336,894.69	1,991,851.48
50123 - CalFire CARCD Increasing Pace & Scale	0.00	0.00	0.00	0.00	0.00	0.00	0.00						\$ -	121,474.00

Year To Date  
2022 - 2023

	2022-2023												YTD	Annual Budget		
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 22				
50130 - NACD Urban Agriculture Conservation	495.82	1,029.49	1,201.06	286.37	980.63	1,621.37	647.97							\$	6,262.71	45,369.00
50140 - SDG&E Pollinators	0.00	0.00	0.00	0.00	0.00	0.00	414.28							\$	414.28	6,250.00
50145 - SDG&E DSAP	0.00	0.00	0.00	0.00	0.00	0.00	0.00							\$	-	8,333.33
50146 - SDG&E Fuel MOU	11,576.16	6,583.11	4,196.65	72,788.53	211,309.51	51,999.22	6,595.44							\$	365,048.62	916,666.67
50190 - Tijuana River Valley Garden	7,982.65	7,151.99	7,058.68	5,792.39	5,631.12	5,313.52	4,820.85							\$	43,751.20	65,217.39
50191 - Sweetwater Community Garden	7,639.71	8,477.25	3,040.51	1,546.53	10,317.46	5,140.98	2,278.47							\$	38,440.91	43,809.52
50193 - Parker Foundation F2F	0.00	0.00	0.00	0.00	0.00	0.00	0.00							\$	-	0.00
50194 - Wild Willow Farm Classes & Workshops	3,391.06	6,080.80	4,763.36	3,761.76	3,730.64	4,686.40	3,025.51							\$	29,439.53	53,921.57
50195 - Wild Willow Farm Agricultural CSA & Wholesale	11,562.50	14,610.80	10,962.43	11,560.92	9,358.27	12,404.54	11,083.99							\$	81,543.45	97,500.00
50196 - Wild Willow Farm Field Trips & Tours	5,066.76	6,512.13	4,564.59	3,581.08	3,957.35	3,586.75	2,814.63							\$	30,083.29	30,000.00
52007 - USFWS Pollinators on Working Lands	821.82	723.70	206.88	225.76	38.79	338.03	103.44							\$	2,458.42	8,333.33
<b>Total 50000 - Grant Expenses Restricted</b>	<b>397,597.25</b>	<b>313,909.73</b>	<b>550,808.80</b>	<b>301,594.66</b>	<b>393,663.88</b>	<b>417,133.51</b>	<b>119,575.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>2,494,283.49</b>	<b>8,239,192.51</b>
53000 - Expenses Unrestricted														\$	-	5,000.00
53005 - Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00							\$	-	5,000.00
53035 - Processing Fees	756.59	492.15	493.37	548.26	415.28	665.80	870.81							\$	4,242.26	4,500.00
53040 - Bank Fees	23.05	38.27	20.95	20.95	27.21	20.95	27.95							\$	179.33	500.00
53050 - Depreciation	3,583.00	3,583.00	3,583.00	3,583.00	3,583.00	3,583.00	3,583.00							\$	25,081.00	48,000.00
53060 - Donations, Awards & Scholarship	75.00	0.00	0.00	0.00	0.00	0.00	0.00							\$	75.00	15,000.00
53070 - Dues & Subscriptions	255.00	0.00	179.88	2,445.98	0.00	0.00	0.00							\$	2,880.86	10,000.00
53080 - Equipment Leases	266.59	283.91	266.59	266.59	0.00	550.50	0.00							\$	1,634.18	3,500.00
53100 - Automobile														\$	-	0.00
53110 - Fuel	0.00	181.34	-145.52	-666.69	-428.32	-143.22	-167.61							\$	(1,370.02)	2,000.00
53120 - Repairs & Maintenance	412.93	651.87	3,458.39	0.00	0.00	162.36	0.00							\$	4,685.55	3,000.00
<b>Total 53100 - Automobile</b>														\$	<b>3,315.53</b>	<b>5,000.00</b>
53900 - Insurance														\$	-	0.00
53910 - Auto & General Liability	3,433.26	3,433.26	3,433.26	3,433.26	3,433.26	3,433.26	3,433.26							\$	24,032.82	29,000.00
53920 - In Lieu of Health Insurance	10,732.28	10,732.30	10,732.30	10,732.29	10,732.28	11,219.35	11,515.40							\$	76,396.20	186,000.00
53930 - Workers Compensation	1,682.38	1,682.38	1,682.38	2,411.59	2,411.59	2,411.59	2,411.59							\$	14,693.50	32,000.00
<b>Total 53900 - Insurance</b>	<b>15,847.92</b>	<b>15,847.94</b>	<b>15,847.94</b>	<b>16,577.14</b>	<b>16,577.13</b>	<b>17,064.20</b>	<b>17,360.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>115,122.52</b>	<b>247,000.00</b>
54000 - Outside Services														\$	-	0.00
54010 - Facility Maintenance & Repairs	667.68	2,679.50	750.00	0.00	603.84	898.74	1,284.00							\$	6,883.76	15,000.00
54020 - Janitorial	515.00	515.00	515.00	515.00	515.00	515.00	559.65							\$	3,649.65	5,500.00
54030 - Landscaping	0.00	1,025.00	1,025.00	1,025.00	1,025.00	1,025.00	1,025.00							\$	6,150.00	22,500.00
54040 - Payroll Processing Fees	599.10	226.69	228.12	326.99	232.41	401.05	360.27							\$	2,374.63	4,500.00
54050 - Pest Control	0.00	0.00	0.00	0.00	0.00	8.37	0.00							\$	8.37	20.00
54060 - Website & Computer Maintenance	1,664.95	2,122.35	2,712.11	4,085.13	2,656.11	3,565.81	1,697.29							\$	18,503.75	40,000.00
<b>Total 54000 - Outside Services</b>	<b>3,446.73</b>	<b>6,568.54</b>	<b>5,230.23</b>	<b>5,952.12</b>	<b>5,032.36</b>	<b>6,413.97</b>	<b>4,926.21</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>37,570.16</b>	<b>87,520.00</b>
54070 - Permits & Fees	0.00	0.00	0.00	0.00	150.00	50.00	0.00							\$	200.00	100.00
54080 - Postage	14.03	54.73	29.35	33.27	25.62	19.29	43.40							\$	219.69	800.00
54090 - Printing	-33.17	0.00	254.71	-69.54	0.00	303.07	0.00							\$	455.07	1,500.00
55000 - Professional Services														\$	-	0.00
55010 - Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00							\$	-	7,500.00
55020 - Legal Fees	4,486.07	647.50	2,510.50	2,544.54	5,085.62	3,396.00	2,050.43							\$	20,720.66	25,000.00
55030 - Professional Services - Other	1,267.34	525.00	525.00	525.00	525.00	525.00	525.00							\$	4,417.34	10,000.00
<b>Total 55000 - Professional Services</b>	<b>5,753.41</b>	<b>1,172.50</b>	<b>3,035.50</b>	<b>3,069.54</b>	<b>5,610.62</b>	<b>3,921.00</b>	<b>2,575.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>25,138.00</b>	<b>42,500.00</b>
57000 - Supplies														\$	-	0.00
57100 - Conservation Garden & Education	0.00	2,146.33	1.62	0.00	0.00	84.94	532.37							\$	2,765.26	6,000.00
57150 - Discretionary Projects	1,874.95	2,541.61	1,865.85	2,253.98	12,088.37	2,367.33	1,093.23							\$	24,085.32	132,000.00
57200 - Office Supplies	676.89	61.46	607.99	574.63	1,066.78	936.37	420.28							\$	4,344.40	9,500.00
57300 - Office General	69.01	3,011.87	505.49	2,941.08	265.04	722.26	105.86							\$	7,620.61	8,000.00
<b>Total 57000 - Supplies</b>	<b>2,620.85</b>	<b>7,761.27</b>	<b>2,980.95</b>	<b>5,769.69</b>	<b>13,420.19</b>	<b>4,110.90</b>	<b>2,151.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>38,815.59</b>	<b>155,500.00</b>
59000 - Utilities														\$	-	0.00
59100 - Gas & Electric	1,119.22	995.45	1,450.65	983.81	909.43	880.38	1,127.30							\$	7,466.24	15,000.00
59200 - Sewer	0.00	569.58	0.00	0.00	0.00	0.00	0.00							\$	569.58	900.00
59300 - Trash	323.39	316.50	311.22	587.73	320.31	317.02	579.72							\$	2,755.89	5,040.00
59400 - Water	0.00	512.45	0.00	609.85	0.00	463.75	0.00							\$	1,586.05	9,000.00
59500 - Telephones	1,420.41	1,420.41	2,968.97	1,932.80	1,417.80	3,195.00	1,190.00							\$	13,545.39	21,000.00
<b>Total 59000 - Utilities</b>	<b>2,863.02</b>	<b>3,814.39</b>	<b>4,730.84</b>	<b>4,114.19</b>	<b>2,647.54</b>	<b>4,856.15</b>	<b>2,897.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>25,923.15</b>	<b>50,940.00</b>
65000 - Expenses Unrestricted														\$	-	0.00
65000 - Travel and Meetings														\$	-	0.00
65310 - Training	198.00	550.00	0.00	0.00	1,173.00	12.00	0.00							\$	1,933.00	9,000.00
65320 - Travel Transportation & Accomod	-175.97	160.15	88.92	6,073.72	1,258.19	3,804.93	-79.00							\$	11,130.94	12,000.00
65330 - Travel Meals	42.69	506.71	332.87	34.26	539.61	737.70	102.57							\$	2,296.41	3,500.00
<b>Total 65000 - Travel and Meetings</b>	<b>64.72</b>	<b>1,216.86</b>	<b>421.79</b>	<b>6,107.98</b>	<b>2,970.80</b>	<b>4,554.63</b>	<b>23.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	\$	<b>15,360.35</b>	<b>24,500.00</b>
66000 - Payroll Expenses														\$	-	0.00
66100 - Gross Payroll	19,643.15	27,914.88	20,878.62	12,250.88	20,609.77	22,359.44	23,483.43							\$	147,140.17	410,000.00
66200 - In Lieu of Social Security 10.5%	2,836.82	5,958.91	2,494.94	2,419.79	3,410.92	3,088.10	4,459.18							\$	24,668.66	43,050.00
66300 - Medicare 1.45%	391.74	822.90	364.65	370.80	399.16	409.16	615.79							\$	3,374.20	5,945.00
66400 - FUTA, SDI, ETT, SUI	29.18	0.50	53.59	122.37	145.18	58.93	2,983.07							\$	3,392.82	8,500.00
<b>Total 66000 - Payroll Expenses</b>	<b>22,900.89</b>	<b>34,697.19</b>	<b>23,791.80</b>													



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** March 8, 2023

## **Agenda Item 5-1: Scholarship Committee**

**Discussion / History:** the RCDGSDC has just opened the annual Jim Thompson Conservation Scholarship for graduating high school seniors and is seeking a committee of three Directors or Associate Directors to sit on the ad hoc Scholarship committee. At the March 2022 meeting, Marilyn Huntamer, Odette Gonzalez, and former Director Jordan Gascon were appointed. We are seeking confirmation if the existing committee members wish to serve again, and looking to fill the vacant seat.

**Financial Impact:** None

**Staff Recommendation to Board:** Staff recommends that the Board select members for this committee.



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 🌟 Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** March 8, 2023

## **Agenda Item 5-2: Addendum 3 of Fire Prevention and Forest Health MOU between Upper San Luis Rey RCD and RCD of Greater San Diego County**

**Discussion / History:** In 2019 the two RCDs first entered into an MOU to allow the RCDGSDC to apply for a CAL FIRE Forest Health grant that would provide forest health services in the Upper San Luis Rey boundary. This MOU was amended in 2021 and again in 2022 to include additional programs and services. We are now proposing to amend the MOU again to continue support forest health within the USLRRCD boundary by applying for additional grant funds and supporting projects through existing funds, such as the the CARCD CALFIRE block grant.

**Financial Impact:** No negative impact; the MOU will allow us to expend our grants on projects where there is greatest need but lack of capacity within the relevant RCD.

**Staff Recommendation to Board:** Staff recommends Board to approve Addendum 3 and authorize Don Butz to execute the MOU.



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040  
Phone: (619) 562-0096 🌟 Fax: (619) 562-4799  
Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

ADDENDUM NO. 3 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY AND THE UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT

I. In July 2019 the RCD of Greater San Diego County (RCDGSDC) and the Upper San Luis Rey RCD (USLRRCD) entered into a Memorandum of Understanding for the purpose of fuels reduction, fire prevention, and outreach.

II. In August 2021 the RCDGSDC and the USLRRCD approved Addendum 1 of this MOU to allow the RCDGSDC to continue to provide fire prevention and forest health programs in the USLRRCD boundaries.

III. In January 2022 the RCDGSDC and the USLRRCD approved Addendum 2 of this MOU to allow the RCDGSDC to continue to provide fire prevention and forest health programs in the USLRRCD boundaries, with the addition of a project at the Nate Harrison Serenity Ranch and a project to support the community of Oak Grove in combatting the Gold Spotted Oak Borer.

IV. The parties now mutually desire and agree to amend the referenced MOU as follows:

- a. To allow the RCDGSDC to seek CALFIRE funding to continue to support fuels management work on public, private, and tribal lands, on and around Palomar Mountain through phase two of the ‘Saving San Diego’s Last Mixed Conifer Forest’ project.
- b. To provide funding through a CARCD/CALFIRE block grant to support forest health projects at Rincon and Pala reservations, as well as GSOB treatment work on private properties in communities such as Oak Grove, Chihuahua Valley, Warner Springs, and Ranchita.
- c. To notify LAFCO of this Addendum and to get permission from LAFCO to exercise this authority as identified.

V. IN WITNESS WHEREOF, the parties have executed this addendum on the day and year written below.

\_\_\_\_\_  
Donald H. Butz, President, Resource Conservation  
District of Greater San Diego County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andrew Lyall, President, Upper San Luis Rey  
Resource Conservation District

\_\_\_\_\_  
Date

***Resource Conservation District of Greater San Diego County***

11769 Waterhill Road \* Lakeside, CA 92040

Phone: 619-562-0096 \* Fax: 619-562-4799 \* Website: [www/rcdsandiego.org](http://www/rcdsandiego.org)

**RESOLUTION 2023-3**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO APPROVE ADDENDUM 3 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RCDGSDC AND THE UPPER SAN LUIS REY RCD.

WHEREAS, in July 2019 the RCDGSDC and Upper San Luis Rey RCD (USLRRCD) entered into a Memorandum of Understanding for the purpose of fuels reduction, fire prevention, and outreach, and;

WHEREAS, In August 2021 the RCDGSDC and USLRRCD approved Addendum 1 of this MOU to allow the RCDGSDC to continue to provide fire prevention and forest health programs in the USLRRCD boundaries, and;

WHEREAS, in March 2022 the RCDGSDC and USLRRCD approved Addendum 2 of this MOU to allow the RCDGSDC to apply for new funding opportunities and support additional fire prevention and forest health programs within the USLRRCD boundaries, and;

WHEREAS, in March 2023 the RCDGSDC would like to issue Addendum 3 of this MOU with USLRRCD to allow the RCDGSDC to seek new funding to continue the forest health work on and around Palomar Mountain and continue to provide other fire prevention work within USLRRCD's boundaries;

NOW, THEREFORE, BE IT RESOLVED that the RCDGSDC Board of Directors appoints Don Butz, as agent of the RCDGSDC Board of Directors to execute Addendum 3 of this MOU.

PASSED AND ADOPTED at the RCD regular meeting held on March 8, 2023 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

\_\_\_\_\_  
Don Butz, President

\_\_\_\_\_  
Joanne Sauerma, Board Clerk



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 🌟 Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** March 8, 2023

### **Agenda Item 5-3: Ratification of Resolution 2023-02**

**Discussion / History:** At a special meeting of the RCD Board on February 27, 2023, a vote was taken to approve Resolution 2023-02, which would allow the RCD to submit a grant application to the CALFIRE Forest Health program to fund phase 2 for our project, *Saving San Diego's Last Mixed Conifer Forest*. We are seeking ratification of that resolution at this regular meeting.

**Financial Impact:** The total grant budget is approximately \$6.7M. The budget includes some staff time, as well as a 12% indirect cost rate on contractual costs.

**Recommendation to Board:** Staff recommends that the Board ratifies resolution 2023-02.

*Conserving Our Natural Resources*

*Resource Conservation District of Greater San Diego County*  
11769 Waterhill Road \* Lakeside, CA 92040  
Phone: 619-562-0096 \* Fax: 619-562-4799 \* Website: [www/rcdsandiego.org](http://www/rcdsandiego.org)

## **RESOLUTION 2023-02**

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO TO AUTHORIZE SUBMISSION OF GRANT APPLICATION TO CAL FIRE FOREST HEALTH PROGRAM IN PARTNERSHIP WITH FIRE SAFE COUNCIL OF SAN DIEGO COUNTY**

WHEREAS, it is a vital component to the continued efficiency and operations of the Resource Conservation District of Greater San Diego County in partnership with the Fire Safe Council to apply for funding to maintain programs and capacity to address the immediate need for implementation of forest health and fuels reduction,

AND WHEREAS, CAL FIRE is providing funding through the California Climate Investments (CCI) Forest Health Grant Program, that proactively restores forest health to reduce greenhouse gases, protect upper watersheds where the state's water supply originates, promote the long-term storage of carbon in forest trees and soils, minimize the loss of forest carbon from large, intense wildfires, and further the goals of the California Global Warming Solutions Act of 2006 (AB 32),

NOW, THEREFORE, BE IT RESOLVED that the RCD Board of Directors authorizes the submittal of a grant application to CAL FIRE for the Healthy Forest Grant Program for the project: Saving San Diego's Last Mixed Conifer Forest Phase 2.

BE IT FURTHER RESOLVED that the RCD Executive Director or designee is hereby authorized and empowered to execute in the name of the RCD on all grant application documents.

PASSED AND ADOPTED at the RCD special meeting held on February 27, 2023 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

---

Don Butz, President

---

Joanne Sauerma, Board Clerk



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 🌟 Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** March 8, 2023

## **Agenda Item 5-4: CARCD WCB Block Grant Agreement**

**Discussion / History:** In January 2023, the Wildlife Conservation Board approved a block grant application from the CA Association of RCDs for \$17M in support of a project called “Climate Resilience through Habitat Restoration on California Lands Statewide”. The RCDGSDC is one of the subawardees, and will receive \$356,515 for work to support pollinators on working and public lands. Partners on this grant are San Diego Canyonlands and San Diego Audubon, who will each get a share of the funds.

CARCD is issuing agreements with partnering RCDs in two phases: habitat implementation work and non-implementation activities (such as grant administration, technical assistance, and outreach). The attached agreement for approval is for our non-implementation activities.

**Financial Impact:** \$356,515 in grant funding (\$245,798 in non-implementation, \$110,717 in implementation).

**Staff Recommendation to Board:** Staff recommends that the Board reviews the application and discusses / approves appointment.

CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION CARCDS  
AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR  
**(ADMINISTRATION, OUTREACH, AND PLANNING ACTIVITIES ONLY)**

THIS AGREEMENT ("Agreement") is made as of 02/14/2023 ("Effective Date") by and between the California Association of Resource Conservation CARCD ("CARCD") and \_\_\_\_\_ ("Contractor"), wherein Contractor agrees to provide and CARCD agrees to accept the services specified herein.

WHEREAS, CARCD applied for and was approved to receive funding from the Wildlife Conservation Board (WCB) for habitat restoration and carbon farm plan implementation across the state;

WHEREAS, CARCD entered a Grant Agreement with WCB dated February 14, 2023;

WHEREAS, pursuant to the Grant Agreement, CARCD is authorized to use Grant funds for those activities described in Exhibit A, Scope of Work;

WHEREAS, CARCD is **only** authorized to use Grant Funds for implementation activities associated with carbon farm implementation and habitat restoration **after** contractor has completed an appropriate CEQA document (i.e. a Notice of Exemption or a Notice of Determination filed with the Governor's Office of Planning and Research) as described in Exhibit A, Scope of Work;

WHEREAS, CARCD wishes to engage Contractor to assist CARCD in utilizing such funds by entering into this Contractor Agreement ("Agreement")

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Designated Representative. Cam Tredennick, Executive Director of CARCD, (telephone number (916) 457-7904) is the authorized and designated representative of CARCD and will administer this Agreement for and on behalf of CARCD. \_\_\_\_\_, (telephone number \_\_\_\_\_) is the authorized and designated representative for Contractor for all purposes related to administration of this Agreement. Changes in designated representatives shall be made solely by advance written notice to the other party.

2. Notices. Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by first class mail, postage prepaid, or otherwise delivered as follows:

To CARCD: Cam Tredennick  
Executive Director  
California Association of Resource Conservation CARCDs  
705 E. Bidwell St.  
Folsom, CA 95630  
Email: cam-tredennick@carcd.org

To Contractor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

or at such other address or to such other person that the parties may from time to time designate. Notices and consents under this section, which are sent by mail, shall be

deemed to be received five (5) days following their deposit in the U.S. mail. Notices and consents under this Agreement may be sent via email with evidence of delivery receipt, with a confirmation copy sent to the party on the same day via U.S. Mail.

3. Scope of Services. Contractor agrees to provide services to CARCD in accordance with Exhibit A (Scope of Work) attached hereto and made a part hereof by this reference. **The Scope of Work associated with this Agreement involves Administration, Planning, and Outreach including CEQA-related activities done prior to Implementation activities (Task 2) related to projects included in CARCD’s grant application “Climate Resilience Through Habitat Restoration on California Lands Statewide” which was approved by WCB on January 13, 2023. A separate agreement covering Task 2 Implementation Activities will be signed upon completion of the CEQA-related deliverables associated with this Agreement and described in Exhibit A.**

4, Term. Contractor shall commence performance on Effective Date of contract and shall end performance upon completion, but in no case shall completion occur later than February 28, 2027 unless otherwise directed by CARCD or unless this Agreement is earlier terminated pursuant to the provisions contained herein.

5. Compensation. Contractor shall be paid for performance under this Agreement in accordance with Scope of Work attached hereto and made a part hereof by this reference (the “Work”). Contractor shall perform the Work and complete the deliverables outlined in the Exhibit A. Contractor will submit an invoice and report at least quarterly for contracted funds disbursement and will use the reporting templates provided by CARCD. **Work under this Agreement may only be charged for Tasks 1,**

**4, and 6.** The funding source retains 10% of each disbursement funds request until approval of project completion and the final report. Disbursement will be contingent upon approval of the disbursement request. E-mail invoices and reports to Nancy Wahl-Scheurich at CARCD ([nancy-wahlscheurich@carcd.org](mailto:nancy-wahlscheurich@carcd.org)).

6. Independent Contractor. Contractor shall perform all services under this Agreement as an independent contractor and is not and shall not be an employee of CARCD. Contractor understands and acknowledges that it shall not be entitled to any benefits of a CARCD employee, including but not limited to vacation, sick leave, insurance, retirement, workers' compensation, or protection of tenure. Contractor shall maintain workers compensation and liability insurance coverage of no less than \$1 Million throughout the term of this Agreement.

7. Standard of Performance. Contractor represents that it has the skills, expertise, and licenses/permits necessary to perform the services required under this Agreement. Accordingly, Contractor shall perform all such services in the manner and according to the standards observed by a competent practitioner of the same profession in which Contractor is engaged. All products of whatsoever nature that Contractor delivers to CARCD pursuant to this Agreement shall be prepared in a first class and workmanlike manner and shall conform to the standards of quality normally observed by a person practicing in the California conservation planning profession. Contractor shall correct or revise any errors or omissions, at CARCD's request without additional compensation. Permits and/or licenses other than those directly related to CEQA compliance associated with the project(s) included in CARCD's proposal to WCB shall be obtained and

maintained by Contractor throughout the term of this Agreement at no additional cost to CARCD.

8. Taxes. CARCD shall not be responsible for paying any taxes on Contractor's behalf, and should CARCD be required to do so by state, federal, or local taxing agencies, Contractor agrees to promptly pay all taxes when due. In the event that Contractor fails to pay when due all taxes for which it is legally responsible and CARCD must do so, Contractor shall reimburse CARCD for the full value of such paid taxes, plus interest and penalty, if any. By entering into this Agreement, Contractor attests that Contractor does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

9. Conflict of Interest. Contractor covenants that Contractor presently has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of services required under this Agreement. Contractor further covenants that in its performance of its obligations under this Agreement, no person having any such an interest shall be employed by Contractor.

10. Responsibilities of CARCD. CARCD shall provide all information reasonably necessary for Contractor to perform the services required herein.

11. Records, Audit, and Review. Contractor shall keep such business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of the profession and shall maintain such records for at least five (5) years following the termination of this Agreement. All accounting records shall be kept in accordance with

generally accepted accounting practices. CARCD shall have the right to audit and review all such documents and records during Contractor's regular business hours, with at least one week's notice. Contractor shall cooperate with CARCD in responding to any public information requests under the California Open Records Act or the Federal Freedom of Information Act.

12. Indemnification and Insurance. Contractor hereby agrees to defend, indemnify and hold harmless CARCD and to procure and maintain the insurance coverage described in this Agreement.

13. Nondiscrimination. Contractor at all times during the term of this Agreement shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987, and other nondiscrimination statutes, namely Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, and in accordance with regulations of the Secretary of Agriculture (7 CFR 15, subparts A & B), which provide that no person in the United States shall, on the grounds of race, color, national origin, age, sex, religion, marital status, or disability be excluded from participation in, be denied the benefits of, or otherwise subject to discrimination under any program or activity receiving Federal financial assistance from the Department of Agriculture or any agency thereof. financial assistance from the Department of Agriculture or any agency thereof.

14. Nonexclusive Agreement. Contractor understands and agrees that this is not an exclusive Agreement and that CARCD shall have the right to negotiate with and

enter into contracts with other providing the same or similar services as those provided by Contractor at CARCD's sole discretion.

15. Assignment. Contractor shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of CARCD. Any attempts to so assign or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination of this Agreement.

16. Termination.

A. By CARCD. CARCD may, by written notice to Contractor terminate this Agreement in whole or in part at any time, whether for CARCD's convenience or because of a failure of Contractor to fulfill the obligations herein. Upon receipt of notice, Contractor shall immediately discontinue all services (unless the notice directs otherwise) and deliver to CARCD all data, estimates, graphs, summaries, reports, and all other records, documents, or papers as may have been accumulated or produced by Contractor in performing this Agreement, whether complete or in process.

(1) For convenience. CARCD may terminate this Agreement upon thirty (30) days written notice. Following notice of such termination, Contractor shall promptly cease work and notify CARCD as to the status of its performance.

Notwithstanding any other payment provision of this Agreement, CARCD shall pay Contractor for service satisfactorily performed to the date of termination less payments, if any, previously made. In no event shall Contractor be paid for profit on unperformed portions of service. Contractor shall furnish to CARCD such financial information as in the judgment of CARCD is necessary to determine the reasonable value of the services rendered by Contractor. In the event of a dispute as to

the reasonable value of the services rendered by Contractor, the parties shall make reasonable good faith efforts to resolve the dispute. If these efforts fail, the dispute shall be submitted to binding arbitration pursuant to the arbitration provision set forth below. The foregoing is cumulative and shall not affect any right or remedy which CARCD may have in law or equity.

(2) For cause. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, CARCD may, at its sole discretion, terminate this Agreement by written notice, which shall be effective upon receipt by Contractor.

B. By Contractor. Should CARCD fail to pay Contractor all or any part of the payment set forth in in this Agreement, Contractor may, at its sole option, terminate this Agreement if such failure is not remedied by CARCD within thirty (30) days of written notice to CARCD of such late payment.

17. Arbitration. Any arbitration requested by either party to resolve a dispute under this Agreement shall be conducted by a single arbitrator (“Arbitrator”). Selection of the Arbitrator shall be by mutual agreement of the parties to the dispute, or by a Superior Court judge with jurisdiction over the dispute if the parties cannot agree to an Arbitrator within thirty (30) days of any party’s written submittal of the Arbitrator’s name and qualifications to the other parties to the dispute, and arbitration of the dispute shall be conducted pursuant to Code of Civil Procedure sections 1280 et seq., or their successor statutes. The Arbitrator shall be a lawyer in good standing with the California Bar Association, licensed to practice law in California. The California Code of Civil Procedure and the California Evidence Code shall apply to all arbitration proceedings.

The venue for arbitration shall be Sacramento, California. The Arbitrator is authorized to permit reasonable discovery, including but not limited to depositions, document request, interrogatories and requests for admission. The Arbitrator shall be authorized to hear and decide motions for summary judgment, motions in limine, and other similar procedural motions. Prior to the arbitration hearing, the parties shall exchange witness lists and shall be entitled to make pre-hearing motions and to depose expert witnesses. The Arbitrator shall be authorized to award compensatory damages, declaratory relief, specific performance, or injunctive relief. The Arbitrator shall not have the authority to commit errors of law or fact or of legal reasoning. Any judicial review of the arbitration decision shall be governed by the California Code of Civil Procedure except that the parties expressly grant the court the authority to correct errors of law and fact and of legal reasoning to modify the Arbitrator's award to avoid errors law or fact or of legal reasoning. The Arbitrator shall provide a statement of decision, stating the facts and law upon which the Arbitrator based the decision, upon the request of either party prior to or at the conclusion of the hearing. Any decision of the Arbitrator shall be final and binding on the parties. The prevailing party, provided that there is a prevailing party as determined by the Arbitrator, shall be entitled to an award of that party's attorneys fees and legal costs incurred in the arbitration. The Arbitrator's fees and costs shall be borne by the non-prevailing party or, if the Arbitrator is unable to determine a prevailing party, shall be shared equally by all parties to the arbitration.

18. Section Headings. The headings used in this Agreement shall be for convenience only and shall not affect the meaning, construction, or interpretation of the contents of the individual sections.

19. Severability. If one or more of the provisions contained herein shall for any reason be held to be invalid, illegal, or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

20. Remedies Not Exclusive. No remedy herein conferred upon or reserved to CARCD is intended to be exclusive of any other remedy or remedies, and each and every such remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity.

21. Time is of the Essence. Time is of the essence in this Agreement and each covenant and term is a condition herein.

22. No Waiver of Default. No delay or omission of CARCD to exercise any right or power upon the occurrence of any event or default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein; and every power and remedy given by this Agreement to CARCD shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of CARCD.

23. Entire Agreement and Amendment. In conjunction with the matters considered herein, this Agreement and the accompanying exhibits contain the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties, or undertakings by any of the parties, either oral or written, of any character or nature whatsoever, hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in

writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreement, course of conduct, waiver, or estoppel.

24. Successors and Assigns. All representations, covenants, and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

25. Compliance with Law. The funding for this Agreement comes from a grant award from the Wildlife Conservation Board to restore habitat and implement carbon farm plans. Contractor shall, at its sole cost and expense, comply with County, State, and Federal ordinances and statutes now in force or which may hereafter be in force with regard to the services provided under this Agreement related to the enhancement of California lands.

26. California Law. This Agreement shall be governed by the laws of the State of California. Any arbitration, litigation, or other legal proceeding regarding this Agreement or its contents shall be filed and maintained in the County of Sacramento, if in state court, or in the federal court nearest to Sacramento County, if in federal court, in the U.S. District Court of California Central Division.

27. Execution in Counterparts. This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

28. Authority. All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entities, persons, or firms, and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully met. Furthermore, by entering into this Agreement, Contractor hereby warrants that is shall not have breached the terms or conditions of any other contract or agreement to which Contractor is obligated, which breach would have a material effect hereon.

29. Precedence. In the event of a conflict between the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions of the Exhibits shall prevail over those in the numbered sections.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the Effective Date.

CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION DISTRICTS  
(CARCD)

By: \_\_\_\_\_  
Cam Tredennick, Executive Director  
CARCD

Date: \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK

**Expected Accomplishments and Deliverables**

**1. CEQA-Related:**

Contractor will conduct the tasks and activities necessary to comply with WCB's requirement that CEQA exemption or compliance must be demonstrated before any grant funds can be spent on **project implementation activities**.

Expenses related to CEQA-related activities will be shown under **Task 4: Technical Assistance including Planning and Design\*\*** on Contractor invoices submitted to CARCD.

Deliverables include any of the following:

- Proof that Notice of Exemption (NOE) has been filed with County Clerk and acknowledgement from County Clerk after 35-day public notice period
- CEQA Compliance Certification Form

**2. Project Management and Grant Administration (Task 1)**

See Expected Accomplishments & Deliverables column(s) in proposal spreadsheet below.

**3. Technical Assistance including Planning, Design (Task 4)**

See Expected Accomplishments & Deliverables column(s) in proposal spreadsheet below.

**4. Outreach and Education (Task 6)**

See Expected Accomplishments & Deliverables column(s) in proposal spreadsheet below.

\*\*There is no separate budget associated with these activities because expenses will come under the Contractor budget that was submitted to CARCD to be included in CARCD's proposal to WCB. If Contractor budgeted for these expenses under a different Task than Task 4, there will be opportunities to re-allocate budget among tasks at different points during the grant period.

# ATTACH IMAGE OF PROPOSAL FROM CONTRACTOR TAB ON THE SPREADSHEET [LINKED HERE.](#)

1	2	3	4	5	6	7	8	9	10	11	12	13
Greater San Diego County	Monsach/Pollinator Habitat on Working Lands/Water Districts, etc (Riparian/water focus prioritized) Preliminary Budget	BRIEF narrative description of what is included in budget	Expected Accomplishments & Deliverables	Monsach/Pollinator Habitat on Public Lands and other lands (Riparian/water focus prioritized) Preliminary Budget	BRIEF narrative description of what is included in budget	Expected Accomplishments & Deliverables	TOTAL	Estimated Match	BRIEF narrative description of source of match			
1	\$44,048.00	RCD Executive Director and Accountant time to provide grant oversight, supervision, and financial tracking. Time billed at hourly rate	Supply invoices on a quarterly basis or as required; track all grant income and expenditure; establish and sign subcontracts; provide supervision to staff; support to partners; and communication with grant manager.				\$44,048.00					
2	\$36,000.00	Funds to support the RCD's Pollinator for Working Lands program across two RCD boundaries: Shasta and Upper San Luis Rey. Funds will support the San Diego Native Plant Society and provide the milkweed and native wildflower seeds to participating land managers for habitat enhancement.	Work with 10 properties to plant milkweeds and native wildflower seeds. Steps to achieve this: Purchase locally grown native milkweeds from local growers for each project. Work with a seed company or nursery to design wildflower mix and purchase for participating properties. Participate in habitat implementation. Habitat recommendations created through task 4 will be utilized for each participant.	\$74,717.40	This is for two projects: 1) San Diego Carnivoranda - City Heights Carnivora Habitat Project (500,000). WCC would provide funds for planning, monitoring, and tracking the habitat use of native milkweed species, most notably the Native Leaf Milkweed (Asclepias fascicularis). This would be a partnership program with San Diego Carnivoranda, the San Diego Natural History Museum, and local community volunteer groups, and would provide educational opportunities for youth from the surrounding underserved community of City Heights. 2) San Diego Audubon Society - Clay Valley Regional Park habitat restoration (334,717.40). WCC funds would help to connect and expand SD Audubon Society's work at the CVRP to restore migratory and overwintering habitat for monarchs and other pollinators. Including birds.	1) SD Carnivoranda: 1) 10-20 Habitat Support Events designed with planning support from scientific partners 2) 8-part long-term research butterfly monitoring in City Heights carnivora will be designed for volunteer support over time. 3) 2 City Heights leeky creek stream from local City Heights schools will contribute a minimum of 400 hours on this project. 4) Carnivoranda, City Heights Restoration Field Team (all residents of City Heights) will provide support on all aspects of this project, including a minimum of 400 hours of work. 5) At least 8 Habitat Support Events will include community volunteers from local schools, partnership organizations such as the Chavitas Service Club and others. 2) SD Audubon partnership with Clay Valley Regional Park to plant locally grown narrowleaf milkweed and native nectar plants, including maintenance of the existing 1.5 acres of restored habitat and expansion into another .5 acres.	\$110,717.40	15,500	San Diego Carnivoranda will provide \$5000 of in-kind and matching support through its Restoration Team and through paid internships for local high school students in its Canyon Connectors Internship Program. SD Audubon \$7,000 through National Audubon on Campus grants and a \$5K water quality violation grant.			
3	\$28,000.00	RCD staff time for reporting and coordinating monitoring efforts	Work with land owners / managers to establish monitoring protocol for each site to monitor use by pollinators; track project activities and accomplishments and provide progress reports on a quarterly basis, or as needed.				\$28,000.00					
4	\$84,240.00	RCD as Outreach Assistant time on Pollinators for Working Lands program for program outreach and TA to farmers and ranchers. Staff will continue to promote the program to the agricultural community; conduct site assessments with participating working lands managers; and help agents in building and managers establish/enhance pollinator habitat on their properties.	Conduct outreach to over 100 farmers and ranchers. Conduct site visits to assess existing habitat and provide a short written report of recommendations and resources for at least 5 producers per year (25 total). Support habitat implementation at 2 sites per year (10 total).				\$84,240.00		12,000	Match funding for Pollinators for Working Lands program from USFWS		
5							\$6.00					
6							\$69,421.74					
7	\$102,300.00			\$104,146.10	San Diego Audubon Society - Native Seed Library Program funding will allow for continued support of 50 native seed libraries and for establishing 50 new libraries across the county. Seed libraries are a fun and educational way to bring neighbors together to plant more native plants, and to increase pollinator habitat. Libraries will include locally grown native milkweed as well as other flowering plants. Workshops on pollinator and wildlife habitat will also take place.	4. Continued support for the SD Native Seed Library that exist as of 7/2022, including stocking with locally-grown narrowleaf milkweed. 5. Establish 50 new community-supported Native Seed Libraries throughout the County. 6. Hosting three workshops for Native Seed Library owners and supporters to provide more resources and training for the native plants community. 7. Improvement of San Diego Audubon's Native Seed Library website, including improved connections to other county programs and sites to buy and stockpile with natives.	\$326,515.14	27,000				
8												
9												



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** March 8, 2023

## **Agenda Item 5-5: Associate Director Application**

**Discussion / History:** the RCDGSDC has received an application from Mike McGrath to join the Board as an Associate Director. Mike is a stormwater consultant interested in environmental regulations relating to water quality, preservation of existing natural geography, and programs geared towards these types of goals. His application packet is attached. Erosion control and pollution prevention are key points of his day-to-day business. His full application packet is attached.

**Financial Impact:** None

**Staff Recommendation to Board:** Staff recommends that the Board reviews the application and discusses / approves appointment.



**Potential District Associate Director Information Form**

Name: Michael McGrath

Address: PO Box 2488, El Cajon, CA 92021

Home Phone: 619.334.1763 Work Phone: 619.443.3811

Cell Phone: 619.250.2025 Email: mwm@mcswppp.com

Resident of the (county/city) of: San Diego County, Lakeside

1. Explain your interest in soil and water conservation and becoming a District board member.

I am a stormwater consultant and am interested in environmental regulations relating to water quality, preservation of existing natural geography and programs geared towards these types of goals. Erosion control and pollution prevention are key points of my day to day business

2. Briefly describe what contributions and skills you will bring to the District.

I have knowledge of the Clean Water Act, the regulatory framework of the State Water Resources Board, and specifically the stormwater regulations California has adopted to protect water quality in a vast geographically diverse State. I have experience with facilitating communication between the general public and government agencies.

**District Board Member Information Form – continued**

3. How much time are you able or willing to commit to District activities?

Owning a business allows me to be flexible with my time, but it varies with the season as my busy time of year is in the wet season where my time will be limited. However, in the summer I will be able to commit more time to District activities.

4. Nature of nominee's work/professional/educational background.

I run an Environmental Consulting Business, with an emphasis in Storm Water Quality.  
I hold a professional certification as a Professional in Erosion and Sediment Control.  
I have a BS in Wildlife Biology, with an emphasis in Behavioral Ecology. I have attended university in both America and Australia during my undergraduate studies.

5. List other organizations, clubs, and affiliations: (include dates of offices held and honors received)

Director for the Lakeside Chamber of Commerce from 2018 - 2023, and was Vice Chairman for both 2021, 2022 and 2023. I was voted board member of the year 2020 and am currently in my last year of my term with the Chamber.

6. Please provide a brief biography of yourself.

I was born and raised in east county and attended El Capitan High School, where I played multiple sports and was a scholar athlete. I received my BS from The University of California, Davis. I am very lucky to have a beautiful wife and two amazing daughters, both of whom are enrolled at El Capitan High School. I enjoy outdoor activities and going to the lower Colorado River.

7. Please attach a resume, if available.

### **District Associate Director Self-Nomination Form**

Items to consider before submitting your nomination as an Associate Director to the Board of Directors of the Resource Conservation District of Greater San Diego County:

If you are unable to answer any of these questions, please call the District at 619-562-0096 for more information.

1. Do you qualify to be a Director pursuant to Division 9 of the Public Resources Code? (see attached)  
Yes  \_\_\_\_\_ No \_\_\_\_\_
2. Do you understand and are you committed to the mission of the District?  
Yes  \_\_\_\_\_ No \_\_\_\_\_
3. Can you devote the time, resources, and energy required of a District board member?  
Yes  \_\_\_\_\_ No \_\_\_\_\_
4. Do you understand the roles and responsibilities of the District?  
Yes  \_\_\_\_\_ No \_\_\_\_\_
5. Are you willing to attend meetings regularly, making them a priority for the duration of your term?  
Yes  \_\_\_\_\_ No \_\_\_\_\_
6. Are you willing to participate in necessary training, education, and development activities?  
Yes  \_\_\_\_\_ No \_\_\_\_\_
7. Will you actively serve on District committees?  
Yes  \_\_\_\_\_ No \_\_\_\_\_

Return completed form to:

Ann Baldrige, Executive Director  
Resource Conservation District of Greater San Diego County  
11769 Waterhill Road, Lakeside, CA 92040  
[ann.baldrige@rcdsandiego.org](mailto:ann.baldrige@rcdsandiego.org)



## **About the Resource Conservation District of Greater San Diego County**

### **1. DIRECTOR QUALIFICATIONS**

The Resource Conservation District of Greater San Diego County serves the southern and eastern portions of San Diego County. Policy is set by a seven-person Board of Directors who must qualify under multiple sections of Division 9 of the *California Public Resources Code*, Board of Supervisors' Policy A-134, and Government Codes governing elections. The RCD of Greater San Diego County has opted, pursuant to Section 9314 (b) of Division 9, to have Director Positions appointed by the County Board of Supervisors rather than elected by voters. In order to qualify for appointment, applicants must meet the following criteria:

1. Pursuant to Division 9 of the *Public Resources Code*, *Section 9314*:
  - Subsection (c) “. . .it is the intent to the Legislature that the board of supervisors solicit recommendations from within the district. . .and appoint only applicants determined by the board of supervisors to have a demonstrated interest in soil and water conservation [and] . . .endeavor to achieve balanced representation on the board of directors of the district.”
2. Pursuant to Division 9 of the *Public Resources Code*, *Section 9352*:
  - Must be a registered voter in California
  - Must 1) reside within the District and either own real property in the District or alternatively have served, pursuant to the District's rules, for two years or more as an associate director providing advisory or other assistance to the Board of Directors, or 2) be a designated agent of a resident landowner within the District.
3. All terms are held for four years or until a successor qualifies.
4. Pursuant to Board of Supervisors' Policy a-134, the Supervisors shall appoint directors to RCDs based upon recommendations from the RCDs.
5. Pursuant to Elections Codes, the RCD continues to follow election time frames for submittal of recommendations to the Board of Supervisors and for taking of office.

Ann Baldrige, Executive Director of the RCD of Greater San Diego County, is available to meet with prospective candidates, share information produced by the RCD with them, show them RCD projects and products, and in general, answer any questions they might have about time commitments and Board member duties. Ideally, the District seeks prospective applicants who:

- Have a demonstrated ability and positive attitude to work cooperatively with other board members, landowners and the public to facilitate positive conservation projects, promote land stewardship, and protect our natural resources.

- Participate in educating the public on conservation issues in the district as well as the work of the RCD in benefiting natural resource objectives and maintaining our quality of life in San Diego County.
- Commit to being an active participant in meeting the mission, goals and annual plan objectives of the RCD by bringing new ideas to the RCD, by reaching out to members of the community to actively participate and support the RCD, and by soliciting funding for the RCD through personnel contacts, fundraising activities, and direct solicitations.
  - The RCD of Greater San Diego County is a public resource agency and has no enforcement nor regulatory functions or authority. The mission of the RCD of GSDC is to help protect, conserve and restore natural resources through programs of information, education and technical assistance. The mission is achieved by working in partnership with land owners and managers, project funders, technical advisory sources, area jurisdictions, government agencies, and other groups and individuals. The Resource Conservation District of Greater San Diego County (RCDGSDC) encompasses 2,886 square miles or 1,847,300 acres of San Diego County that runs from the Imperial County line to the Pacific Ocean and from the US-Mexico Border to Oceanside and the Riverside County line. Within our boundaries are three major watersheds and multiple sub watersheds, containing a total of 41 rivers and streams, 194 lakes, 23,843.3 watershed acres, 3,758.5 river miles, and 10 tribes.

## **2. POWERS AND DUTIES OF RCDs UNDER STATE LAW**

The RCD is an Independent Special Purpose District organized under Division 9 of the *California Public Resources Code*. There are currently 98 RCDs within California and three within San Diego County, including the RCDGSDC, Mission RCD and Upper-San Luis Rey RCD.

The purpose of an RCD is to help secure adoption of state conservation practices including farm, range, open space, urban development, wildlife, recreation, watershed, water quality, and woodland, best adapted to save the basic resource, soil, water, and air of the state from unreasonable and economically preventable waste and destruction. RCDs ensure consistency with authorities and policies of the United States, the state, local government, other RCDs, persons, associations, and corporations. RCDs facilitate coordinated resource management efforts for watershed restoration and enhancement and may construct necessary works for erosion control, stabilization and prevention. RCDs may use public funds to implement these works on public and private lands.

The RCDGSDC was initially formed for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities. The California Legislature expanded the duties of RCDs to meet all local resource conservation needs mentioned above, including fish and wildlife, riparian areas, watersheds, and public education on conservation issues. Conservation education may include both adult and youth programs.

RCDs are empowered to conduct surveys, investigations and research relating to conservation of resources and the preventive and control measures and works of improvement needed. The RCD may undertake demonstration projects as a means of dissemination information on conservation practices. Watershed planning, interagency cooperation, resource coordination, and public outreach are all important functions of RCDs. RCDs network both regionally and statewide to coordinate activities and share information. The California Department of

Conservation serves as an overall coordinating mechanism and information source for all RCDs in the state.

Lands included within an RCD initially started out as those generally of value for agricultural purposes. However, the California Legislature revised the law to be more inclusive of other lands necessary for fully accomplishing the purposes for which the district is formed. These include both publicly and privately owned lands. RCDs may own land, lease land, manage property and purchase conservation easements and prepare management plans for easements consistent with state conservation plan goals. Private landowners participate with the RCD on a voluntary or consent basis and may receive technical assistance, material assistance, loaning of equipment, and help with obtaining financial assistance in implementing a conservation plan or practice. The Legislature has determined that use of public funds for these activities constitutes expenditure for the general public benefit. Operations and improvements on public lands may be made in cooperation with the administering agency having jurisdiction over the land.

**3. LONG-RANGE PLAN**

A copy of the RCD's Long-Range Plan is available at the Lakeside office.

**4. CALENDAR OF EVENTS**

Regularly scheduled meetings of the Board of Directors are held the second Wednesday of each month at 12:30 p.m. Meetings are held at rotating locations within our district, with one meeting per quarter held at the RCD office in Lakeside. Please contact the RCD for more information.

**5. OFFICE LOCATION**

*Resource Conservation District of Greater San Diego County*  
11769 Waterhill Road  
Lakeside, CA 92040  
Phone: 619-562-0096; Fax: 619-562-4799

## **ASSOCIATE DIRECTOR POLICY**

**Accepted by Resolution Effective: March 17, 2017**

The following is the accepted policy of the Resource Conservation District of Greater San Diego County (RCDGSDC). It is the policy of the Board of Directors to revise this statement by changes, additions, or deletions at any time it is felt necessary, so long as it is decided by vote in a regular meeting of the Board.

Associate Directors are a vital component of the Resource Conservation District of Greater San Diego County (RCDGSDC). The position is completely voluntary, with no compensation, however District related expenses may be reimbursed. Associate Directors do not vote and cannot assume the official responsibilities of Board members. Their duties include offering technical assistance, personal opinions, and relevant advice to the Board and staff.

I. Application: Applicants for the position of Associate Director should submit, in writing, a letter of request to the Board of Directors. Applicants must be 18 years of age or older, have a sincere interest in resource conservation, and be willing to commit the time required to fulfill their duties. The RCDGSDC Board may also seek Associate Directors to perform specific tasks as needed.

II. Appointment: Associate Directors of the RCDGSDC are appointed by majority vote of the Board of Directors. An Associate Director serves at the discretion of the Board and may be removed from the position by a majority vote of the Board of Directors.

III. Duties: The RCDGSDC Board of Directors approves duties and tasks to Associate Directors. The RCDGSDC's long-range and annual work plans guide all Directors and Associate Directors' actions and tasks. Associate Directors' activities should complement and reinforce these work plans.

IV. Succession: In the instance of a vacancy on the Board of Directors, Associate Directors may apply for appointment as a full Director by a majority decision of the Board, following the procedure for district Director appointment as set forth in Division 9 of the California Public Resources Code (§9314).

V. Term of Office: The appointment as Associate Director is for a period of two years. An Associate Director may resign at any time.

VI. Meeting Attendance: Associate Directors are encouraged to participate in regular meetings to provide technical support and personal opinions about RCDGSDC programs, long-range plans, and annual plans in connection with the goals and visions of the RCDGSDC.

VII. Expenses: Upon prior approval of the Board of Directors, an Associate Director may be reimbursed for specific expenses incurred in connection with RCDGSDC activities. The reimbursement of these expenses must be in accordance with the Reimbursement Policy stated in the Financial Policy. VIII. Conflict of Interest/Open Meetings Act: Associate Directors must comply with the conflict of interest policies set forth in Division 9 of the California Public Resources Code, and the California Ralph M. Brown Act.

---

# SUCCESSES . STRUGGLES . SUPPORT

Activity Highlights for February 2023  
Prepared for Board Meeting on 3/8/23

<h2>SUCCESSSES</h2>
---------------------

**Executive Director:**

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continue working at the farm regularly to attend farm staff meetings and connect with staff.
- Participated in calls with various partners regarding our fire prevention / forest health, agriculture, and pollinator programs.
- Supported staff members with grant application planning and writing.
- Continued to work with a graphic designer to create project-specific products (SALC report, RPP materials) as well as to create more cohesive branding across the RCD.
- Attended and gave a brief presentation at the California Wildfire and Forest Resilience Taskforce meeting in Calabasas.
- Participated in meetings with LAFCO and Mission RCD to discuss the Landscape Irrigation Audit program.
- Attended virtual informational meetings about AB 338 (prevailing wage on fuel reduction projects) and CEQA.
- Met with Daniela and County Parks representatives to discuss projects at Sweetwater Community Garden.
- Worked with staff to finalize the content for the 2022 Annual Report.
- Coordinated a Special Meeting of the RCD Board.
- Working with Chris to prepare to renew our indirect cost rate agreement.
- Worked with staff to finalize a first draft of the Regional Priority Plan and Priority Project List.
- Working with the Green Infrastructure Coalition to develop a pre-application for a planning project to restore a site within the Otay Valley Regional Park.
- Worked with Bizhaven to review the new Staff Handbook and Illness and Injury Prevention Program.

**PROGRAM REPORTS**

**Port:**

- Conducted a second outreach email to over 300 teachers to promote the watershed program to the SD Bay.
- Called all Port Partner schools to discuss the watershed program through additional promo.
- Marisa Rodriguez continued her internship and has been taking the lead on watershed presentations, community with teachers, and grading pre/posttest.
- 11 watershed presentations given at 4 school location.
- Prepped for 6 additional presentations in early March.

### **Pollinators**

- Presented with Partners for Fish & Wildlife about our regional pollinator habitat programs at the 2/28 San Diego Management & Monitoring Program meeting.
- Actively collaborating with new partners who want to host events during San Diego Pollinator Week (May 8<sup>th</sup> - 14<sup>th</sup>) including Cuyamaca Rancho State Park, the San Diego Natural History Museum, and the San Diego Botanical Garden.
- Contracted with new local grower Caterpillar Chow to provide native narrowleaf milkweed for upcoming pollinator week milkweed swaps.
- Met with Partners for Fish & Wildlife and Native West native plant nursery to discuss regional need for more native seed sources for restoration work.
- Met with member of Yaqui tribe to consider collaborating on future cultural and pollinator habitat restoration projects with their tribe in the Borrego Springs area.
- Hosted bimonthly SoCal Pollinator Network meeting on 2/22
- Continued communication with teachers for the CARCD Monarch Block Grant; planning to give two more presentations this quarter.

### **Sweetwater Community Garden**

- Promoted our 1-1 technical assistance services to garden members.
- Provided One-One technical assistance to 2 gardeners.
- Held a gardener meeting to discuss garden issues and encourage more gardener involvement.
- 3 move ins, 1 move out.
- Currently 35 available plots.
- Coordinating six gardening workshops to be held this Spring.

### **Tijuana River Valley Community Garden**

- Conducted 1 new gardener Orientation.
- Provided 1-1 technical assistance to 1 gardener.
- 2 Move ins, 2 move outs
- 9 available plots
- Interviewed Kind Folk Farm for new lease of a quarter acre plot.
- Conducted outreach to Spanish-speaking organizations for quarter acre plot advertisements.
- Garden Coordinator successfully passed 3-month orientation period.

### **Soil Health and Farmer / Rancher TA**

- Held first Monthly Ag Team Meeting
- Several grants expiring soon, staff costs sufficiently covered for majority of year
- Gave a Brownbag Lunch on 1/10 about Regenerative Agriculture in Poland
- Registering for Nonprofit Solutions Management Training
- Working with partners to plan and present at a Voluntary Conservation Workshop in March

### **CA Dept of Food and Ag:**

- Conducted 3 irrigation evaluations.
- Hosted webinar about Cover Crop use in San Diego on 2/22 for 40 participants, 25 of which were farmers.
- Followed up to 58 registrants of 1/31 Compost Blower Demonstration, including 26 attendees, 15 of which were farmers.

- Worked with local farms to submit four CUSP Economic Relief applications totaling \$34,000.
- Conservation Advisor mapped and drafted Carbon Farm Plan for Cover Crop Grant.
- Irrigation Technician attended California Irrigation Institute Conference.
- Based on lack of availability of County and Water Authority funding for irrigation technical assistance, refined WETA report structure for use in CDFA SWEEP applications.
- Drafted updated format for farmer database for producers in Ramona; planned addition of contacts from partner organizations.
- Team members attended annual conference Community Alliance with Family Farmers
- Monthly newsletter sent with abbreviated announcement format.
- Met with new UCANR Organic Waste Management Advisor regarding status of regional composting.

**CA Dept of Conservation (SALC):**

- Integrated feedback from program participants into draft final SALC report.
- Coordination of Water Efficiency, Land Access, and Agricultural Workforce Working Groups.
- Prepared materials for upcoming advocacy events, including Farm Bureau, public and elected officials.
- Gathered graphics for SALC final report, lost communication with Modern Idiom and identified new graphic design firm.
- Participated in SANDAG Regional Planning Meeting as part of Habitat Conservation Task Force.
- Participated in first meeting of San Diego Food System Alliance Workforce Initiative.

**CA Dept of Water Resources (Prop 84):**

- Checked in with partners about quarterly progress and final reporting.

**US Natural Resources Conservation Service:**

- Prepared outreach content for Voluntary Conservation Workshop.
- Conducted site visits to Rancho Corta Madera to prepare for May Board of Forestry Ranch Tour and Grazing Management Planning.

**Zero Foodprint:**

- Revised implementation plan for Hummingbird Agrotek, Reyes Vineyards, and Evergreen Organic

**Forestry and Fire Prevention**

- Working with over 20 private landowners on East Grade Rd on Palomar Mountain to develop a hazardous fuels reduction/hazard tree removal/emergency access-egress project that will enhance the accessibility of emergency response personnel, reduce the threat from wildfire and increase forest resiliency.
- Attended and co-hosted the CA Fire and Forest Resilience Task Force Meeting, resource fair, and tours Feb 2-3. Staff tabled at the event, participated in a panel discussion, and co-hosted the Green Valley GSOB tour.
- Presented at a DOC webinar on successful outreach and engagement, with 200+ attendees.

**CAL FIRE Forest Health:**

- Continue to work with our partners to complete implementation of our 2019 Forest Health grant.
- Worked with current partners to finalize and submit a Phase 2 application to continue and build on the success of this project.

**DOC- RFFC Program:**

- NACC Round 2 started, basic firefighter and chainsaw training were completed, PPE was purchased and issued. The crew has started working in Cuyamaca State Park and on other projects as assigned.
- The Regional Priority Plan draft document and project list have been finalized and sent to partners for review. Grizzly Corps Fellows have mapped the project list.

**SDG&E Renewable Contract:**

- With the addition of our new County Coordinator grant, staff time budgeted for this grant will now be recategorized for additional implementation.

**Fire Safe Council:**

- Attended the UC Davis Wildfire Resilient Structures Conference and co-hosted a booth at the event with California Fire Safe Council.
- Presented at an Escondido City Meeting on the importance of Fire Safe Councils, what they do, and how to get involved.
- Attended California Fire Safe Council's Capacity Building Grant Workshop and County Coordinator Grant Workshop.
- Attended CFSC's First County Coordinator Statewide Meeting.
- Working with Del Mar Heights to start a new Fire Safe Council.
- Supporting 8+ groups with developing CWPPs, answering questions, connecting stakeholders, and responding to mapping requests.
- All FSC program flyers are updated to reflect new branding.
- Hosted a FSC Coffee Chat with about 20 partners and FSCs in attendance. A presenter from CDI presented information on the Safer from Wildfire framework and answered questions.

**DSAP and Chipping Programs:**

- Received a small grant from SDG&E Safety Partners Program (\$20K) to help reduce our waitlist in North County. Contractors are currently completing purchase orders in Jamul, El Cajon, San Diego, and Warner Springs. In March, contractors will be working in Valley Center and Fallbrook.
- Planning a presentation with CAL FIRE Defensible Space Program team to update new Defensible Space Inspectors on defensible space assistance and chipping programs.

**Grizzly Corps:**

- Attended several workshops and meetings coordinated by the GrizzlyCorps Program, such as a : Skill Share Workshop and a presentation on Bridging and Belonging.
- Working on PBA and GSOB toolkits, PBA documentation matrix  
Tasks + Outreach-related.
- Attended the CA Wildfire and Forest Resilience Task Force 02/01-02/03
- Reached out to a Biologist at the RCD of San Mateo

- NACC event at Cuyamaca 02/06
- Tabled at community events such as Community Climate Action Day x Love Your Wetlands (through California Volunteers & AmeriCorps) 02/04 and the Audubon Fair on 2/28.
- Participated in calls and meetings related to cultural burning.
- Attended a weekend workshop from California Indian Basketweavers Association (CIBA) and Torchbearr: Rekindling Culture and Fire in Southern California 02/11-02/12
- Monarchs, Milkweed and Pollinator Plants Presentation

**Education:**

- Attended a seminar at San Diego State University about conservation genetics of Hawaiian Hawksbill turtles
- Attended a Zoom webinar on Taxonomic and functional diversity of xeric alpine plant communities in a changing climate
- External training with the San Diego Habitat Conservancy
- GIS training course through UC Davis Coursera
- CARCD Post-Fire Discussion Forum 02/27

**Wild Willow Farm**

- Applied for the OneTreePlanted grant which would award \$3000 to the farm to purchase trees and hold a planting event, provisionally booked for April 5.
- Working to streamline the Field Trip booking system.
- Wrote and sent out one Wild Willow Farm Newsletter.
- Hosted one workshop and started the Winter class of Farm School - 3 interns are attending and finishing their internship.
- Hosted 6 field trips for approx. 280 children ages 6yrs old to 3<sup>rd</sup> grade and their chaperones.
- Brought on 3 new interns: 1 student from San Diego City College's Agriculture department, 1 sustainability student from SDSU, and 1 clinical herbalist.
- Redesigned growing fields 1-3 for maximum efficiency.
- Applied for CAFF Emergency Fund.
- Submitted county damage assessment form to report flooding damage & losses.
- Working with technical assistant assigned by Foodshed to assist in streamlining work processes on farm.
- Adjusted volunteer/community day structure to 2<sup>nd</sup> Saturday of each month to allow more availability for paid events on weekends; as event space, field trips, classes, etc.

**RCD General**

- Brownbag Lunch 2/21 – Elizabeth presented on Local Meat Processing Shortage.
- Ag Specialist trained in Management Communications by Nonprofit Solutions.
- Participated as Board Member in regular Board of Forestry Rangeland Management Advisory Committee meeting, providing insight on CDFA Healthy Soils Initiative, upcoming field days in San Diego and annual plan content.
- Wrote and sent out two School Garden Newsletters.
- Completed the text for the 2022 Annual Report (currently 30 pages)
- Created and promoted the sign-up form for the Plant Giveaway

- Prepared for and promoted the Jim Thompson Conservation Scholarship, which opened to applications in February and closes in late April.
- Participated in a P4S Outreach and Education Action Team meeting.
- Participated in a Coastal Stories Grant Webinar.
- Communicated with the Range Camp program to confirm application dates.

## • STRUGGLES •

- None

## • SUPPORT •

- Advocacy to Elected Officials on SALC Program in April
- Internet connection inconsistent at the farm and needs addressing

## • NEWSLETTERS •

- Wild Willow Farm Newsletter - <https://www.wildwillowfarm.org/so/b500tNMsk?languageTag=en>
- School Garden Newsletter #1 - <https://mailchi.mp/907e9b9e09be/2019-spring-garden-newsletter-7354984>
- School Garden Newsletter #2 – <https://mailchi.mp/603baecbf373/free-plants-for-school-gardens-sign-up-here-8115262>
- Forestry and Fire [February Newsletter](#)

## • UPCOMING EVENTS •

- CARCD Virtual Conference: throughout month of March, depending on sessions of interest.
- Voluntary Conservation Workshop 3/1
- SALC Ag Planning Presentation to Farm Bureau 3/2
- CAFF Farmers Guild Social 3/2
- Foodshed Carbon Sink Convergence 3/6
- FSC General Meeting: Heartland Fire Training Center, 3/9/23
- Intro to Cool Season Crops – 3/13, Wild Willow Farm
- CSU Chico Soil Health Training 3/14-16
- Plant Giveaway –3/16, various locations
- Intro to Efficient Irrigation Systems – 3/20, Wild Willow Farm
- GrizzlyCorps Guest Speaker: Diversity in Forestry: 03/23
- Last Chance Survival Simulation Workshop: Julian Town Hall, 3/25
- OneTreePlanted Tree Planting Event – 4/5, Wild Willow Farm

- FSC Coffee Chat: Zoom, 4/13
- Last Chance Survival Simulation Workshop: Deer Springs Community Pavilion, 4/25
- SALC Advocacy Presentations to Public Groups (March)
- SALC Agricultural Advocacy to Elected Officials (April)
- Rancho Jamul Grazing Tour (Week of April 24)
- San Diego Pollinator Week, May 8 - 14
- Board of Forestry Ranch Tour (5/10)
- Pile Burning Fundamentals in-person demo: TBD

<b>RCD STAFF – February 2023</b>	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Conservation Farm Advisor
Sierra Reiss, Education Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Rachel Lloyd, Accounting Clerk	Joel Kramer, Agricultural Specialist
Stan Hill, Forestry & Fire Prevention Project Manager	Andy Williamson, Irrigation Technician
Erik Rodriguez, Farmer II	Morgan Graves, Fire Prevention & Forestry Coordinator
Juliann Tidwell, Farmer	Joannaluz “Joanna” Parra, Farmer
Kim Hanson, Field Trip & Volunteer Coordinator	Paul Maschka, Regenerative Farming Educator
Codi Hale, Outreach Coordinator	Joanne Sauerman, Office Coordinator
Elizabeth Garcia, Ag Technician	Daniela Mejia, Community Garden Coordinator
Carolina Guia, Grizzly Corps Fellow	Ashleyann Bacay, Grizzly Corps Fellow

**RCD / FSC GRANT STATUS**

**CURRENT GRANT ACTIVITY – FEBRUARY 2023**

**ITEM 6-2a**

<b>Grant Applications Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
Community Enhancement Program	Wild Willow Farm	\$9,491	Spring event at the farm, submitted 1/6/23
Community Enhancement Program	Pollinator Health	\$5,000	Funding to support Pollinator Week events and staff time, submitted 2/17/23
CDFA Pollinator Habitat Program	Funds to support implementation of pollinator habitat on working lands	\$339k	Submitted 11/23/22
Community Wildfire Defense Fund	USFS – Implementation of County CWPP projects, including chipping and DSAP	\$4.93m	5 year program, submitted 10/6/2022
CALFIRE Forest Health	Round 2 of the “Saving San Diego’s Last Mixed Conifer Forest”	\$6m	Submitted 2/28/23
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
Community Food Fund, San Diego Foundation	Community Gardens	TBD	Application due 3/31/23
Wildlife Conservation Board (pre-application stage)	Habitat restoration planning	\$580,000	Project in collaboration with the Green Infrastructure Consortium and Otay River valley Regional Park, RCD would be lead partner
NRCS-IERCD	Post-disaster recovery	\$30k	Ag team working on proposal – links farmers and ranchers to resources to recuperate their land following a natural disaster
CDFA – CUSP	Supporting underserved and small producers	\$65k	Preparing to submit application
CARCD block grant – CDFA SWEEP	Agriculture dept	TBD	Funding for staff time to provide technical assistance to farmers and ranchers in applying for SWEEP
<b>Recent Grants Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CARCD – WCB block grant	Pollinator Health	\$356,515	In full proposal stage. Five-year grant, will be awarded to CARCD and sub-awarded to RCDs. Awarded 1/13/23
CDFA Planning Grant	Funding to support conservation planning with farmers and ranchers, including carbon farm planning	\$249,700	Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs). Announced 2/2/22
SDG&E Safety Partners	Defensible Space Assistance Program	\$20K	Support to our North County communities not within SDRC boundaries.
Climate Cycle Institute	Regional Carbon Farming Hub	\$360,000	Three years of funding to hire a Coordinator for the Southern CA Carbon Farming Hub (awaiting agreement)
County Coordinator Grant – CAFSC	FSC technical assistance, CWPPs, capacity building	\$175k	Submitted 11/15/22, Awarded January 2023

Subcontract from Food Shed	Agriculture - carbon farm plans	\$40,000	Subcontract is part of Food Shed's recently awarded USDA Climate Smart Commodities grant (Dec 2022) – awaiting subcontractor agreement
CDFA – WETA	Agricultural Program	\$408,000	Irrigation support to farmers and ranchers. Awarded May 2022
DOC	RFFC Program- Wildfire Resiliency	\$114,000	RFFC Round I Early Action Opportunity Fund; staff capacity; awarded June 2022
DOC	RFFC Program Round III - Wildfire Resiliency	\$2-\$2.63M	Initial amount was \$2.63; DOC confirmed they will be awarding \$2m for baseline funding, exact amount TBD
NACD Urban Agriculture and Conservation	Community Gardens and Farm	\$49,995.90	Awarded April 2022
Port of San Diego	Environmental Education (watershed)	\$42,000	Three-year bid to renew our watershed education project. Awarded May 2022
CARCD- CAL FIRE Block Grant	Fire Prevention, GSOB work, planning and TA	\$600,395	Funds for program management, PBA, GSOB support, chipping & DSAP; awarded June 2022
CARCD - NRCS Block Grant	Farmer Equity Outreach	\$22,483	Awarded, pending contract
SDG&E	Fuels Reduction	\$1.2M	New budget amount for 2023; renewable annual budget for 5 years
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CAL FIRE- Fire Prevention	Chipping/ DSAP/ Community Projects	\$3.3M	Denied June 2022
CAFSC/ SFA 2022	Chipping/ DSAP	\$200K	Chipping/DSAP. Denied June 2022
CDFA Beginning Farmer and Farm Worker Training Program	Grazing apprenticeship program with Good Shepherds	\$994,239	Denied October 2022
CDFA Specialty Crop Block Grant	Crop Swap program for avocado growers to switch to more disease and/or drought resistant crops or varieties	\$498,064	Pre-proposal not invited for full proposal December 2022

**RC FOUNDATION GRANT STATUS**

**CURRENT GRANT ACTIVITY – FEBRUARY 2023**

**ITEM 6-2b**

<b>Grant Applications Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
County of San Diego – ARPA funds	Wild Willow Farm Field trips and Activities	\$122,866	Funding available to supplement youth programs, compensation based on participation.
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
<b>Grants/ Donations Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CDFA – Farm to School, Track 4	Wild Willow Farm	\$150,000	Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs.
Hervey Family Fund	Wild Willow Farm	\$20,592	Funding to review the CSA model and promote to / engage the local community
Hervey Family Fund	Wild Willow Farm	\$10,000	Donation via SD Foundation, December 2022
SDG&E	Wild Willow Farm	\$3,000	Contribution for hosting a corporate volunteer event
SDG&E Environmental Champions 2022-23	Pollinator health	\$7,500	Program to promote native milkweed and host an event to swap tropical milkweed plants for a native plants
Collins Aerospace	Wild Willow Farm Donation	\$1,300	Staff Field Day Donation 2022
One Tree Planted	Arbor Day tree planting	\$2,500	Wild Willow Farm 2022
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 4/2022
SDG&E Environmental Champions 2021-22	Build and distribute garden boxes to South Bay families	\$7,500	Funding for vegetable or pollinator gardening container gardening workshops and supplies.
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
SD City Council - CPPS	Pollinator health	\$6,715	Program to promote native milkweed and host a San Diego Pollinator Week program of events.
SD City Council - CPPS	Wild Willow Farm Field trips	\$5,250	10 free field trips for schools in neighboring communities, plus some additional supplies.