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**REGULAR MEETING MINUTES OF THE RCD BOARD OF DIRECTORS**

**Tuesday, August 6, 2019 at 1:00 pm**

**Nasland Engineering, 4740 Ruffner Street, San Diego, CA 92111**

**DIRECTORS PRESENT:** Don Butz, Jim Thompson, Jordan Gascon, Alex Balkin, Cody Petterson  
**DIRECTORS ABSENT:** Marilyn Huntamer  
**VACANCIES:** One  
**ASSOC. DIRECTORS PRESENT:** Jo MacKenzie  
**ASSOC. DIRECTORS ABSENT:** DK Nasland,  
**OTHERS PRESENT:** Sheryl Landrum & Chris Foran from RCD; Raul Alvarado from NRCS; Steve Boehmer from McDougal, Love, Boehmer, Foley, Lyon & Canlas; Mel Lions from Wild Willow Farm

**1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The Board meeting was called to order at 1:01 p.m.

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

None

**3. PUBLIC COMMENT**

The Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of June 25, 2019.

**4-2** Note and file monthly Treasurer’s Reports for May 2019.

**4-3** Approve monthly expenses for June and July 2019.

**Motion/Second (Thompson/Gascon) to approve Consent Calendar. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

**5. STAFF AND OTHER REPORTS**

**5-1** Executive Director – Sheryl Landrum (report attached).

**5-2** Grant Status Spreadsheets (attached).

**6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

**6-1** CARCD Report: Butz and Landrum discussed the recently completed diversity training. The next CARCD Board meeting is at the end of August.

**6-2** Director/Assoc. Director and Other Activity Reports:

Petterson reported on some volunteer work he is doing on Cuyamaca. He was wondering what role the RCD might play to help USFS and CAL FIRE efforts in the area. Board asked for Staff to do some research on ways we could use discretionary funds to support work on Cuyamaca.

Balkin reported that he is impressed with the staff assessment project that Amy Stork is conducting, and that he is looking forward to see what she comes up with.

**6-3** NRCS Report: Raul Alvarado updated Board on the new programs in the Farm Bill that was signed by the President. He also mentioned two upcoming workshops at NRCS – one for Latino Farmers (9/12), and one for Women Farmers (9/25).

7. **BOARD ACTION AND DISCUSSION ITEMS**

**7-1 SDRMA 2019 Board of Directors Election:** Discuss/Approve nominations to SDRMA Board of Directors.

**Motion/Second (Thompson/Balkin) for RCD to vote for the three candidates that Executive Director Landrum recommended. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

**7-2 Resolution 2019-08-06-01 Neighborhood Reinvestment Grant:** Discuss/Approve resolution for Board approval, which would allow the RCD to apply for two County of San Diego Neighborhood Reinvestment Grants. One for road repairs at TRV, and one for a shade structure at the Sweetwater Community Garden. Both grant applications would be for approximately \$50,000 each.

**Motion/Second (Gascon/Thompson) to approve resolution. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

**7-3 Preliminary 2019/2020 RCD Budget:** Discuss/Approve updated budget, which includes edits made by the Budget Committee at their July 15 meeting.

**Motion/Second (Thompson/Gascon) to adopt final budget as presented. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

**7-4 CARCD 2019 Conference:** Discuss/Approve Board Member attendance at the CARCD Annual Conference, which will be held from November 12 – 15 at the Sheraton Hotel at the Sundial Bridge in Redding, CA. The theme is “Increasing Pace and Scale: Local Action for Water, Soil, and Forest Resilience.”

**Board members will consider going to this year’s conference and let Landrum know if they plan on attending.**

**7-5 Soil Shindig Sponsor Request:** Discuss sponsorship strategy to raise \$2,300 for 2019 Soil Shindig to cover gap between \$5,000 grant received and \$7,300 event budget. Share Sponsorship flier and solicit Board Member support in event fundraising.

**Landrum asked Board members to assist in fundraising for event, either by sharing flier with their contacts or supplying RCD staff with name of potential funders. Some potential funders were suggested.**

**7-6 Mitigation Easement from KB Homes:** Discuss/Approve authorizing Sheryl Landrum to accept the Mitigation Easement proposal from KB Homes, provided we receive all necessary documentation and the final terms and pricing meet Sheryl and our Attorney’s approval.

Steve Boehmer (legal counsel) handed out a draft of KB Home’s Conservation Easement Deed. He explained that this is a straightforward agreement and that the RCD can build desired projects into the contract. There was a discussion about what risk the RCD is taking if KB Homes goes under in the future. Boehmer said it is not a big liability, and if that occurs, the RCD can abandon the project.

**Motion/Second (Thompson/Balkin) to allow Landrum to sign off on final agreement, upon review of legal counsel and Board President, Butz. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

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**7-7 Discussion of needed Board training and development needs:** Discuss future training for Board and staff.

**Board agreed that staff training is the priority. However, they feel the RCD would benefit from a professionally facilitated strategic planning session with Board and Staff, as long as it would not impinge on needed staff training.**

**7-8 Annual evaluation for Executive Director Sheryl Landrum:** Discuss/Approve this year's methodology for next month's evaluation of Sheryl Landrum.

**Motion/Second (Balkin/Gascon) to form an evaluation committee, consisting of Butz, Balkin and Gascon, to conduct Executive Director's annual review, using last year's evaluation form. Passed Unanimously: Butz, Thompson, Gascon, Balkin and Petterson. Absent: Huntamer.**

**8. Closed Session:**

**8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Executive Director.

Direction given, no action taken.


*The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.*

**9. CORRESPONDENCE**

**10. ADJOURNMENT & AGENDA SETTING**

The meeting adjourned at 2:52 pm. Next meeting is on September 10, 2019, location to be determined.

Respectfully submitted,



Sheryl Landrum