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REGULAR MEETING MINUTES OF THE RCD BOARD OF DIRECTORS

Tuesday, November 5, 2019 at 1:00 pm

RCDGSDC 11769 Waterhill Road, Lakeside, CA 92040

DIRECTORS PRESENT: Don Butz, Marilyn Huntamer, Jim Thompson, Jordan Gascon, Cody Petterson
DIRECTORS ABSENT: None
VACANCIES: Two
ASSOC. DIRECTORS PRESENT: Jo MacKenzie
ASSOC. DIRECTORS ABSENT: DK Nasland,
OTHERS PRESENT: Sheryl Landrum and Chris Foran from RCD; Gena Burns from McDougal, Love, Boehmer, Foley, Lyon & Canlas; Raul Alvarado from NRCS; Mike Mears from Wilkinson Hadley King & Co. LLP

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

The Board meeting was called to order at 1:00 p.m.

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

No changes.

3. PUBLIC COMMENT

The Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

There were no members of the public requesting to speak.

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of October 1, 2019.

4-2 Note and file monthly Treasurer’s Reports for September 2019.

4-3 Approve monthly expenses for October 2019.

Motion/Second (Huntamer/Thompson) to approve Consent Calendar. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.

5. STAFF AND OTHER REPORTS

5-1 Executive Director – Sheryl Landrum (report attached).

5-2 Grant Status Spreadsheets (attached).

5-3 Auditors Report – Mike Mears (see attached report).

6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

6-1 CARCD Report: Butz stressed that the Board should continue to support Landrum’s continued travel to Sacramento for lobbying on behalf of RCDs. Also mentioned that the Diversity, Equity, and Inclusion program will be launched at the CARCD Conference.

6-2 Director/Assoc. Director and Other Activity Reports:

Thompson: Discussed ideas for future additions to employee benefits package.

6-3 NRCS Report: Alvarado updated Board about NRCS activity.

7. BOARD ACTION AND DISCUSSION ITEMS

- 7-1 Executive Director's Contract:** Discuss/accept the Executive Director's contract.
Motion/Second (Thompson/Petterson) to approve Resolution to accept employment agreement between RCDGSDC and the RCD Executive Director. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.
- 7-2 Forest Health Grant:** Discuss/approve authorizing the Executive Director to submit an application for a 2019 Healthy Forest Grant.
Motion/Second (Huntamer/Gascon) to approve Resolution to submit 2019 Healthy Forest Grant Application. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.
- 7-3 Employee Share Agreement with Coachella RCD:** Discuss/approve agreement for RCD to provide technical assistance to Coachella RCD for their CDFA grant.
Motion/Second (Thompson/Gascon) to approve the Coachella Valley RCD agreement and allow Landrum to execute all necessary documents relating to agreement. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.
- 7-4 Wild Willow Farm Project Update:** Discuss/approve the Asset Purchase Agreement prepared by legal. Discuss the progress made on Wild Willow Farm Project, including water issues at the farm and the status on our lease agreement with the County.
Motion/Second (Huntamer/Gascon) to approve Wild Willow Asset Purchase Agreement and allow Landrum to execute all necessary documents relating to agreement. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.
- 7-5 Red Card Certification for RCD Staff:** Discuss/approve the benefits and viability of having a select group of staff members receive Red Card Certification.
Motion/Second (Gascon/Huntamer) to support training staff and one Board Member to receive Red Card Certification from CAL FIRE. Passed Unanimously: Butz, Huntamer, Thompson, Gascon, and Petterson.

8. Closed Session:

- 8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**
Title: Executive Director.

Direction given, no action taken.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

9. CORRESPONDENCE

10. ADJOURNMENT & AGENDA SETTING

The meeting adjourned at 3:24 pm. Next meeting is on December 3, 2019 at 11:00 am at RCDGSDC offices.

Respectfully submitted,



Sheryl Landrum