

Resource Conservation District of Greater San Diego County
11769 Waterhill Road • Lakeside, CA 92040
Phone: 619-562-0096 • Fax: 619-562-4799
www.rcdsandiego.org

REGULAR MEETING MINUTES OF THE RCD BOARD OF DIRECTORS

Tuesday, June 5, 2018 @ 1:15 p.m.

Nasland Engineering, 4740 Ruffner Street, San Diego, CA 92111

DIRECTORS PRESENT: Don Butz, Marilyn Huntamer, Kurt Streule, Nadine Scott, Alexander Balkin
DIRECTORS ABSENT: Jim Thompson, Jordan Gascon
VACANCIES: None
ASSOC. DIRECTORS PRESENT: Jo MacKenzie
ASSOC. DIRECTORS ABSENT: DK Nasland
OTHERS PRESENT: Cody Petterson, Julia Richards, Chris Kelley, Chris Foran

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS:

The Board meeting was called to order at 1:15 p.m.

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2):

Motion/Second (Scott/Streule) to move item 7-3 (2018/2019 RCD Budget) and Section 8 (Closed Session) under Section 4 (Consent Calendar), in order to accommodate the possible early departure of Kurt Streule. Passed unanimously: Butz, Huntamer, Balkin.

3. PUBLIC COMMENT: N/A

4. CONSENT CALENDAR:

- 4-1 Approval of Regular Meeting Minutes of May 1, 2018.
- 4-2 Note and file monthly Treasurer’s Reports for April 2018.
- 4-3 Approve monthly expenses for May 2018.

Motion/second (Scott/Huntamer) to approve Consent Calendar. Passed unanimously: Don Butz, Kurt Streule, and Alexander Balkin. Thompson, and Gascon absent.

7. BOARD ACTION AND DISCUSSION ITEMS:

7-3 2018/2019 RCD Budget: Discuss/Approve proposed RCD Budget. One edit requested: move \$5,000 for Conservation Strategy Group from Dues & Subscriptions to Professional Services Fees. Nadine Scott proposed approving budget as preliminary, pending confirmation of SRA grant funds.
Motion/second (Scott/Huntamer) to approve budget – with one edit – as preliminary, with final budget due by September 15, 2018. Passed unanimously: Don Butz, Kurt Streule, Alexander Balkin. Thompson, and Gascon absent.

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8. **Closed Session Pursuant to Calif. Government Code §54957 of the Brown Act: Annual Performance Evaluation: Executive Director.** *(This item was moved up the agenda to maximize board member participation.)*

5. **STAFF AND OTHER REPORTS:**
 - 5-1 Executive Director: Sheryl Landrum (see attached reports). Sheryl was not at meeting. Board was asked to review her Executive Director report for details.
 - 5-2 Grant Status Spreadsheet: Nadine Scott requested that spreadsheet be tightened up to only include most recent activity. Chris Foran agreed to revise for next Board meeting.

6. **OTHER AGENCY, DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS:**
 - 6-1 **CARCD Report** - Don Butz discussed team building activities for the CARCD Board. CARCD moving forward with State Association dues restructure. There has been no significant increase in decades. They are considering a sliding scale based on individual RCD's budgets.

Other Reports: Marilyn Huntamer asked what RCD will be doing at this year's Del Mar Fair. Foran explained RCD's role in the Pollinator Exhibit. Nadine discussed her efforts with the Friends of Loma Alta Creek trying to block the construction of an Oceanside hotel immediately adjacent to homes.
 - 6-3 **NRCS Report**-No NRCS representative was in attendance.

7. **BOARD ACTION AND DISCUSSION ITEMS:**
 - 7-1 **Associate Director Applications:** Discuss/approve Associate Director Applications from Julia Richards and Cody Petterson. Petterson and Richards addressed board regarding their interest, background, and relevant experience.
Motion/second (Huntamer/Balkin) to approve Julia Richards and Cody Petterson as RCD Associate Directors. Approved Unanimously: Don Butz, Nadine Scott, Kurt Streule. Thompson, and Gascon absent.
 - 7-2 **SDRMA Worker's Comp Insurance for Board Members:** Discuss/approve covering the Board of Directors under the RCD's worker's compensation policy.
Documents were unclear as to whether the \$300 Worker's Compensation coverage applies to only Board Members or others, including volunteers, interns, etc. This item will be tabled to next month's board meeting agenda.

9. **Report of Closed Session Action Pursuant to Calif. Government Code §54957.1 of the Brown Act: Performance Evaluation, Executive Director.** Don Butz distributed Landrum's written evaluation for board discussion and approval. Butz stated that approving Landrum's review is the first step in the review process. Next, the Board needs to set specific goals and determine salary increase. Motion/second (Balkin/Huntamer) to approve Landrum's evaluation. Ayes: Don Butz, Kurt Streule. Abstain: Nadine Scott. Absent: Thompson, and Gascon.

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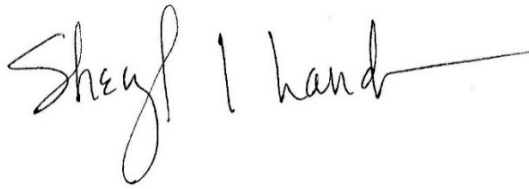
10. CORRESPONDENCE: N/A

11. ADJOURNMENT AND AGENDA SETTING:

Nadine Scott had questions about the Gardener position the RCD is advertising. Would like to see the job description and was wondering where the funds were coming from. Don Butz said this issue should be agendized for next meeting.

Motion/second (Huntamer/Scott) to adjourn meeting at 2:03 pm. Passed unanimously: Don Butz, Alexander Balkin, Kurt Streule. Thompson, and Gascon absent. Location of July 10, 2018 meeting: tbd.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheryl Landrum". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Sheryl Landrum