

**REGULAR MEETING MINUTES OF THE RCD BOARD OF DIRECTORS DRAFT COPY**  
**Tuesday, August 4, 2020, 1:00 pm**

**Zoom Teleconference Link:**

<https://us02web.zoom.us/j/86210901667?pwd=VnhVT3NYU3NFdE1DQ2NZTG9oWE03dz09>

To join via telephone: 1(669) 900-6833, Meeting ID: 862 1090 1667, Password: 012516

**DIRECTORS PRESENT:** Don Butz, Jim Thompson, Marilyn Huntamer, Jordan Gascon, Cody Petterson  
**DIRECTORS ABSENT:** Jordan Gascon  
**VACANCIES:** Two  
**ASSOC. DIRECTORS PRESENT:** Jo MacKenzie  
**ASSOC. DIRECTORS ABSENT:** DK Nasland  
**OTHERS PRESENT:** Sheryl Landrum, Steve Boehmer, Ann Baldrige, Heather Marlow, Chandra Richards, Kevin Soland, Tony Episcopo.

1. **CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**  
The Board meeting was called to order at 1:08 pm.
2. **ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**  
Huntamer asked that Item 7-4 and 7-3 be switched in order, so that the DEI discussion would be concurrent. Motion/Second (Huntamer/ Petterson) to accept agenda with change. Passed Unanimously: Thompson, Huntamer, Butz, Petterson, and Mackenzie.
3. **PUBLIC COMMENT**  
Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).  
There were no members of the public requesting to speak.
4. **CONSENT CALENDAR**
  - 4-1 Approval of Regular Meeting Minutes of June 2, 2020.
  - 4-2 Note and file monthly Treasurer’s Reports for May and June 2020.
  - 4-3 Approve monthly expenses for May and June 2020.Motion/Second (Huntamer/ Thompson) to approve Consent Calendar. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson
5. **STAFF AND OTHER REPORTS**
  - 5-1 Executive Director – Sheryl Landrum.
  - 5-2 Grant Status Spreadsheets.
  - 5-3 Staff Presentation- Ann/ Heather: how staff has adapted our programs during the pandemic to continue serving our communities.
6. **OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**
  - 6-1 **CARCD Report – Butz**  
Butz shared with the group that CARCD has canceled the scheduled 2020 conference, some of the components will be facilitated virtually.
  - 6-2 **Director/Assoc. Director and Other Activity Reports** No reports were shared.

**7. BOARD ACTION AND DISCUSSION ITEMS**

**7-1 Wild Willow Lease Renewal: Discuss/ approve the proposed lease from County of San Diego.**

Boehmer noted that in reviewing the lease, section 5-3 will need to be revised to reflect that the County is taking responsibility for ADA compliance and improvements. This draft lease is between the RCD and the County, however the Board previously approved that the lease be transferred to the RCF. Motion/Second (Huntamer/ Petterson) to approve moving forward with lease negotiations. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**7-2 DEI Budget: Discuss/approve adding funding for DEI work.**

Huntamer suggested that alternate quotes for pricing and education be researched prior to agreeing to a budget. All agreed to proceed with the training. Board would like staff to appoint a committee that consists of one staff member and one- two Board members. Motion/Second (Thompson/ Petterson) to approve allocating funds for DEI work. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**7-3 DEI Statement for the RCD: Discuss/approve a DEI statement for the RCDGSDC.**

Motion/Second (Thompson/ Huntamer) to approve the statement as drafted. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**7-4 Land Acknowledgement Statement: Discuss/approve/modify one of two land acknowledgement statements prepared.**

The group agreed that they preferred statement #1, written by Rob Roy. Motion/Second (Thompson/ Huntamer) to approve adopting the statement. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**7-5 Board Member Job Description: Discuss/approve job description for RCDGSDC Board members.** Petterson would like to see the description be revised to be more accessible and approachable to all members of the public. Options for how to make this role more accessible such as support and help with connectivity, understanding of the duties, etc. should be considered by a committee. Staff to assemble a committee including Petterson, one staff member, and two potential associate board members. Motion/Second (Thompson/ Huntamer) to approve moving forward with second draft. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**7-6 2020-2021 Budget: Discuss/approve the 2020-2021 final budget.**

Motion/Second (Petterson/ Huntamer) to approve final budget. Passed Unanimously: Butz, Thompson, Huntamer, and Petterson

**8. CLOSED SESSION:**

**8-1 Public Employee Evaluation – Government Code Section 54957**

Title: Executive Director. No action was taken.

**9. CORRESPONDENCE** None.

**10. ADJOURNMENT & AGENDA SETTING** Meeting adjourned 3:38pm.

Respectfully submitted,



Sheryl Landrum